

**MINUTES OF THE
Planning & Zoning Meeting for the City of Menan held July 10, 2019.**

Present: Victor Cammans, Jason Watson, Richard Ball, Allyson Pettingill, Danielle Andrew, and Tim Hale.

Planning and Zoning Meeting called to order at 7:07 pm.

Jason Watson conducts the meeting.

Discussion of Requiring Tubing in Development Ordinance (Fybercom)-Action: Allyson explains that the issue was taken care of in the Franchise Agreement and so it doesn't need to be discussed. There is a slight discussion of the issue.

Discussion of Building Permit Requirements: Allyson explains the issue with the Dept. of Building Safety and the lack of what plans or documents will be needed to issue a Building Permit in the current City permit application. There is discussion of getting a copy of the Counties Building Permit and reviewing to see what they require. There is discussion of the delay in the permitting process this is having on the residents that are applying for permits. There is discussion of what may be wanted or required. Allyson states she will get a copy of the County's Permit Checklist and have it ready for next meeting.

Discussion of Area of Impact Agreement-Action: The Commission discusses the Joint Work Meeting with the County P&Z and the City Council that was held the previous month. There is discussion of the proposed agreement the County P&Z dispersed to all in attendance. There is discussion of various issues that the Commission has with the proposed agreement as the one dispersed is a generic agreement the County is proposing to all of the City's with an Exhibit portion for the City's to ask for certain conditions relevant to that City. There is discussion of the City Councils request to hold a Joint Work Meeting with the P&Z in the coming month to go over the agreement and start making a list of the conditions wanted.

Zone Changes-Action: There is discussion of the Zone changes the Commission had put together within the City and the Impact Area. There is discussion of what the next steps would be to have the Re-zoning accepted and recorded. Allyson states that there will need to be a Public Hearing and that it will take a bit of preparation as all those within the changing zones would need to be notified by mail and that she would like to start the process in October to get through the end of the Fiscal Year.

Public Discussion: Danielle Andrew expressed interest in the proposed zoning changes map. Allyson states that if Danielle would come by the office on Friday, she would have one ready for her.

Minutes: There are no minutes to approve.

Calendar: There is discussion of the next meeting to be held on August 1, 2019.

Victor Cammans made a motion to adjourn the meeting. Richard Ball seconded the motion. Motion passes.
Planning and Zoning meeting ends at 8:20 p.m.

Allyson Pettingill
Clerk/Treasurer