

**MINUTES OF THE
City Council Meeting for the City of Menan held July 13, 2017.**

Presiding: Chauncey T. Haight, Mayor

Present: Chauncey T. Haight, Ron Jones, Noel Raymond, Brian Storms, Keith Nelson, Allyson Pettingill, Kris Meek, Matt Walker, Sheriff Anderson, Wade & Sheree Peterson, Mike Whyte, Barbara Hellekson, Natalia Dole, Dennis Dole, Branden Lewis, Nikki Lewis, Tristan Lewis, and Tim Hale.

INCOME July 13, 2017 to August 10, 2017:

Sewer Payroll	5462.91
Garbage Payroll	124.76
Building Permit Fees	644.75
June Property Taxes	27,716.79
Park Shelter Rental	60.00
Town Hall Rental	150.00
State of Idaho Revenue Sharing-3 rd Quarter	6527.96
State of Idaho Highway Distribution-3 rd Quarter	8414.19
General Fund Money Market Interest	2.31
General Fund Collateralized Money Market Interest	10.46
Sewer Fund Money Market Interest	5.52
Sewer Fund Collateralized Money Market Interest	1.85
Garbage Fund Money Market Interest	.42
LGIP State Pool (Sewer)	0
TOTAL	49,121.92

Income from Sewer Account July:	\$ 12,430.18
Income from Garbage Account July:	\$ 1,796.00

Meeting called to order at 7:00 pm.

Pledge of Allegiance

Brian Storms made a motion to amend the agenda to allow Tristan Lewis to address the Council in place of Leo Hancock, as Leo is not in attendance, or after Leo if he shows up for his scheduled time. Noel Raymond seconded the motion. Motion passed.

Police Report: Sheriff Anderson presents the Council with the report. He asked if there were any questions. He reports that there were 93 hours, 20 complaints, 1 arrest, 6 citations, and 24 traffic contacts. He then refers to the Sheriff's Office Contract for FY 2017-2018. He reports that because of the revenue the County Jail is generating, the contract is not increasing for this budget year. He also reports on the 4th of July Celebration. He states that he and the Deputy's had a great time with no incidents reported. The Mayor comments that everyone loves the Honor Guard. The Sheriff asks if the Council or Mayor have any questions or concerns. The Mayor and Council thank the Sheriff for all of the hard work his office is doing for the City and community.

Open Public Hearing at 7:11 pm.

Public Hearing- City Camping Ordinance: Mayor Haight opens the Hearing. He states how the Hearing will progress. He then asks if there are any in attendance for the City Camping Ordinance. No one steps forward. He then asks if there are any in attendance that are neutral to the City Camping Ordinance. No reply. He then asks if there are any in attendance that are against the City Camping Ordinance. Again, no one responds. He then explains that the Ordinance is to allow camping on public property for the Eclipse.

Ron Jones moves to read Ordinance #416 by Title only. Noel Raymond seconds. Motion carries.

Ron Jones reads Ordinance #416 Title only.

Brian Storms made a motion to accept Ordinance #416 as read. Ron Jones seconded the motion. Roll Call: Noel Raymond-aye, Brian Storms-aye, Keith Nelson-aye, Ron Jones-aye. Motion passed.

Kris then explains that there is a resolution that goes along with the Ordinance, which references the costs associated with the Camping Ordinance.

Ron Jones made a motion to read Resolution 2017-02 by Title only. Brian seconded the motion. Motion carried.

Keith Nelson made a motion to accept Resolution 2017-02 as read. Brian Storms seconded the motion. Motion passed.

Public Hearing closed at 7:24 pm.

***Survey Update and Land Inquiry:** Wade and Sheree Peterson address the Council. They have completed the survey on the land they have split into 4 separate lots and asked the Council what the next step would be in order to start to build. There is discussion of what the next step for the Peterson's would be. There is discussion of the greenspace requirement in the Subdivision section of the City Code. The discussion turns to what developments should be required to donate greenspace or open space and which developments would not need to. As the Petersons 4 lots are small the City would not need a percentage of the property donated for the greenspace requirement as the percentage is small. More discussion ensues. It is suggested that infill in the City would not need to donate the greenspace as there are already several greenspaces available, including the City Park. The Council would like to find a way to exempt those building in the existing City limits from this requirement. The Council advises Wade and Sheree to work with the Planning and Zoning Commission and put together a recommendation to the Council that would alleviate this issue. Wade and Sheree agree that they will work with the P&Z to find a way to solve this problem.

Eagle Scout Project Proposal: Tristan Lewis addresses the Council about an idea he has for his Eagle Project. He reports that the wood is rotting out on the teeter-totters at the City Park. He would like to replace the wooden part of the structure and replace with new wood that is donated. He will sand and paint/stain the new wood and replace the rotted wood. There is discussion of this proposal and what can be done to maintain safety on the structure while the project is in progress. Matt states he will remove the structure while the project is underway to avoid any safety issues. Tristan will return to next month's meeting in August with an update and all information to get the project underway.

