

**MINUTES OF THE  
City Council Meeting for the City of Menan held July 13, 2023.**

**Presiding:** Mayor Chauncey Haight

**Present:** Mayor Chauncey Haight, Ron Jones, Amy Gahn, Troy Hanson, Ben Smith, Matt Walker, Kris Meek, Allyson Pettingill, Deputy McCrae, Noel Raymond, Richard Ball, Gary Anderson, Todd Dole, and Brett Crowther.

**INCOME:** July 13, 2023 to August 10, 2023:

Sewer Payroll	2961.72
Garbage Payroll	124.76
Jun. 2023 Property Taxes	48,241.25
Prop. Tax Replacement/Adjustment Tax	478.18
3 <sup>rd</sup> QRTR 2023 Hwy User	17,085.13
3rs QRTR 2023 Revenue Sharing	22,506.72
Town Hall Rental	100.00
Motor Vehicle Fines	295.65
General Fund Money Market Interest	22.79
General Fund Collateralized Money Market Interest	17.53
Sewer Fund Money Market Interest	14.19
Sewer Fund Collateralized Money Market Interest	10.51
Garbage Fund Money Market Interest	1.69
LGIP State Pool	2.53
<b>TOTAL</b>	<b>\$91,862.65</b>

**Income from Sewer Account Jul.:** **\$ 13,793.60**

**Income from Garbage Account Jul.:** **\$ 2,366.00**

**Meeting called to order at 7:00 pm.**

**Meeting starts with the Pledge of Allegiance.**

**Law Enforcement Report:** Deputy McCrae addresses the Council and gives the report. He reports that there were 195 hours logged; with 22 complaints, 1 arrest, 0 DUI's, 3 citations, and 69 traffic stops. There is discussion of the report and the incidents. The Mayor and Council thank Deputy McCrae and the Sheriff's Office for all they do.

**Ron Jones made a motion to modify the agenda to move the Discussion of Personnel Policy and Comprehensive Plan to after the Law Enforcement Report. Amy Gahn seconded the motion. Motion passed.**

**Discussion of Personnel Policy and Comprehensive Plan-Action:** Mayor Haight introduces Gary Armstrong. Gary was recommended by Husk for the updating of the Comprehensive Plan. Gary states that he is currently working with Madison County. He gives a little overview of his qualifications and his history. He then states that the city needs to look at where they are now and the new move-ins. He then talks about how the Comprehensive Plan and the Ordinances need to work together. He mentions a GAP analysis. There is discussion of what a GAP analysis is. There is discussion of the analysis that will find the holes between the ordinances and the Comp plan. This way he would know where to start to work to get the ordinances and plan to work together. There is discussion of making a list to take to the public in a public meeting. There is discussion of this. There is discussion of Gary and Husk both looking through the Comp Plan and the ordinances separately, then comparing what they discovered and putting together the analysis. There is discussion of there needing to be an outside opinion. There is discussion of having joint work meetings with the P&Z to go through the lists that are provided. There is some discussion of what some of the most pressing issues may be.

- Deficiencies in the Administrative procedures; checklists and applications
- Streamlining the Comp Plan and Code; making the code more easily understood
- Work with divide between developers and residents that don't want growth
- Trainings with Council and P&Z to help with the Administrative process and Hearings

Gary states that he gives trainings to P&Z's and Council's/Commissioners to help with the understanding of the roles and processes. There is discussion of simplifying things so everyone can read and understand the codes and ordinances. There is discussion of the process and what is the best way to proceed. There is discussion of a steering committee the Mayor would assign under 10 people to go through work sessions. They would put together some kind of draft for the public review and then the P&Z workshops through it then sends it to the Council. There is discussion of the best length of time for the process would be from 9-12 months. There is discussion of budgeting and getting an estimate together. Gary states he will get with Husk and get an estimate together. When they have an idea of what to expect and everything there will be a joint work meeting with the P&Z. Amy states that she just needs to type up the revised Personnel Policy.

**Discussion of County Area of Impact Agreement-Action:** There is discussion of not hearing back from Milton. Mayor Haight states he will reach out to Milton and see where the process is. There is discussion of the County approving a subdivision in Rigby's impact area that the Rigby didn't want. Kris states that the County can absolutely do that. There is discussion of this.

**P&Z Update:** Noel addresses the Council. He states that the P&Z started by prioritizing the issues they would like to work on. There is discussion of this and what the list is. There is then discussion of lot frontage/lot ratios and how the P&Z discussed having a minimum 100 foot frontage per lot, this would eliminate the long skinny lots. There is then discussion of wanting to have public hearings next month to change the code. There is discussion of issues and how the issues will impact the future of the city and streets and blocks. There was then discussion of roads and the designation of the roads in the city. There is discussion of designating/classifying 3500 E., 3600 E., 800 N., and Menan Lorenzo Hwy as major arterials. There is discussion of road designations and how to proceed. Kris states that he will look at it and see how to proceed. There is discussion of the Anderson CUP and where the process is on that. There is discussion of them waiting to hear back from the IDWR.

