

Design Criteria (Office Use Only):

Ground Snow Load:	50 psf
Wind Speed (mph):	90 -3 sec gust / 115 mph
Seismic Design Category:	D1
Exposure:	C
Frost Line Depth:	30
Flood Hazards:	If yes, please supply details

# City of Menan

## Building Permit Application

664 N 3530 E

Menan, ID 83434

(208) 754-8876

menancityclerk@cityofmenan.org

Permit Number: \_\_\_\_\_ Date Received: \_\_\_\_\_

Site Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Parcel: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Applicant Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Project Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Project Contact Email Address: \_\_\_\_\_

General Contractor Name: \_\_\_\_\_ License Number: \_\_\_\_\_

Contractor Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Contractor Email Address: \_\_\_\_\_

Description of Work: \_\_\_\_\_

### Circle Scope of Work

Commercial or Residential

Single Family Dwelling Duplex Multi-Family Dwelling Townhome Other

New Addition Remodel Reroof Change of Use Other

Total Square Footage: \_\_\_\_\_ Number of Stories: \_\_\_\_\_ Number of Units: \_\_\_\_\_

Garage Shop Shed Total Square Footage: \_\_\_\_\_

Total Construction Value: \$ \_\_\_\_\_ Plan Review Fee: \$ \_\_\_\_\_ Permit Fee: \$ \_\_\_\_\_

This permit becomes null and void if work or construction authorized is not commenced within 180 days of issuance, or if construction or work is suspended or abandoned for a period of 180 days at any time after work commences unless written approval for an extension is granted by the City. No changes to the submitted plans or additional work is permitted without prior written approval from the City.

Separate permits are required for electrical, plumbing, and mechanical work.

I hereby certify that I have read and examined the application and confirm that all statements, drawings, and depictions are true and accurate. All provisions of local, state, and federal laws governing this work will be complied with, whether specified herein or not. The granting of this permit does not give authorization to violate or cancel other local, state, or federal laws regulating construction or performance of construction. I further certify that the construction will conform to the dimensions and uses shown.

I hereby grant permission to the City and its representatives to enter the subject property to conduct inspections relative to this application.

**Applicant Printed Name:**

**Applicant Signature:**

**Date:**

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## Site Plan Requirements

All sites plans are required to include the following information, in detail, if applicable:

2 Copies, please.

\_\_\_ Property lines

\_\_\_ Waterways (canals and rivers)

\_\_\_ Septic

\_\_\_ Setbacks from the proposed  
Structure to all of the above features

(See *Setback Requirements* sheet)

