

**MINUTES OF THE
City Council Meeting for the City of Menan held Jan. 9, 2020.**

Presiding: Chauncey T. Haight, Mayor

Present: Chauncey T. Haight, Ron Jones, Brian Storms, Noel Raymond, Amy Gahn, Troy Hanson, Allyson Pettingill, Matt Walker, Kris Meek, LT. Fullmer, Richard Ball, Victor Cammans, Lacey Hanson, Meryl Hanson, Brent Crowther, Danielle Andrew, and Tim Hale.

INCOME: Jan. 9 to Feb. 13, 2020:

Sewer Payroll	2825.69
Garbage Payroll	124.76
December 2019 Property Taxes	52,657.91
Motor vehicle Fine	193.95
Town Hall Rental	180.00
Beer and Liquor Licenses-Teton House	425.00
1 st Quarter State Revenue Sharing	7713.27
1 st Quarter State Hwy User Fund	9984.80
Intermountain Gas Franchise Fee Rebate	4134.64
Building Permit-Wade Peterson	2018.45
General Fund Money Market Interest	2.58
General Fund Collateralized Money Market Interest	.04
Sewer Fund Money Market Interest	5.60
Sewer Fund Collateralized Money Market Interest	0
Garbage Fund Money Market Interest	1.20
LGIP State Pool	3.07
TOTAL	80,270.15

Income from Sewer Account Feb.:	\$ 23,034.16
Income from Garbage Account Feb.:	\$ 3,070.00

Meeting called to order at 6:10 pm.

Mayor and Council member Responsibilities:

Kris Meek addresses the Council about the responsibilities for the Mayor and Councilmembers. There is discussion of what is expected and how the City Council meetings should run. There is discussion of personal privilege and when the Council can speak to each other and how they should communicate. There is discussion of how the members should signal the Mayor if they would like a minute to speak. There is discussion of the Idaho Attorney General website and how the members can look at the information on the site if there are any questions regarding open meeting law or communications between members. There is a discussion of ethics and conflicts of interest. Kris states that if anyone has questions about anything, to call him. He also will send out a copy of the handbook he has put together to help as a guide.

Pledge of Allegiance

Brian Storms made a motion to amend the agenda to move the bills to after the minutes so Noel Raymond can vote for the December 2019 minutes and bills. Noel Raymond seconded the motion. Motion carried.

Minutes: There is discussion of the December 12, 2019 minutes. There is discussion of two typos on page two of the minutes. Allyson states she will fix the issue.

Noel Raymond made a motion to accept the December 12, 2019 as adjusted. Brian Storms seconded the motion. Motion passed.

Bills: There is discussion of the December 2019 bills.

Ron Jones made a motion to pay the December 2019 bills. Brian Storms seconded the motion. Motion passed.

Mayor Haight and the Council thank Noel Raymond for his service on the City Council and all he does for Menan.

Swearing in of New Mayor and Council members: City Clerk Allyson Pettingill swears in Chauncey T. Haight as Mayor. Mayor Haight swears in Ron Jones and Troy Hanson as City Council members.

Nomination of Council President: There is discussion of what is needed from the Council President.

Brian Storms nominated Ron Jones as the Council President for the Menan City Council. Amy Gahn seconded the motion. Motion carried.

Law Enforcement Report: Lt. Fullmer reports to the Council. He states that the report is from 11/16/19-12/13/19. There were 71 hours logged with 24 complaints, 1 arrests, 0 DUIs, 8 citations, and 25 traffic contacts. There is discussion of the report. The Mayor asks the Council if there are any questions for the Sheriff's Department or Lt. Fullmer. There are no questions. The Mayor and Council thank the Sheriff's Dept. for all they do.

Citizens Comments: Mayor Haight asks if there are any comments from those citizens in attendance. Richard Ball addresses the Council. He states that he would like to have the city limit line moved to exclude him as the current city limit line runs through his property and right through his house. He is worried that someone from the city is going to come and try to enforce city ordinances on half of his property. There is some discussion of this. There is discussion of the city easements and rights of way. The discussion for Richard Ball's request will be on next months agenda.

Planning and Zoning: Richard Ball gives the Council the P&Z update. He states that the P&Z discussed what could be added to the current building permit application to accommodate trailers and commercial builds. He states that there was also discussion of the trailer ordinance that the Council has been discussing. There was also discussion of the Area of Impact agreement with the County. There is discussion of the issues.

