

**MINUTES OF THE
City Council Meeting for the City of Menan held November 9, 2023.**

Presiding: Mayor Chauncey Haight

Present: Mayor Chauncey Haight, Ron Jones, Amy Gahn, Matt Walker, Kris Meek, Allyson Pettingill, Sgt. Sickenger, Noel Raymond, Danielle Andrew, Alysha Anderson, Nathan Bronson, and Brett Crowther.

INCOME: November 9, to December 14, 2023:

Sewer Payroll	5718.31
Garbage Payroll	124.76
Oct. 2023 Property Taxes	1969.41
Motor Vehicle Fines	205.20
General Fund Money Market Interest	23.32
General Fund Collateralized Money Market Interest	16.97
Sewer Fund Money Market Interest	18.25
Sewer Fund Collateralized Money Market Interest	10.18
Garbage Fund Money Market Interest	1.87
LGIP State Pool	2.53
TOTAL	\$8,090.80

Income from Sewer Account Dec.:	\$ 10,778.18
Income from Garbage Account Dec.:	\$ 1,951.01

Meeting called to order at 7:01 pm.

Meeting starts with the Pledge of Allegiance.

Law Enforcement Report: Sgt Sickenger states that there were 142.5 hours reported with 15 **complaints**, 1 arrest, 0 DUI's, 4 citations, and 55 traffic complaints. The Council looks over and discusses the report. There is discussion of a few of the incidents. The Council thank Sgt Sickenger and the Sheriff's Office for all they do.

Discussion of 2024 Fee Schedule: The Council and Mayor go through the 2023 Fee Schedule line by line and discuss the fees and whether there should be a change made. There is discussion of raising the monthly sewer fees by the legal amount of 5%, or \$2.00. There is discussion of the garbage fees and the fact that they were raised by PSI this past year by more than the amount set forth in the rate schedule per the contract. There is discussion of the process that should have been followed to raise the amount by more than the rate schedule in the contract. Kris states that the next time PSI raises their rates, he needs to know so he can send a letter to them to make sure the correct process is followed. There is discussion of raising the garbage \$.50. There is discussion of sending letters to the companies using the sewer waste dump site on 3565 E and letting them know the new rates for dumping out at the sewer lagoon and the process to be followed.

Ron Jones made a motion to enter a Public Hearing for the 2024 City Fee Schedule. Amy Gahn seconded the motion. Motion passed.

Enter Public Hearing at 7:55 pm.

Mayor Haight explains the reason for the Hearing and how the Hearing will proceed.

Mayor Haight asks if there is anyone wanting to speak in Favor of. No one speaks.

Mayor Haight asks if anyone wants to speak that is Neutral to. No one speaks.

Mayor Haight asks if anyone wants to speak that is Against. No one speaks.

Ron Jones made a motion to Exit the Public Hearing. Amy Gahn seconded the motion. Motion passed.

Exit the Public Hearing at 7:57 pm.

Ron Jones made a motion to accept the 2024 Fee Schedule as was discussed in the discussion. Amy Gahn seconded the motion. Motion carried.

P&Z Update: Noel addresses the Council. He states that the P&Z Commission put a lot of time and effort into making the recommendation to the Council for the 100ft lot frontage requirement and they are wondering where the Council is on the discussion and what the plan forward is. There is discussion of this. There is discussion of the Council wanting more information on the subject and possibly having Gary or Milton come in and offer their advice on the issue. There is discussion of having the requirement as part of the subdivision ordinance only. There is discussion of having a member of the Council attend the P&Z meetings as a kind of liaison. The matter will be taken under advisement. Noel states that there was discussion of changing the zoning on the west side of town to a Commercial/Industrial Zone as this is where the business are in town and its where the zone would fit more appropriately. There is discussion of the interest in the Steffler property by Valleywide and an inquiry about maybe putting a production plant there. The P&Z then discussed lot splits and the short plat ordinance in the code. The P&Z decided to have a Special Meeting to work on it with Gary. Noel states that they are wanting to work with Gary and the County to build good relationships with them. There is a small discussion of requiring a survey on all real estate transactions in the City. Not sure it is legal. There is discussion of requiring a survey on new builds. There was also discussion of cargo containers as storage facilities and tiny homes. Noel states that the P&Z is going to work on accessory apartments and what is allowed for them. There is discussion of a law regarding accessory apartments in the Idaho State Legislature. There is discussion of having Gary look into it and whether it's a good idea or not. There is discussion of other cities and what they allow, also.

Discussion of Ensign Homes Property-Action: There is discussion of the results of the Public Hearing at the County for the lot splits on the other side of the city boundary. It is reported that the appeal was denied and it was discovered that the properties are three separate parcels, not six. Kris states that Weston Davies sent an email withdrawing all the applications, since they would be revoked with the new information. There is discussion of the next step forward. There is discussion of adding to the code the requirement that any submission needs a deed of parcel when applying.

AOI Agreement Update & Discussion-Action: There is discussion of where the process is. The City has signed the agreement and sent it to the County for their Public Hearing on Nov. 20, 2023.

Final Decision-Anderson Conditional Use Permit-RV Park-Action: Kris states he didn't have a chance to look over the document Allyson sent him, but he will look through it before next meeting, make any changes, and be ready to approve in December.

Council Attendance per I.C. 50-705-Action: Kris reads I.C. 50-705 regarding council members and the attendance at meetings. He states that there has been some council attendance problems this year. If the Council would like to penalize those who are not attending the meetings, there needs to be an ordinance for penalties. There is discussion of this. There is discussion of possible forfeiture of pay as one penalty. There is discussion of if there is any interest in pursuing the issue. It is decided to discuss further at a future meeting.

Public Discussion: Ron Jones states that as a member of the public he would like to thank Mayor Haiht for his eight years of service and dedication to the City. Everyone thanks him and Ron for all they have done on the Council. Kris reads some of the Mayor's best quotes from the eight years he wrote down.

Maintenance Update: Matt states he is working on the sewer dump at the lagoons and pouring concrete on Tuesday. He also states that he is not quite done as he still needs to build a few more things, like walls, etc. There is discussion of this. He states he is shopping for a road grater and a bucket truck. He will rent a bucket truck to put up the Christmas lights. He then says there isn't much else going on. Matt then states the FFA from the high school will be coming to paint the table tops at the park for their service project.

Treasurers Report-Action: There is discussion of the financials provided. There is discussion of the final financials provided for the 2022-2023 Fiscal Year. There is discussion of being in the black.

Ron Jones made a motion to accept the Treasurer's Report. Amy Gahn seconded the motion. Motion passed.

Bills-Action: There is discussion of the bills from last month.

Amy Gahn made a motion to accept and pay the bills. Ben Smith seconded the motion. Motion passed.

Minutes: There is discussion of the minutes from last meeting.

Amy Gahn made a motion to accept the minutes from the Oct. 12, 2023 meeting. Ron Jones seconded the motion. Motion carried.

Ron Jones made a motion that the Council, pursuant to I.C. 74-206(1)(a) & (b), convene in Executive Session to discuss and consider Personnel Matters. Amy Gahn seconded the motion. Motion carried.

Enter Executive Session at 9:14 pm.

Exit Executive Session at 9:24 pm.

Ron Jones made a motion to adjourn. Amy Gahn seconded the motion. Motion carried.

Council Meeting ended at 9:25 pm.

Allyson Pettingill,
City Clerk/Treasurer