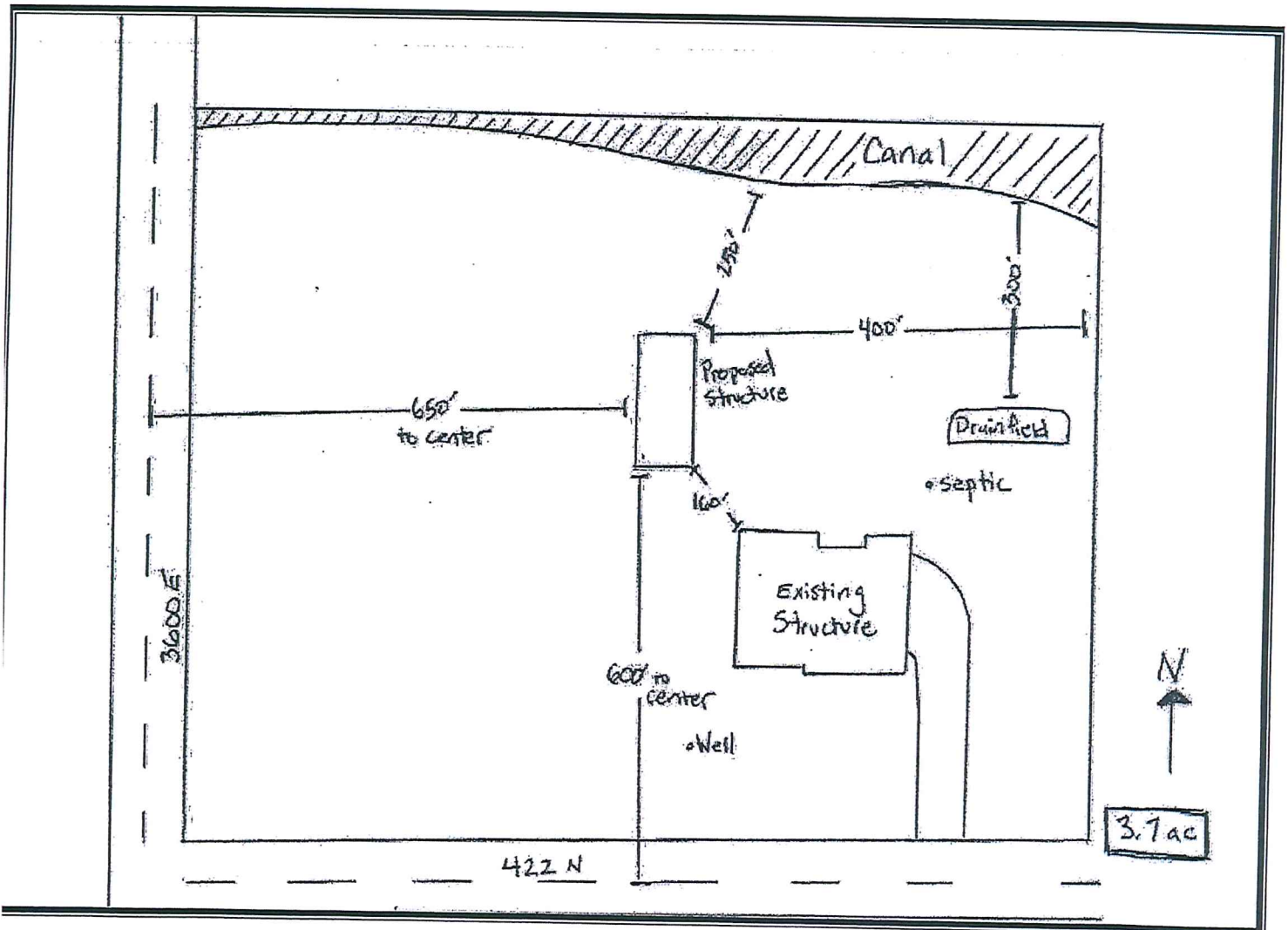
\_\_\_ Existing structures

\_\_\_ Size of parcel

\_\_\_ Driveway

\_\_\_ North arrow

## Example





# (Official Use Only)

## TRADITIONAL RESIDENTIAL DISTRICT Check List

Page 1 of 2

1. **VERIFY** that the proposed structure or use conforms to the following: Initial\_\_\_\_ Date\_\_\_\_\_

Verify that the land use conforms to the land use table in City of Menan Code Title 8, Chapter 8.

(Prohibited Uses: Uses not specified on land use table are prohibited unless the City Council, after recommendation of the Planning Commission, determines that a use is similar to a use listed above.)

2. **VERIFY** that the following size and density conditions exist Initial\_\_\_\_ Date\_\_\_\_\_

Lot Area: The minimum lot area requirements are as follows:

- ☐ The minimum lot area for a single-family dwelling is 22,000 square feet.

**AND**

- ☐ Maximum density is two (2) dwellings per acre.

**OR**

- ☐ The minimum lot area for non-residential uses will be determined by land required to accommodate the proposed buildings, required setbacks, off- street parking, landscaping, and screening.

