

**MINUTES OF THE  
City Council Work Meeting for the City of Menan held March 23, 2017**

**Presiding:** Chauncey T. Haight, Mayor

**Present:** Chauncey T. Haight, Ron Jones, Noel Raymond, and Brian Storms.

**City Council Special Meeting called to order at 7:00 pm.**

Mayor Haight starts the meeting with the Pledge of Allegiance.

**Brian Storms made a motion to amend the agenda to include addressing the portion of the City building Ordinance that addresses property lines, as it pertains directly to the garage going up currently in the City at 3503 E 665 N. Noel Raymond seconded the motion. Motion passed.**

**Eclipse 2017 Information:** Ron Jones begins by stating he has spoken with the Superintendent of SD 251 about the property at Menan Elementary. She informed Ron that she will have at least one person at each building for security purposes, but Ron doesn't know if they will allow camping on their property. He also talked to Keith Nelson of the LDS Stake Presidency. President Nelson stated that he would be sure to bring the topic up to the rest of the Stake Presidency at their meeting that week. Ron is trying to inform them on the fact they will need a plan for the Church properties in Menan. Ron also asked that the Stake Presidency consider informing the congregations of what is coming and to prepare themselves with food, water, etc. so everyone is aware of the enormity of what could take place. The Sheriff's office will have a command center on the Butte so they can see everything and know what is going on. The Sheriff's office is also planning on calling on as many reserves and Deputy's as they possibly can. Ron further states that before the next Council meeting, the Council needs to have an idea of how many RV's are to be allowed on the City's property. If the number of spaces for rent by the City is known, then advertising can be done to fill those spots. The discussion turns to whether the City still has the capability to accept credit cards through the square. There is also discussion of having maps to show where all of the City resources and venues will be. There is then discussion on the fees to charge and what Menan may want to charge. Ron states that in the resolution to be drawn up, there needs to be provisions for alcohol usage. There is then discussion of who will be enforcing the rules and ordinances. It is discussed that there will have to be volunteers from the community to help. There will also be booths offered at the Town Hall. The Mayor does state that anyone selling food and beverages will be required to have a permit from the Health Department. The Council discusses this. Ron further states the things the Council needs to consider and be prepared to make a decision on are, how many RV's are going to be allowed on City property. This brings about discussion on which City properties the RV's will be allowed to park on. The Council will ask Matt which properties would be able to handle parking on. The Council also needs to decide if there will be sewer dumping available in one of the drains around town. Mayor Haight informs the Council of a letter from the Great American Eclipse regarding joining the group and signing a contract. He will have Kris look at it before he signs it. Ron then states he is done with the information he has for the Council. It is agreed to think on the ideas presented and then be ready to discuss and make decisions at the next Council meeting.

**City Building Ordinance that addresses property lines, particularly the garage going up at 3503 E 665 N.:** Brian brings up the fact that there has been additional building taken place at this residence without the building permit being issued. The roof has been put on the garage. There is a discussion of the fact that the resident had been told to halt all building until the questions surrounding the setbacks on the side of the poured concrete for the garage had been met. There is also discussion of the setbacks. The Council agrees that the property lines must be surveyed in order to decide how to proceed because of the setbacks. Brian states that his desire to discuss the setback portion of the building code was specifically to determine what was being done on that specific project. The discussion turns to the check lists the City has and how these lists should deter problems from occurring when anyone wants to build within the City. More discussion ensues. Brian adds that the setbacks should be undisputable. The discussion turns to enforcing the Ordinances. The Council then discusses thinking of how to handle the issue and bring it to another meeting after finding more information on how to proceed.

**Review of Outdated Ordinances:** The Council starts with the Ordinance Title 1 Chapter 5 dealing with a City Board of Trustees, which no longer applies as the City now has a City Council. There is discussion of this ordinance. There is discussion of Idaho Code Title 50. It is decided that the Council will make the needed corrections then have Kris look at it and make sure it is legal. The Council proceeds to go through the Ordinance and made the needed changes to update the Ordinance to present day. There is discussion of what the changes should be. There is discussion of stating the Ordinance will follow Idaho State Code or laws. The Council also discusses having Kris go through and take out what is no longer needed and add what is required by law and then the Council will review what is presented. There is a question about some of the City Clerks duties. The Council decides to ask Kris about the law regarding the Clerks attendance at meetings, if it is required by law or if a delegate can be assigned and the meeting be recorded electronically for transcription of the minutes. There is more discussion of the Ordinances. The Council decides to amend the ordinance pertaining to the City Clerk/Treasurer to read as the duties are lined out in the AIC Academy Manual. Also add per State

Code. It is mentioned that the duties should be in two separate categories not lumped together for future employment. Discussion ensues. The discussion turns to the Ordinance referring to the Town Marshal. Noel questions whether or not to get rid of the City Marshal altogether in the event of some kind of crisis that would tax the County sheriff's resources. There is discussion of this. It is decided to ask Kris of the legal ramifications of a City Marshal. More discussion. Adding something about retaining the authority to hire law enforcement for the protection of the city. The discussion turns to the animal control portion of the Ordinance. The Council then addresses the compensation of City officials. The decision is to update the section with the correct compensation. They next address the poll hours for voting. It is discussed that the County runs the election process. It is then determined to word the correction to read as per the County Official in charge of the election process. There is more discussion of this issue. The Mayor and Council discuss the best way to move forward by having Kris Meek amend the sections worked on at the current meeting. The discussion then turns to which ordinances should be discussed at the next work meeting in April. Noel mentions Title 4 Chapter 6. It has to do with firearms. His concern is 4-6-2, which states that only Law Enforcement, Military, & Militias have the authority to discharge a weapon in the City limits when in the line of duty or ceremony. Noel feels this makes it illegal for anyone to protect their families or property. The discussion then turns to 4-6-3 which disallows the open or concealed carry of a weapon on city property and school. There is discussion of this considering new open carry law in the State of Idaho. Noel states he would like to amend 4-6-2 to add an exception for the defense of life or property and then get rid of 4-6-3. There is discussion. It is decided to ask Kris about it also. There is more discussion of this.

The Council then decides what will be addressed at the work meeting on April 20, 2017. Mayor Haight suggests working on the sections dealing with the different zoning districts and the land use table to make them more cohesive. Brian states that would be a Planning and Zoning responsibility and the Council could take it to them with a suggestion to look over. The discussion turns to the Comprehensive Plan. The discussion then turns to the road requirements in the Code. Title 8 Chapter 5 is the Roadway standards is discussed. There is discussion. The discussion then turns to the subdivision ordinances vs. the district regulations. It is decided to look over Titles 7 & 8 in the City Code. The Council looks at what is to be sent to Kris. They then review what the issues were that also needed to have Kris look into legally to resolve. One is the attendance of the Clerk at meetings, does there need to be a delegate or will the recorded record work. Also can the Clerks and Treasurers duties read to match the Idaho Academy Manual. Title 1 Chapter 7 is out, then the questions about the firearms. The questions will be ready for next Council Meeting. Also to work on next work meeting would be Title 2 Chapters 1,2,3,4,5,6,7. There is discussion. Mayor Haight will compile everyone's notes and present them to Kris. This way he will know what was discussed and be able to answer questions.

**Noel Raymond made a motion to adjourn. Ron Jones seconded the motion. Motion passed.**

Council Special meeting ends at 8:55 pm.

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Allyson Pettingill, City Clerk/Treasurer