

**MINUTES OF THE  
City Council Meeting for the City of Menan held February 14, 2019.**

**Presiding:** Noel Raymond, Council President

**Present:** Ron Jones, Amy Gahn, Brian Storms, Noel Raymond, Allyson Pettingill, Matt Walker, Kris Meek, Lt. Fullmer, Becky Nelson, Bill Hartleben, Mike Doyle, Melanie from PSI, and Tim Hale.

INCOME: February 14 to March 14, 2019:

Sewer Payroll		2426.91
Garbage Payroll		124.76
February 2019 Property Taxes		1729.72
Jones Dog License		40.00
Town Hall Rentals		100.00
Gunderson CUP Hearing Fee		75.00
General Fund Money Market Interest		.46
General Fund Collateralized Money Market Interest		2.35
Sewer Fund Money Market Interest		7.40
Sewer Fund Collateralized Money Market Interest		0
Garbage Fund Money Market Interest		1.55
LGIP State Pool		3.21
<b>TOTAL</b>		<b>73,915.04</b>
<b>Income from Sewer Account Mar.:</b>		<b>\$ 11,553.98</b>
<b>Income from Garbage Account Mar.:</b>		<b>\$ 2,057.00</b>

Ron Jones made a motion to enter into Executive Session per Idaho Code I.C. 74-206 (1)(f). Brian Storms seconded the motion. Roll Call vote: Noel Raymond-aye; Brian Storms-aye; Amy Gahn-aye; Ron Jones-aye. Motion passed.

Enter Executive Session at 6:44 p.m.  
-Potential Litigation

Ron Jones made a motion to exit Executive Session. Brian Storms seconded the motion. Motion carried.

Exit Executive Session at 7:02 p.m.

Meeting called to order at 7:05 pm.

**Pledge of Allegiance**

**Law Enforcement Report:** Lt. Fullmer addresses the Council to deliver the report. He states the report is from 12/15/18-1/11/19. There were 113 hours logged with 18 complaints, 1 arrests, 5 citations, and 54 traffic contacts. There is discussion of the report. Noel asks if there are any questions for Lt. Fullmer and the Sheriff's Dept. There are no questions. The Council thanks Lt. Fullmer and the Sheriff's Dept. for all they do. Lt. Fullmer informs the Mayor and Council that the Sheriff's Office is always available if anyone has any questions.

**Jefferson High School Service Project:** No one from the High School showed up to the meeting.

**Hancock Eagle Project:** Noel states that the Hancocks will not be present, either.

**Discussion of Solid Waste Contract Proposals-Action:** Noel states that the City is not seeking to renegotiate with PSI. The City is upholding the previous motion made to accept the contract with PSI at the meeting in January. There are a few issues Kris has with the way the contract is worded. There is discussion of this. It is decided that the City will sign a letter of intent with PSI until Kris can further review the contract and work with PSI to make the changes requested.

**Public Hearing for 2019 City Fee Schedule:** The Council goes through the 2018 Fee Schedule to adjust or make changes if necessary. There is discussion to add a line item for building permit applications for \$25 instead of lumping into Zoning permit application fee. The Council continues to go through and discuss. There is discussion of the dog licensing fees. The Council moves on. The Council makes the change on the garbage fee from \$10 per month to \$11 per month per the new PSI contract. There is discussion of the wording on the Town Hall rental. There is discussion of the rental of the City Building. There is discussion of non profit entities using the City Building without paying the rental fee.

**Enter Public Hearing at 7:34 p.m.**

Noel states how the Hearing will proceed. He asks if any resident has a question on the proposed changes in the proposed 2019 City Fee Schedule. Bill Hartleben asks if he can make copies at the City Office if needed. The Council answers yes. He also asks about classes that have been held at the City Building that he believes have charged those attending to attend. Allyson states she will look into it. Becky Nelson asks why those residents in Menan pay less to rent the Town Hall compared to those who live outside city limits. It is explained that it is done this way as those within the city limits are paying taxes to keep the building up and running and so therefore should pay a lesser fee.

Noel then asks that anyone who would like to speak In Favor of the Proposed Fee Schedule please come forward. No one speaks.

Noel asks if anyone is Neutral to the Proposed Fee Schedule and would like to speak to please come forward. No one speaks.

Noel then asks if anyone is Against the Proposed Fee Schedule to please come forward. Again, no one speaks.

**Close Public Hearing at 7:38 pm.**

**Brian Storms made a motion to accept the 2019 City Fee Schedule with the verbage changes and fee change made. Ron Jones seconded the motion. Roll call vote: Brian Storms-aye; Ron Jones-aye; Amy Gahn-aye. Motion passed.**

**Public Discussion:** Becky Nelson asks the Council about an issue she brought before the P&Z the previous week. She asks about a property split put before the P&Z. There is discussion of this.

**Property Tax Levy-Action:** There is discussion of a flat fee instead of a levy. There is discussion of this. Kris states he doesn't think that there could even be a way to charge a fee. There is discussion of the next step forward for the levy. Allyson will call Colleen and start figuring out to do the dedicated street levy. There is discussion of this. There is discussion of how to start the process of the street levy. There is discussion of the next informational meeting.

**County P&Z Impact Area Agreement:** There is discussion of the County P&Z and where the agreement process is. There is discussion of a work meeting with the P&Z to put together a list of what Menan wants from the agreement. There is discussion of a work meeting with the P&Z on March 6<sup>th</sup>. Allyson will contact the P&Z and let them know about the joint meeting.

**Maintenance Update:** Matt states he has concerns about how close some of the mailboxes are on the roads in the city. There is discussion of this. It is discovered that per US Postal rules and the Menan code, mailboxes should be 8 ft from the road. There is discussion of sending letters to those mailboxes that are too close and pose a hazard. There is also discussion of having a US Postal manual at the City office. Matt then states he has just been plowing and finishing his annual sewer report. There is discussion of this.

**Treasurers Report-Action:** Allyson asks if there are any questions.

**Ron Jones made a motion to accept the Treasurers Report. Amy Gahn seconded the motion. Motion passed.**

**Bills-Action:** There is discussion of the Bills.

**Brian Storms made a motion to pay the bills for February 2019. Ron Jones seconded the motion. Motion carried.**

**Minutes:** There is discussion of the minutes. Ron states that there is a grammatical error in the minutes in the maintenance report regarding the sentence dealing with the Christmas lights. The word done should be replaced with down. Allyson will fix the error.

**Brian Storms made a motion to accept the January 10, 2019 minutes with the amended change made as discussed and the January 23, 2019 Work Meeting minutes as written. Ron Jones seconded the motion. Motion passed.**

**Ron Jones made a motion to adjourn. Amy Gahn seconded the motion. Motion carried.**

Council Meeting ended at 9:28 pm.

---

Allyson Pettingill,  
City Clerk/Treasurer