3. **VERIFY** that the height of any building shall not exceed thirty-five feet (35'). Initial\_\_\_\_ Date\_\_\_\_\_

4. **VERIFY** that the Setbacks conform to the following requirements. Initial\_\_\_\_ Date\_\_\_\_\_

Setbacks: The following are minimum setbacks in the Traditional Residential District:

- ☐ Front: The front building line shall not be closer than twenty-five feet (25') to the front property line on a platted right-of-way or closer than sixty feet(60') feet to centerline of an unplated public road.
- ☐ Rear: The rear building line of the main building shall not be closer than twenty-five feet (25') from the rear property line.
- ☐ Side: The side building line shall not be closer than fifteen feet (15') to the side property line.

5. **VERIFY** that the Lot Coverage levels of the project do not exceed the following levels. Initial\_\_\_\_ Date\_\_\_\_\_

Lot Coverage requirements for the Traditional Residential District Are:

- ☐ Lot Coverage: For residential uses, main and accessory buildings shall not cover more than forty percent (40%) of the lot area. For non-residential uses, buildings, parking areas, and sidewalks shall not cover more than eighty percent (80%) of the lot area.

6. **VERIFY** that: Initial\_\_\_\_ Date\_\_\_\_\_

- ☐ The main building has access to a Paved public street. 7-3-7 (D)

**AND**

- ☐ The street line of each lot or parcel to the public street shall have a minimum width of twenty-five feet (25').

(Official Use Only)

# TRADITIONAL RESIDENTIAL DISTRICT Check List

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**Additional requirements for Accessory Buildings:** 7-3-7 (E)

7. **VERIFY** that **ALL** of the following conditions exist:

Initial \_\_\_\_\_

- ☐ Any accessory building located in front of or directly to the side of the main building shall not be placed in the required front or side setback.
- ☐ Any accessory building located behind or directly to the side of the main building shall be placed at least fifteen feet (15') away from the main building.
- ☐ If an accessory building is located behind the main building, in the side or rear setbacks, they shall be placed in such a manner so that their drip-lines will be kept on their own property.

\_\_\_\_\_  
Planning and Zoning Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
City of Menan Public Works Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of the City of Menan

\_\_\_\_\_  
Date



(Official Use Only)

Planning and Zoning Inspection Check List

Page 1 of 2

Prior to performing a site visit for Approval of Building Permit Form complete the following:

**P&Z ENSURE** that the Homeowner has provided the following: Initial\_\_\_\_ Date\_\_\_\_\_

☐ A lot plan or sketch showing the property for which the permit is sought.

The plan or sketch should show at a minimum:

- The name of the legal owner of the property.
- A copy of the legal description of the property. (Can be obtained from Property Title.)
- Property location and address.
- Lot boundaries and dimensions.
- Location and dimensions of proposed new construction in relation to lot.
- Distance from new structure to lot boundaries on front, sides and rear as applicable.
- Approximate location of existing structures on the property.
- Layout and locations of proposed and existing sidewalks and driveways.
- Sufficient labeling to allow easy identification of structures and features.
- Sufficient labeling to allow easy identification of adjacent roads and streets.

**P&Z ENSURE** that the above data has been accurately recorded on the attached Site Plan Sheet:

Initial\_\_\_\_ Date\_\_\_\_\_

**P&Z VERIFY** which City of Menan District the property is located in using the most current version of the Official District Map on display in the Menan City Building. Initial\_\_\_\_ Date\_\_\_\_\_

- ☐ VILLAGE DISTRICT (Form: PZV)
- ☐ TRADITIONAL RESIDENTIAL DISTRICT
- ☐ TRADITIONAL RESIDENTIAL DISTRICT – 2
- ☐ AGRICULTURAL RESIDENTIAL DISTRICT
- ☐ LIGHT INDUSTRIAL DISTRICT
- ☐ FLOODPLAIN OVERLAY DISTRICT

**P&Z OBTAIN** the correct District Checklist from the City offices based on the selection above.

Initial\_\_\_\_ Date\_\_\_\_\_

**P&Z RETURN** the completed forms to the City offices.

Initial\_\_\_\_ Date\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_  
Planning and Zoning Signature / Date