

**MINUTES OF THE  
City Council Meeting for the City of Menan held December 10, 2020.**

**Presiding:** Chauncey T. Haight, Mayor

**Present:** Chauncey T. Haight, Ron Jones, Brian Storms, Amy Gahn, Troy Hanson, Allyson Pettingill, Matt Walker, Kris Meek, Sgt. Smith, SO Deputy, Krisi Staten, Keith Nelson, Brent Crowther, Tim Hale, and Danielle Andrew.

INCOME: Dec. 10, 2020 to Jan. 14, 2021:

Sewer Payroll	3441.11
Garbage Payroll	124.76
Oct. 2020 Property Taxes	371.90
Hale Permit Application fee	25.00
Peterson Permit fee	2488.85
Motor Vehicle Fine	148.95
Town Hall Rentals	75.00
General Fund Money Market Interest	1.44
General Fund Collateralized Money Market Interest	.07
Sewer Fund Money Market Interest	.75
Sewer Fund Collateralized Money Market Interest	.10
Garbage Fund Money Market Interest	.57
LGIP State Pool	2.53
<b>TOTAL</b>	<b>6,681.03</b>

<b>Income from Sewer Account Jan.:</b>	<b>\$ 14,860.00</b>
<b>Income from Garbage Account Jan.:</b>	<b>\$ 2552.50</b>

**Meeting called to order at 7:01 pm.**

**Meeting starts with the Pledge of Allegiance.**

**Law Enforcement Report:** Sgt. Smith and the Sheriff's Office Deputy address the Council and deliver the report. The report is from 10/17/2020-11/13/2020. He reports that there were 55 hours logged, with 20 complaints, 1 arrests, 0 DUIs, 1 citations and 16 traffic contacts. The Mayor and Council discuss the law enforcement report provided by the Sheriff's Office. There is discussion of the different incidents. The Mayor and Council thank the Sheriff's Office for all they do.

**Engineering Procurement Co.- Krisi Staten-Action:** There is discussion of the grant for the sewer system. There is discussion on what to do to move forward with the process. Krisi states that the project needs to be sent out for bid through the paper. There is discussion of this. There is discussion on the selection process. There is discussion on the Selection Committee. Matt, Mayor Haight, Brian Storms, and Ron Jones volunteer to be on the Committee. There is discussion of what the guidelines are per Idaho Code 67-2320. There is discussion on the publication notice. Krisi will email the information to Allyson.

**Citizens Comments:** There are no Citizens Comments.

**P&Z Update:** Danielle gives an update on what was discussed at the Planning and Zoning meeting. She reports that the Commission discussed the Area of Impact agreement with the County and what their suggestions would be as to what should be included in the agreement. There was discussion of street preservation, sewer hook ups, and annexation. There is discussion of what the county zoning is currently in the impact area. There is discussion of Allyson emailing out the link to the county's zoning in that area so it could be compared to the City's zoning. There is discussion of having a short work meeting on Dec. 18<sup>th</sup> at 10:00 am at the City building for any who want to discuss the issue. Allyson will notice the meeting and let the P&Z know so they can attend if possible.

**Discussion of Zoning:** There was discussion of what will be discussed at the Public Hearing regarding the proposed zoning changes for the Area of Impact agreement. There is discussion of a future business district and where the best area would be. There is discussion of having the P&Z start looking at areas, possibly around 3500 E and 700 N. There is discussion of having a new map made for the Hearing so the public can see the proposed changes better.

**Discussion of County Area of Impact Agreement-Action:** There is discussion of what direction the agreement is going and what the Council and P&Z Commission need to be studying before the next work meeting.

**Discussion of City Mitigation for COVID-19-Action:** Mayor Haight reports that all of the documentation has been submitted and some has been approved. He then states that he is just waiting to see what is approved and what the next step is. There is discussion of what was submitted for approval to purchase.

**Discussion of Records and Retention Schedule-Action:** Mayor Haight discusses the proposed schedule in the Council's meeting packet. He states that he found a retention schedule from another city and just made some changes to it to make it relevant to Menan. There is discussion of this. There is discussion of placing the issue on the agenda for next month for a Resolution vote.

**Discussion of Signs-Action:** Allyson states that everyone has some examples of parking signs and she would like to know which signs the Mayor and Council like best and she will order them. There is discussion of this. There is discussion of another company that may have the crosswalk signs cheaper. There is discussion of looking at a couple other companies for a better price. Allyson will then order the signs.

**Public Discussion:** Danielle states that she hopes the meetings will continue to be held with the public able to attend. There is discussion of Zoom meetings and the hope that with the CARES Act money the City can have better equipment for Zoom meetings if needed in the future.

**Maintenance Update:** Matt reports that he has spoken with one of the guys at the Idahoan about their desire to purchase land close to the Poulsen property to land apply on. There is discussion of this. He then reports that the trees are almost done being cut along the canal. He will wait for spring to cut the trees on the residents side of the walk path. He also states that he is working on buying a pump for the sewer for replacement when one of the pumps goes down. This is so there is an extra pump to switch out if a problem arises. There is discussion of this. He also states that he would like to fix portions of Menan Lorenzo Hwy with the money from the road tax levy. There is discussion of this.

**Treasurers Report-Action:** Allyson asks if there are any questions.

**Brian Storms made a motion to accept the Treasurers Report. Ron Jones seconded the motion. Motion passed.**

**Bills:** Allyson asks if there are any questions on the bills. There is a discussion of the Bills.

**Ron Jones made a motion to pay the Dec. 2020 bills. Amy Gahn seconded the motion. Motion carried.**

**Minutes:** There is discussion of the minutes from last meeting. Brian states that there is a typo of Brain instead of Brian. He also would like a change in the minutes from names to residents for clarification when discussing tree removal.

**Brain Storms made a motion to accept the minutes with the correction noted from the November 12, 2020 meeting. Ron Jones seconded the motion. Motion carried.**

**Ron Jones made a motion to table the Executive Session per Idaho Code 74-206 (1)(a)&(b).  
-Personnel**

**Brian Storms seconded the motion. Roll call vote: Ron Jones-aye; Amy Gahn-aye; Brian Storms-aye; Troy Hanson-aye. Motion carried.**

**Enter Executive Session at 8:48 pm.**

**Ron Jones made a motion to exit Executive Session. Brian Storms seconded the motion. Motion passed.**

**Exit Executive Session at 10:05 pm.**

**Ron Jones made a motion to adjourn. Troy Hanson seconded the motion. Motion carried.**

Council Meeting ended at 10:07 pm.

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Allyson Pettingill,  
City Clerk/Treasurer