

**MINUTES OF THE
City Council Meeting for the City of Menan held August 10, 2023.**

Presiding: Mayor Chauncey Haight

Present: Mayor Chauncey Haight, Ron Jones, Amy Gahn, Troy Hanson, Matt Walker, Kris Meek, Allyson Pettingill, Deputy Mathie, Deputy Black, Noel Raymond, Gerald Brown, Danielle Andrew, and Brett Crowther.

INCOME: August 10, 2023 to September 14, 2023:

Sewer Payroll	4842.47
Garbage Payroll	124.76
July 2023 Property Taxes	1,772.87
3rd QTR 2023 State Liquor Dist.	6,416.00
Building Permit App. Fee-Valleywide	25.00
Town Hall Rental	100.00
Motor Vehicle Fines	435.60
General Fund Money Market Interest	23.23
General Fund Collateralized Money Market Interest	17.53
Sewer Fund Money Market Interest	16.48
Sewer Fund Collateralized Money Market Interest	10.51
Garbage Fund Money Market Interest	1.93
LGIP State Pool	2.53
TOTAL	\$13,788.91

Income from Sewer Account Aug.:	\$ 11,530.58
Income from Garbage Account Aug.:	\$ 2,086.00

Meeting called to order at 7:00 pm.

Meeting starts with the Pledge of Allegiance.

Law Enforcement Report: Deputy Black addresses the Council and gives the report. He reports that there were 126 hours logged; with 24 complaints, 0 arrest, 0 DUI's, 9 citations, and 78 traffic stops. There is discussion of the report and the incidents. There is discussion of the parking at Walkers Produce and Teton House. The Mayor and Council thank Deputy Mathie and Deputy Black and the Sheriff's Office for all they do.

Discussion of County Area of Impact Agreement-Action: Mayor Haight discusses the County P&Z meeting and what was discussed. He states that the County P&Z members looked through the proposed agreement and had no real issues with it. They ok'd it and are sending it to the County Commissioners. There is discussion of the draft that was sent forward. It is discussed that the ball is in the County's court.

P&Z Update: Noel addresses the Council. He states that regarding the Comprehensive Plan proposal from Gary Anderson and Husk, the P&Z would like to be involved in the proposed steering committee. He also states that they would like to see the GAP analysis report to compare to the incongruities in the code. He then states that they are working on the roads and the classifications in the code. He states that they want to coalesce the roads and eliminate the residential street classification and also alleys. There is discussion of this. There is discussion of street widths. There is discussion of having Gary and Husk what the best street widths are for towns the same size. There is discussion of the classifications and the widths of the classified streets. There is discussion of arterial, collectors, and local roads. There is discussion of having a Public Hearing for the frontage/lot ratio requirements. There is a discussion of the minimum and the ratio. There is discussion of lot sizes and the reasons for the frontage requirements. There is discussion of listening to the residents and see what they have to say about it. There was discussion of having examples in the code to help those reading it to understand. Noel also states that he would like a copy of the tentative AOI agreement with the county. He also states that the P&Z

would be willing to do some of the leg work on the Comp Plan. There is discussion of the questionnaire that will be put out for the Comp Plan and how the question will be formed. The P&Z would like to be able to look at it first before it is disseminated. There is discussion of how the questions will be formed.

Comprehensive Plan GAP Analysis Discussion-Action: Discussion of the prospectus from Gary Anderson. There is discussion of how it will be completed and how it will be objectionable as it comes from an outside source. Mayor Haight reads the proposal. There is discussion of moving forward with the proposal.

Ron Jones made a motion to accept the proposal and pay the fee of \$4000.00 for the GAP analysis project. Amy Gahn seconded the motion. Motion carried.

Proposed Updates to Title 5-Action: Gerald Brown states that as the P&Z were reviewing the codes and ordinances, he looked through Title 5 and found many outdated chapters and inconsistencies. There is discussion of this. There is discussion of having already made changes to Title 5, but those changes are not reflected in the code on the website and that can be confusing to those looking for the correct ordinances. There is discussion of the many changes made throughout the code since 2015 and the fact the changes are not updated on the website. There is discussion of the best way to get the updates on the website. Kris states he will have an intern update and put together the newest version with all the changes made since 2016. This will then be put on the website. There is discussion of deactivating the code on the website until this can be done and directing all questions to the office.

Road Classifications by Resolution-Bill #2023-4-Action: There is discussion of having a functional road classification map. There is discussion of the road classification in the Comprehensive Plan. There is discussion of the fact that there is a road classification map referenced in the Comp Plan, even though there isn't one. There is a discussion of what is needed to pass a resolution on the issue, and a map is needed. Noel suggests using the map in the Transportation Plan. Kris states that he would like Husk to put one together as he is an engineer and has the tools to do it. Husk states that he will do this and he will also generate a new road grid. It is decided to pass the ordinance at next meeting.

Discussion of Personnel Policy and Comprehensive Plan-Action: Amy states that she will send the updated fixed version of the Personnel Policy to Allyson.

Public Discussion: There is some discussion of streets in subdivisions.

Maintenance Update: Matt states he is having road maintenance done. He says he is having some seal coating done on the parking lots, some cul-de-sacs, and the walk path. He states that some will be done this year and some will be done next year. He also states that he is having them replace/fix the area where the sidewalk was in front of the Hancock property by the Post Office. There is discussion of this. There is discussion of the property being under new ownership. There is discussion of having the new owners pay for the fix, if possible. There is then discussion of the sewer transfer station at the lagoons and when it might be done. Matt states it is almost done and should be done by the end of the year.

Treasurers Report-Action: There is discussion of the financials provided. There is discussion of the funding last month.

Troy Hanson made a motion to accept the Treasurer's Report. Amy Gahn seconded the motion. Motion passed.

Bills-Action: There is discussion of the bills from last month.

Ron Jones made a motion to accept and pay the bills. Amy Gahn seconded the motion. Motion passed.

Minutes: There is discussion of the minutes from last meeting.

Troy Hanson made a motion to accept the minutes from the July 13, 2023 meeting. Amy Gahn seconded the motion. Motion carried.

Ron Jones made a motion to adjourn. Troy Hanson seconded the motion. Motion carried.

Council Meeting ended at 9:06 pm.

Allyson Pettingill,
City Clerk/Treasurer