

**MINUTES OF THE Public Hearings and the
City Council Meeting for the City of Menan held January 11, 2018.**

Presiding: Chauncey T. Haight, Mayor

Present: Chauncey T. Haight, Noel Raymond, Brian Storms, Keith Nelson, Allyson Pettingill, Matt Walker, Kris Meek, Amy Gahn, Brent Gunderson, Brent Crowther, Lt. Allen Fullmer, Lacey Hanson, Leo Hancock, Kent Clark, Gary Maples, and Tim Hale.

INCOME: January 11, 2018 to February 8, 2018:

Sewer Payroll	8,250.75
Garbage Payroll	124.76
September Property Taxes	287.36
Building Permit fees	10,565.20
Town Hall Rentals	185.00
State Liquor Distribution- 1 st Quarter 2017-2018	5842.00
State Hwy Users Fund- 4 th Quarter 2016-2017	9197.81
State Revenue Sharing- 4 th Quarter 2016-2017	7395.07
General Fund Money Market Interest	3.70
General Fund Collateralized Money Market Interest	10.81
Sewer Fund Money Market Interest	.94
Sewer Fund Collateralized Money Market Interest	3.38
Garbage Fund Money Market Interest	.49
LGIP State Pool	38.76
	TOTAL
	41,905.73

Income from Sewer Account Jan.:	\$ 12,996.18
Income from Garbage Account Jan.:	\$ 2,192.00

Meeting called to order at 7:01 pm.

Pledge of Allegiance

Minutes: The Council looks over the minutes from the Dec.14, 2017 meeting.

Ron Jones made a motion to accept the meeting minutes from the December 14, 2017 meeting with the addition of adding his name to those in attendance. Keith Nelson seconded the motion. Motion passed.

Ron Jones thanked Keith Nelson on behalf of the Council for his dedication and service for the past two years.

Swearing in of New Council Members: Mayor Haight swears in new Council Member Amy Gahn and returning Council Member Brian Storms.

Noel Raymond made a motion to amend the agenda to allow Brent Gunderson to address the Council regarding letters and emails he received from guests regarding the Eclipse. Brian Storms seconded the motion. Motion carried.

Brent Gunderson: Brent addresses the Council and explains that he received many correspondences from visitors in attendance at the Eclipse event in August and felt that the City and those who facilitated the event deserved to hear the comments made. He proceeds to read several messages of thanks and gratitude as well as commendations toward the city and all involved in the event. The Mayor and Council thank Brent for sharing the messages.

Town Hall Safety Deposit and Contract Changes: Allyson informs the Council that there is an amended contract from Kris at the bottom of their packets. Mayor Haight discusses some of the changes Kris had made to the original document. He then explains what he would like to see in a new rental contract for the Town Hall. Kris then goes through the document and explains some of the changes made and why. The Council discusses the contract/document. There is discussion of a checklist of do's and don'ts for the rental of the building. Kris states that the checklist should be added to the contract as an addition or addendum. The Mayor will get the checklist to Kris. There is discussion of a separate contract for nonprofit activities and organizations which use the building without paying. There is more discussion of the document. It is decided to add this issue to the agenda for the next month so Kris can clean up a few things and allow the Mayor to finish up the checklist to be added as an addendum. It is also decided that the name of the building will be called the Menan Town Hall.

Ron Jones made a motion to amend the agenda to move the Law Enforcement Report and Liquor Ordinance to after the Town Hall Safety Deposit and Contract Changes. Noel Raymond seconded the motion. Motion passed.

Law Enforcement Report: Lt. Fullmer addresses the Council. He states the report is from 11-18-2017 to 12-15-2017. There were 65 hours logged, with 12 complaints, no arrests, no citations, an 18 traffic contacts. He further states that there were really just small incidents. There is discussion of the report. Lt. Allen asks if the Council has any questions. There is a question about the broken speed sign. He states he hasn't had the time to pick it up, it is not fixable. There is discussion of a grant to purchase a sign for the city, Ririe did, and they would have the information if interested. The Council and Mayor thank Lt Fullmer and the Sheriff's Office.

Liquor Ordinance: The Council looks over the proposed Ordinance Kris has prepared. There is discussion of the document and what Kris has drafted from several different ordinances from other cities or counties. There is then discussion of what is good to stay in the ordinance and what is not needed and could be deleted. There is discussion of the rule of 60-40% alcohol to food sales and how to monitor that and also the definition of a restaurant. There is also discussion of the requirements of applying for a license. The Council discusses. There are a few changes the Council would like to change. Kris makes the changes requested. There are more discussions. Allyson prints out the changes made.