Quitclaim Inquiry- Barbara Hellekson: Barbara Hellekson addressed the Council. She informs the Council that when she bought her house 19 years ago they assumed that the fence line was her property line. She decided to look into her options with her property this spring and had a survey completed. While surveying her property it was discovered that her boundary line on the south side runs through her house along with a series of wells on the property. She further informs the Council that after a more thorough investigation, the property that her house is partly on belongs to the City. She is trying to sell her house and move to Washington State to live closer to her son. She is asking the Council to grant her a quitclaim on the City property so she can move forward with the sale of the property. She also informs the Council that part of the property she assumed to be hers also belongs to the Railroad which she has contacted and they have agreed to quitclaim their portion to her as they no longer need or want it. There is discussion of this issue. Barbara passes out pictures and maps of the property. There is discussion of the survey completed by the engineer. Mike Whyte, Barbara's attorney, asks again if the Council will quitclaim the property to Barbara. The Mayor explains that the Council understands the issue of time as there is already an offer on the property, but as the issue is land related, there are legal processes that have to take place before anything can be done. Those would include public hearings and ordinance changes that take time. Keith then also explains that the Council also has to look at the best interest for the City. The land that is proposed to quitclaim has been mentioned in the comprehensive plan as a possible road or path in the future. This makes the issue even harder to navigate through as the Comprehensive plan is law. There is discussion of what the legal issues are and what can be done. Kris sites case law on behalf of the City, and further states that the Council would like to work the problem out without having to result in legal proceedings. There is further discussion of this and the land in question. Keith states his opinion of not being in favor of blocking off the strip of land as it has potential in the future of becoming a path or even an alley way. In quitclaiming this property, it would cut off the access on the west side of the City with no access to the county road. He is however amiable to

looking at different options to possibly have a swap of some kind that would give the City access to the road but not disturb Barbara's property either. There is discussion of what the options might be. The members of the Council agree with what Keith stated. There is discussion of the property to the south of the land in question and who owns it. It is decided that Mike will look into who owns that property so the option of rerouting the pathway/alley can proceed. When this is discovered, he will bring it back to the Council to resolve the issue.

4th of July Recap: Keith starts by stating that the move to the north of the Town Hall was mostly a success. There are a few things to learn from this year to adjust for next year. There is discussion of this. The car show was a great addition. The discussion turns to the donations and finances. There is discussion of how to raise the donations. Keith states he is hoping to clear \$4000-\$5000 in profit from the donations and vendors from the 4th. There is discussion of how the funding could be spent to improve items in the City that are needed for the event and the community. The discussion turns to the parade and a few of those issues. There is discussion of keeping cars and campers on the parade route. Kris advises that in order to monitor the parking it should be a City Code specifically for parking on the 4th. The discussion continues on how the changes will be made for next year. The discussion then turns to the issue of parking and the problems along 665 this year. The discussion then turns to the success overall.

Eclipse 2017 Update: Ron starts by discussing the size of the crowd. It is estimated to be approximately the size of the 4th. His biggest concern is security. He would also like to have signs posted around the park and a printed copy to hand out with rules, no alcohol, quiet hours, etc. He then asks who will be willing to patrol on 4 wheelers. The discussion turns to who will volunteer to help. There is discussion of what the Sheriff's office and Emergency Committee will be doing. The discussion then turns to garbage and porta potties and where to put them. The discussion then turns to tent/RV rentals. Ron then discusses what the volunteers will need to help with. The discussion turns to tables and canopies for the vendors. Ron then discusses the booth set up for the vendors. The Mayor discusses what the Sheriff explained to him. The city is first contact, if the individual is non-compliant, then call in the Sheriff's office. Ron will continue with his committee and will keep moving forward. The discussion turns to a communication system and whether or not a Hamm radio operator is necessary or needed. Ron then asks who on the Council will be in town on the Eclipse and who can help. The Council and Mayor all state they will be in Menan and will do whatever is needed to help.

Emergency Trailer Acquisition: Mayor Haight discusses the City's options for an Emergency Trailer. He states that Rebecca Squires will help with finding the funding options. He would like to have a trailer to keep all of the emergency supplies in it, like barricades, ropes, etc. There is discussion of this. There is discussion of the City paying half of a trailer. It is implied that if the City were to pay half, then a grant may cover the other half. There is then discussion of this. It is discussed that all of these items could be used for the 4th as well. There is further discussion of what may be needed in emergency items. The Mayor states he will continue working with Rebecca on the subject.

Noel Raymond made a motion to move Leo Hancock down on the agenda to after the Emergency Trailer Acquisition and before Dog Licensing. Ron Jones seconded the motion. Motion carried.