Brain Storms made a motion to amend the agenda to move the Civilize Sewer Study report until Brent Crowther is present. Amy Gahn seconded the motion. Motion carried.

Parking-Teton House-Action: The Council discussed the parking ordinance that they have been working on. There was discussion of how the proposed ordinance could be arranged to solve the issue of parking at the Teton House and the corner of Menan Lorenzo Hwy and 3565 E. There is discussion of line of sight and the stop sign on the corner. There is discussion of large vehicles parking in the marked compact car stalls in the front of the restaurant. There is discussion of penalties for those not complying with the proposed ordinance. There is discussion of having customized signs made to post with ordinance numbers and fines attached. There is discussion of having Teton House more active in watching for offenders parked in the wrong spots. There is discussion of parking for the 4th of July and what will be included in the ordinance for the issue. It is discussed that Mikelle is meeting with the Sheriff before next meeting and will report back on what the Sheriff thinks of the ordinance. The item will be placed on next months agenda.

Civilize Sewer Study Report: Brent Crowther addresses the Council. He presents his report on the capacity and functionality of the city sewer system. There is discussion of capacity and adding Lewisville vs. new developments in the city. There is discussion of land purchases for future land application. There is discussion of the price range for connection fees for Lewisville or any developer looking to build in Menan and hook into the sewer. There is discussion of the advantages and disadvantages of having a large group of homes hook in to the system. The Council thank Civilize for the information.

P&Z Commission Ordinance Update-Action: Kris states he believes the ordinance should be left alone for now.

Area of Impact Boundary with Lewisville-Action: Kris is still waiting to get the legal description. He also states that there needs to be some research done to obtain the correct description which will cost approximately

\$1000.00. There is discussion of this. There is discussion of where in the budget this could be paid from. Allyson states that the sewer budget has a line item for engineering costs, which this would technically be. The Council gives consent to have the research done so the boundary expansion can move forward.

Discuss County P&Z Impact Area Agreement-Action: Kris reports that Paul Ziel is no longer with the county and he is coordinating with a new attorney, Mike Winchester. He then states that after going through the issue and explaining the City's view on the impact area, Mike is in agreement that the impact area should have the same zoning as the City. Mike will take it to the Commissioners and see what they think.

Amend Contracts & Franchise Ordinance-Action: There is still some waiting to finalize the Digline paperwork. The issue will be on the agenda next month.

Discussion of Trailer Ordinance-Action: There is discussion of the proposed ordinance. There is discussion of the next step. It is discussed that the ordinance needs to start with a recommendation from the P&Z. It will be placed on the agenda next month.

Backhoe Lease Discussion-Action: The Mayor and Council look over the lease agreement between the City and Pioneer Equipment for the lease of the city's back hoe. There is discussion of the payoff if the city wants to buy the backhoe now that the lease is up. There is discussion of where the funding would come from in the budget. Matt states that the backhoe is in good condition and should continue to last for a while. It is decided to purchase the backhoe when the payment is due.

Public Discussion: Tim Hale asks about the payment for the sewer land to be purchased in March. There is discussion of this. Danielle asks about set backs and property lines in the city. There is discussion of this and of the percentage of property for the open space that is not allowed to be built on. There is further discussion of the parking at Teton House.

Maintenance Update: Matt states that he just completed and sent in his yearly report to the DEQ. He is hopeful it is ok as Charlie isn't there anymore to help him if there is an issue. He then states he has been doing maintenance on equipment. There is then discussion of plowing the roads. There is also discussion of plowing and de-icing in front of the Town Hall and City Building.

Treasurers Report-Action: Allyson asks if there are any questions. There is discussion of the Treasurers Report.

Ron Jones made a motion to convene an Executive Session as per Idaho Code 67-2345 (1)(a) &(c). Troy Hanson seconded the motion. Roll call vote: Ron Jones-aye; Amy Gahn-aye; Brian Storms-aye; Troy Hanson-aye. Motion carried.

**Enter into Executive Session at 10:09 pm.
Discuss Personnel.**

Exit Executive Session at 10:44 pm.

Ron Jones made a motion to adjourn. Brian Storms seconded the motion. Motion carried.

Council Meeting ended at 10:45 pm.

Allyson Pettingill,
City Clerk/Treasurer