The Mayor calls for a 5 minute break while Allyson retrieves the new document.

The Council and Mayor look over the revised ordinance. There is discussion of reading the entire ordinance instead of by title only. The Council decided to read the entire proposed Ordinance #420. The Ordinance #420 is read in its entirety. There are a few suggested changes suggested and made.

Ron Jones made a motion to wave the three readings of Bill # 2018-2 of Menan, Idaho and to read by title only. Brian Storms seconded the motion. Roll call vote: Noel Raymond-aye; Brian Storms-aye; Ron Jones-aye; Amy Gahn-aye. Motion carried.

Ron Jones made a motion to pass Bill # 2018-2 of the City of Menan, Idaho. Noel Raymond seconded the motion. Roll call vote: Noel Raymond-aye; Brian Storms-aye; Ron Jones-aye; Amy Gahn-aye. Motion passed.

Brian Storms moved to wave the three readings on Bill # 2018-1. Ron Jones seconded the motion. Roll call vote: Noel Raymond-aye; Brian Storms-aye; Ron Jones-aye; Amy Gahn-aye. Motion carried.

Brian Storms made a motion to read Bill # 2018-1 by title and summary only. Ron Jones seconded the motion. Roll call vote: Noel Raymond-aye; Brian Storms-aye; Ron Jones-aye; Amy Gahn-aye. Motion passed.

Ron Jones made a motion to enact Bill # 2018-1. Noel Raymond seconded the motion. Roll call vote: Noel Raymond-aye; Brian Storms-aye; Ron Jones-aye; Amy Gahn-aye. Motion carried.

Enter Public Hearing for the Fee Schedule at 9:25 pm.

The Council starts at the top of the Fee Schedule from last year and works its way down. Kris asks Allyson to find out how much the copier lease company how much they charge for the extra copies. They keep going down the list. There is discussion of the dog license fee. The Mayor makes the statement that he likes the Lewisville ordinance of a lifetime fee for a dog license. There is discussion of this. It is discovered that the current ordinance in the book is different than what has been passed in the fee schedule. There is more discussion. There is discussion of making a lifetime license fee of \$20. Kris says he will amend the ordinance and the Council can review it and change it. The fee will stay at \$5 and \$10. The kennel fee is discussed. Kris will change the ordinance to read as to be set by resolution then the Council can revisit the fee schedule resolution and make the changes then. Kent Clark and Gary Maples ask to speak to the Council about the sewer rate on the fee schedule. They are concerned about the billing of the sewer as the bond has now been paid off. They are sure there is a way that the bond has to be retired and the fee has to be raised in a way that is not involving the bond. Kris will contact his resources and he will find out what needs to be done before next month's meeting. The Council then moves to the Beer and Wine License fee. The fees for the Beer and Wine are set at \$50 for retail sales and \$200 for consumption on premises. For the consumption on premises for Liquor License it is set at \$225. The Liquor Catering permit is set at \$20 per day. Rental for the City Park Shelters is changed to \$15 per side. The Town Hall is then set at two rates, one for the City residents and one for all out of town. Residents are set at up to 4 hours, \$50 and over 4 hours \$75. Those from out of the City limits it is set at \$100 for up to 4 hours and \$150 for over 4 hours. There is a new fee to include in fee schedule, the Security Deposit fee for the Town Hall rental for \$150.00.

Mayor Haight addresses those in attendance and goes over the rules of the Public Hearing. He states that those wishing to be heard will have 3 minutes to speak. There will be times for, neutral and against.

Mayor Haight asks if there are any wishing to speak for the proposed fee schedule. No one speaks.

Mayor Haight then asks if there is anyone neutral to the proposed fee schedule. Tim Hale is neutral.

Mayor Haight then asks if there are any opposed in attendance. No one speaks.

Mayor Haight exits the Public Hearing at 10:11pm.

Ron Jones made a motion to adopt the Fee Schedule. Brian Storms seconded the motion. Roll call vote: Noel Raymond-aye; Brian Storms-aye; Ron Jones-aye; Amy Gahn-aye. Motion passed.

Kris states that the motion needs to be by resolution.