Leo Hancock-Petition for Ballot: Leo addresses the Council. He is looking to start the petition to add to the ballot in November to allow the sale of alcohol by the drink in the City of Menan. There is discussion of the issue and what Leo needs to do to add the item to the ballot. There is discussion of licensing. The Council advises Leo to check with the County to find out exactly how many signatures and what is required of those signing the petition. The Council expresses their support of how well he has run the restaurant and the food. They express their appreciation for coming to the meeting.

Dog Licensing: Mayor Haight wanted to discuss the dog ordinance. He is wondering what can be done to make identifying and contacting the owner easier. There is discussion of making a lifetime tag or some way of making the tag easier and more effective. The Mayor is looking to find a way to return the dog to the owner faster. There is discussion. Allyson suggests the best way would be to have those applying for the tag to add their phone number to the paperwork as there is no line for the number on the existing paperwork. There is discussion of working with the Deputy's and the process that is already in place.

HL Bid Review: Matt informs the Council that the Contract for the Bid review is for the road work to be done on 3500 E with the grant from LHTAC. It was discussed in the past having a spec document drawn up so that when sent out to bid those bidding know exactly what the project is and all are bidding on the same work to be done. There is discussion of the contract and bidding process. The price of the Contract is discussed as \$8000.00.

There is discussion HL and the contract. Allyson asks if this contract can be written into next FY budget as the work will be done next year. The Council looks at the contract. It is discussed using the spec document for other road work to be done in the City.

Annexation Ordinance: It is explained that this is the final draft of this Ordinance. Kris states he received a written statement from the engineer guaranteeing the legal description is correct.

Ron Jones made a motion to waive the 3 reading rule and read Ordinance #417 by Title only. Brian Storms seconded the motion. Roll Call vote: Noel Raymond-aye, Brian Storms-aye, Keith Nelson-aye, Ron Jones-aye. Motion passed.

Ron Jones reads Ordinance #417 by title only.

Brian Storms made a motion to adopt Ordinance #417 as read. Noel Raymond seconded the motion. Roll Call vote: Noel Raymond-aye, Brian Storms-aye, Keith Nelson-aye, Ron Jones-aye. Motion passed.

Sheriff Contract, 2017-2018: Allyson reiterates what Sheriff Anderson stated when he was at the meeting. The contract didn't go up, everything stayed the same.

Noel Raymond made a motion to contract with Jefferson County Sheriff's Department to provide law enforcement services for the City of Menan for the FY 2017-2018. Keith Nelson seconded the motion. Motion passed.

P&Z Update: Allyson explains that there was not a quorum at the last meeting, but there were people in attendance with questions. The Mayor was there so he answered the questions the best he could. Mike Miller had a few questions about the Fire Station. He asked about gravel being a permeable surface for part of the grounds for drainage. He also asked about existing trees on the east side being the barrier asked for in the Code. There was discussion of this. The discussion then turned to Wade and Sheree Peterson as they were the also at the P&Z meeting with questions. They were told to come to the Council meeting and ask the questions they have, which they did. She then mentions the quitclaim received from Kevin White regarding his garage and the setbacks. Matt says he will get the original survey and compare them and then check the setbacks.

ITD Planning Process: Allyson asks if everyone received the email she forwarded from Ben Burke about the process of sending in the suggestions for projects. The ITD is taking the suggestions until 7/30/2017. There is discussion of this. The Council states they will inform the public about the issue and hopefully get people to write or email. It is then discussed what the corner project should be called. Allyson states she will contact Ben and ask what the best project description would be to identify the corner. She will then send out an email to the Council with his response.

Public Discussion: The Council asks if there is any comments the public would like to make. No one has a comment.

Maintenance Update: Matt reports he has a few small projects he is working on. Things have slowed down as the weather is hot and things slow in growing. He also informs the Council that his part time worker quit which was perfect timing as he hired a young man in need of community service hours. This will also help with the budget as the new guy wont be paid. He further states the sidewalk between the Post office and the Coop will finally start in the next couple of weeks. He also states he bought a new tractor as the old one was past fixing.

Treasurers Report: Allyson asks if there are any questions. She does remind everyone of the budget work meeting on the 28th of the month.

Noel Raymond made a motion to accept the Treasurers Report. Brian Storms seconded the motion. Motion carried.

Bills: Ron Jones made a motion to pay the Bills for the City of Menan. Noel Raymond seconded the motion. Motion passes.

Minutes: Ron Jones made a motion to accept the minutes as written from the June 8, 2017 City Council Meeting. Brian Storms seconded the motion. Motion passes.

Ron Jones made a motion to adjourn the meeting. Noel Raymond seconded the motion. Motion carried.

Council Meeting ended at 11:00 pm.

Allyson Pettingill,
City Clerk/Treasurer