**Discussion of Items in the City Easement-Action:** There is discussion of complaints from residents regarding rocks in the city easement on 3550 E. There is discussion of the purpose of the rocks is to prevent parking during church on the property, which has always been permitted. There is discussion of mailboxes in the city being too close to the road which can cause damage to the mailboxes when plowing snow. There is discussion of the Mayor putting out a Haight mail to address the issue and where the mailboxes should be per Post Office Code. Allyson will send out a letter telling the homeowner to move the rocks.

**Discussion of Code Violations and Enforcement-Action:** Allyson states that Mr. Ryan came into the city office and spoke to her about the tires and his plan. He stated that he will have the tires off of the Gunderson property by the end of the summer, then start on the building by the Post Office. She also says he is wanting to put up a fence around the property to help with the aesthetics of it. There is discussion of this and the fact that the tires can't be allowed to stay on that property either. There is discussion of meeting with Mr. Ryan and asking for a written plan so the city can document the process. Mayor Haight states that he would like to meet with Mr. Ryan at the end of the summer to put together a plan that will work.

**Walker Produce Quansit/Truck Traffic-Action:** There is a discussion of the trucks that are backing into the loading docks at the production plant and how they are blocking traffic and a safety issue. There is discussion of trucks and cars parking on the side of the building where there is a no parking area and how it is a traffic safety issue for those turning on 630 N onto Hwy 48. There is discussion of the quansit purchased from Valleywide and how it was supposed to be torn down to allow for the trucks to have a turn around area. Discussion of the waste water and what the impact to the ponds may be. Matt will take samples when the pond is full to see what is being sent to the lagoons. There is discussion of needing to talk to them and find out what their wastewater plan is. There is discussion of calling the ITD in Rigby to find out if it is ok to put up no parking signs along the building.

**Town Hall/City Noise & Disturbing the Peace-Action:** Mayor Haight states that the past few weekends there were a few problems with the Town Hall rentees. He states that one Saturday in particular it was loud and he received multiple calls the next day about the noise. There is discussion of this and what can be done. There is discussion of having residents call the Sheriff's Office if there is offensive noise coming from the building as they are the agency that can do something about it. There is discussion of possibly a decibel meter in the building that would alert if its too loud. There is also discussion of the cameras in the building and being able to see what is

going on. There is discussion of collecting the security deposit and keeping it if there are any complaints of noise or issues or if they are not out on time. Especially if the Sheriff's Office is called. There is discussion of a possible Facebook post to let people know what is changing and what is allowed.

**4<sup>th</sup> of July Parade Float/Booth Issues:** There is discussion of the parade and an issue with a political entry against transgender book reading/drag shows. There is discussion of if its possible to not allow political entries as the parade should just be about patriotic themes on the 4<sup>th</sup> of July. Kris states he will look into if anything can be done. There is discussion of issues with a few of the booth vendors and how it can be handled differently next year. There is discussion with the fireworks and the issue of no wicks in some and the treatment from the vendor. There is discussion of possibly finding a new vendor for next year.

**Public Discussion:** There is no public discussion.

**Maintenance Update:** Matt states he is looking at having concrete poured around the shop for equipment and the shed for the city activities. There is discussion of this and the cost. Allyson states that the activities fund will pay for a part of it since it will be used for the shed. There is discussion of fixing the culvert by the Teton House. There is discussion of the sewer transferred station done by the end of the summer. There is discussion of a problem with the toilets in the park and how there are a few porta potties there until it can be fixed. There is discussion of putting a camera by the bathrooms to see what is going on. The discussion turns back to the sewer dump at the lagoons and the analysis by Husk and how to proceed with the process. There is discussion of grants for sewer projects. There is discussion of charging what the other cities around charge for sewer dumping. There is discussion of charging by the truck. There is discussion of a system to charge the appropriate company.

**Treasurers Report-Action:** There is discussion of the financials provided. There is discussion of needing to schedule a work meeting to go through the budget. It is decided to have the meeting on July 19<sup>th</sup> at 7:00 pm.

**Ron Jones made a motion to accept the Treasurer's Report. Troy Hanson seconded the motion. Motion passed.**

**Bills-Action:** There is discussion of the bills from last month.

**Ron Jones made a motion to accept and pay the bills. Amy Gahn seconded the motion. Motion passed.**

**Minutes:** There is discussion of the minutes from last meeting.

**Troy Hanson made a motion to accept the minutes from the June 8, 2023 meeting. Amy Gahn seconded the motion. Motion carried.**

**Ron Jones made a motion to adjourn. Troy Hanson seconded the motion. Motion carried.**

Council Meeting ended at 10:30 pm.

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Allyson Pettingill,  
City Clerk/Treasurer