

**MINUTES OF THE
City Council Meeting for the City of Menan held March 8, 2018.**

Presiding: Chauncey T. Haight, Mayor

Present: Chauncey T. Haight, Noel Raymond, Brian Storms, Amy Gahn, Ron Jones, Allyson Pettingill, Matt Walker, Lt. Allen Fullmer, Jessica Roach, Joseph Summers, Rand and Caroline Watson, Rebecca Squires

INCOME: March 8, 2018 to April 12, 2018:

Sewer Payroll	4824.46
Garbage Payroll	124.76
Property Taxes	5325.58
Building Permit Fees	2567.25
Town Hall Rental	185.00
General Fund Money Market Interest	4.57
General Fund Collateralized Money Market Interest	10.13
Sewer Fund Money Market Interest	3.38
Sewer Fund Collateralized Money Market Interest	1.53
Garbage Fund Money Market Interest	5.45
LGIP State Pool	40.90
TOTAL	14,652.89

Income from Sewer Account April:	\$ 16,121.58
Income from Garbage Account April:	\$ 2058.00

Pledge of Allegiance

Council Meeting called to order at 7:00 pm.

Law Enforcement Report: Lt. Fullmer addresses the Council. Report in question is from 1-13-2018 through 2-9-2018. He reports there were 82 hours logged, with 14 complaints, 9 citations, with 39 traffic contacts and 1 arrest. He then states the arrest was a warrant. There is discussion of the report. Mayor Haight asks if anyone has any question or clarifications for Lt. Fullmer. The Council thanks Lt. Fullmer and the Sheriff's Office for all they do.

Candidate for County Assessor: Jessica Roach thanks the Council for the opportunity to address them. She states that as Cody Taylor the current Jefferson County Assessor is retiring she is running for that position. She explains what the County Assessor job entails. She then introduces herself and states her qualifications and experience for the job. The Mayor and Council thank Jessica for coming in and wish her well in her race.

Brain Storms made a motion to amend the agenda to change the order to accommodate Rebecca Squires-Mitigation as she was not present at the time her agenda item was up. Noel Raymond seconded the motion. Motion carried.

Citizens Comments: Rand Watson stated he was concerned about the P&Z Meeting the week prior. He was concerned at the several motions made regarding the variance item on the agenda at the meeting. He suggests that maybe there are other places to put the communications tower that Central Fire is going to be asking for. There is discussion of this. There is discussion of other possible places for the tower, such as the sewer lagoons. The Mayor states he felt the point was valid. There is more discussion. The Mayor asks if there are any more comments from the citizens.

P&Z Hearing and Update: There is discussion of the P&Z meeting. There is discussion of the proposed Draft Development Agreement put forth by Wade and Sheree Peterson. There is discussion of receiving a recommendation letter from the P&Z for the approval of the Agreement. It is proposed to have the issue at the Work Meeting the following week to allow for the recommendation and make the decision in a timely manner.

There is discussion of the Public Hearing at the P&Z meeting regarding variances in the ordinances and what is needed to become compliant with the state law. The Council will wait for the recommendation from the P&Z regarding moving forward on the variance issue.

Rebecca Squires-Mitigation: Rebecca Squires from Jefferson County approaches the Council to ask that Menan join a County Mitigation program. She states it is to help mitigate or lessen the impact of emergencies or hazards the City may experience. The program works with the state FEMA agency. If a member, it can be a key to open the door in case of emergencies. There is discussion of the issue and what the City could ultimately get from the program. There is discussion of what is involved to join. Rebecca states it takes time, no money paid to join. There is a discussion of an informational meeting coming up at the County that will help entities to understand what the program is. There is discussion of who if anyone should go. The Council and Mayor Haight thank Rebecca for coming to the meeting and all of the information she brought. It is decided to add further discussion of the Mitigation program to the Work Meeting as it will be after the County informational meeting on the subject.

Dog Ordinance: The Council starts by discussing the option of offering chipping instead of tags. There is discussion of kennel licenses and fees. There is discussion of opening the Fee Schedule to make changes to the fees for the dog ordinance. It is decided to have a Public Hearing at the meeting in April to open the Fee Schedule and adjust the fees for the dog ordinance. It is also discussed to have a public discussion before the public hearing so the public can be made aware of the issue before the hearing. There is also discussion of adding the dog ordinance to the Work Meeting in April to discuss any changes to the ordinance prior to the hearing.

Sewer Ordinance: Allyson explains there have been some complaints about a trailer parked on a property for almost a year that is not hooked up to the sewer and is concerned it is not in compliance with the City Codes and Ordinances. There is discussion of this. There is discussion of the health hazards and safety as it is not known what the trailer is doing with its sewer waste. Matt will look into finding out what is going on with the waste of the trailer and whether there is a health risk.

DEQ Water Workshop: Noel is wondering if the upcoming water workshop is something it would be beneficial for one of the Council members to attend. There is discussion of the upcoming work shop. Matt states he thinks it for those looking to work on certifying. Noel will look into it and if it could be beneficial he will attend.

Updating Suggested Ordinance Changes: Kris states he is still working on it, he had made progress. He states he will keep going. He asks that it be put on the agenda for next month.

Land Acquisition: Noel states he met with the seller of the property the City is interested in buying. The Council reviews the proposal Noel presented to them after speaking with the seller. There is discussion of this. There is discussion of the next step of setting a contract. Noel will work with Kris to get a contract worked out. There is discussion of a permit needed to start land applying on the property. There is then discussion of budgeting in the future for building electrical and water lines across the dry bed. There is then discussion of the water right included in the land purchase. There is then discussion of transferring the water rights. Noel will get a copy of the Parks and Lewisville Canal bylaws.

Public Discussion: Joseph Summers addresses the Council about a proposal for his Eagle Project. He is wondering how the Council would feel about putting garbage cans for dog waste on the greenbelt. There is discussion of this. There is discussion of donations for the project. The Council stated that they would look favorably at the project but would like to see a written proposal with costs and solid ideas.

Noel Raymond made a motion to amend the agenda to add Disruptive Activity and Emergency Action Plan. Brian Storms seconded the motion. Motion passed.

Disruptive Activity and Emergency Action Plan: Noel explains the document he has distributed. He asked that everyone look it over and review it. If anyone wants to add or change what is on the document that can be done. He further states he would like to see the City have an emergency plan for the City building and meetings in case of a severe incident, like a disgruntled citizen that could become violent. There is discussion of this. There is discussion of the policy being passed by resolution. There is discussion of security at the City Office building, like perhaps a panic button. The Council will look at the issue and talk more at next month's meeting, it will be on the agenda.

Maintenance Report: Matt states that the bathroom in the shop is almost done. He further states that the roof of the bathroom is for storage and he put stairs on the side of the room to access the roof. He then states not much else going on, not a lot of plowing as the winter was pretty mild. There is discussion.

Treasurers Report: There is some discussion of the financials.

Ron Jones made a motion to accept the Treasurers Report. Noel Raymond seconded the motion. Motion carried.

Bills: Noel Raymond made a motion to pay the March Bills for the City of Menan. Ron Jones seconded the motion. Motion passes.

Minutes: Noel Raymond made a motion to accept the minutes as written from the February 8, 2018 City Council Meeting. Brian Storms seconded the motion. Motion passes.

Ron Jones made a motion to adjourn. Noel Raymond seconded the motion. Motion passed.

Council Meeting ended at 9:56 pm.

Allyson Pettingill,
City Clerk/Treasurer