Ron Jones withdraws his motion.

Noel Raymond made a motion to pass Resolutions 2018-1. Ron Jones seconded the motion. Roll call vote: Noel Raymond-aye; Brian Storms-aye; Ron Jones-aye; Amy Gahn-aye. Motions carried.

Ron Jones made a motion to enter a Public Hearing regarding the Greenspace Ordinance. Brian Storms seconded the motion. Roll call vote: Noel Raymond-aye; Brian Storms-aye; Ron Jones-aye; Amy Gahn-aye. Motion passed.

Enter Public Hearing at 10:21pm.

Kris reads the Ordinance he has drafted. The Council looks through the Ordinance.

It is asked if anyone in attendance is in favor of the proposed Ordinance Change. No one speaks.

It is asked if anyone is neutral to the proposed Ordinance Change. No one speaks.

It is then asked if anyone is opposed to the proposed Ordinance Change. No one speaks.

Ron Jones made a motion to close the Public Hearing. Brian Storms seconded the motion. Motion passed.

Noel Raymond made a motion to suspend the reading of the Ordinance on three separate occasions and read the Ordinance by title only. Ron Jones seconded the motion. Motion carried.

Ron Jones made a motion to adopt Bill # 2018-3. Brian Storms seconded the motion. Roll call vote: Noel Raymond-aye; Brian Storms-aye; Ron Jones-aye; Amy Gahn-aye. Motion passed.

Records Retention: Mayor Haight states that he is not done gathering all of the information yet. He will keep researching and keep the Council informed.

RV Dump Discussion: There is discussion of the best options moving forward for an RV dump in the city. There is discussion of where the best location would be if the dump should be moved or if it should stay where it is. There is discussion of a possible conditional use permit needed to keep a dump in the City. It is discussed that a Public Hearing on the subject would be the best way to have the public give their opinion. It is then discussed that the issue should start in P&Z. Allyson will put it on their agenda for next month. There is discussion of a possible Public Hearing at the March Meeting.

Updated Contract for Old City Building Removal-New Demo Date: Kris produces the updated contract with the new contract date. The Council discusses contract.

Noel Raymond made a motion to accept the updated contract. Ron Jones seconded the motion. Brian Storms abstains from the vote. Motion passed.

Update on Suggested Ordinance Changes: Kris states he wasn't able to have them all ready, he will be next month. Allyson will put it on next months agenda.

Brian Storms made a motion to table the agenda item until next meeting. Ron Jones seconded the motion. Motion passed.

Discuss May Council Date: It is decided to discuss in April as there will be more information on the issues then.

Brian Storms made a motion to table the issue until April. Ron Jones seconded the motion. Motion passed.

Public Discussion: There is no discussion from the public.

Maintenance Update: Matt explains it is slow. He did order the safety equipment for the CHC Grant. He is also going to start building the shelves in the trailer for the equipment. He asks Allyson to ask Dana if the Sewer should buy a mower from the General account if it is now going to be used only in the sewer. She says she will.

Treasurers Report: There is discussion of the report. There is discussion of what percent of Kris's bill should come out of the Sewer account. It is decided that 10% of Kris's bill will come out of the Sewer account each month.

Ron Jones made a motion to accept the Treasurers Report. Brian Storms seconded the motion. Motion passed.

Bills: There is discussion of the Bills. Matt asked Allyson to call and have the port a pottie from the shop.

Noel Raymond made a motion to pay the bills for the City for the month of January 2018. Brian Storms seconded the motion. Motion passed.

Ron Jones made a motion to move into Executive Session per Idaho Code 74-206.

(1)(a) & (b) Personnel; (1)(c) Acquisition of Property; (1)(f) Potential Litigation. Noel Raymond seconded the motion. Roll call vote: Noel Raymond-aye; Brian Storms-aye; Ron Jones-aye; Amy Gahn-aye. Motion passed.

Enter Executive Session at 11:04 pm.

Ron Jones made a motion to exit Executive Session. Brian Storms seconded the motion. Motion passed.

Ron Jones made a motion to increase Matt Walkers salary to \$40,000 annually retroactive to January 1, 2018. Brian Storms seconded the motion. Motion carried.

Ron Jones made a motion to adjourn. Amy Gahn seconded the motion. Motion carried.

Council Meeting ended at 12:54 am.

Allyson Pettingill,
City Clerk/Treasurer