

**MINUTES OF THE
Planning & Zoning Meeting for the City of Menan held August 4, 2016.**

Present: Victor Cammans, Roy Storer, Ben Schiess, Allyson Pettingill, Jeff Gunderson, Ron Jones, and Tim Thueson.

Planning and Zoning Meeting called to order at 7:12 pm

Meeting called to order.

Jason Watson is not able to attend meeting, Roy Storer welcomes everyone.

New Business

Valley Wide Shop Building: Allyson informs the Commission that Valley Wide is bidding out the structure for the shop building to be built on their property next to the new Coop building. Roy explains that the building was on the original Conditional Use permit and therefore does not need an amended Conditional Use permit. Valley Wide will need to submit the plans to Jeff Geisler, the Building Inspector and the County P&Z. The City of Menan's P&Z has already approved the building, but the County P&Z may need a letter of recommendation from Menan stating its approval. There is discussion of the new building.

Market Street Sub.- Road: There is discussion of the road issue on Market Street. It is discussed who is responsible for the paving of the road by City Code and Ordinance. It is noted that the issue will be on the agenda for the City Council the following week.

City Sign Ordinance: The Commission decides to take the City Sign Ordinance a section at a time to review and amend, if necessary. It is decided to start with small seasonal/temporary signs and then go up in size from there. There is discussion of what qualifies for seasonal/temporary signs. It is decided that everyone will look over the Ordinance and come back at next meeting with ideas ready to discuss the sections pertaining to smaller or temporary signs.

Minutes: Allyson explains that there are minutes from a Special Meeting on May 19th that need to be approved.

Victor Cammans made a motion to accept the Minutes from the P&Z Special Meeting held on May 19, 2016. Ben Schiess seconded the motion. Motion passed.

Jeff Gunderson made a motion to accept the Minutes from the Planning and Zoning Meeting from July 7, 2016. Victor Cammans seconded the motion. Motion carries.

New Commission Chair: Allyson informs the Commission that Jason Watson called in and nominated Victor Cammans as the new Commission Chair.

Jason Watson nominates Victor Cammans as the new Commission Chair. Jeff Gunderson seconded the nomination. Victor Cammans accepts the nomination. Roll call: Ben Schiess-aye; Jeff Gunderson-aye; Roy Storer-aye; Victor Cammans-aye. Nomination passes.

Roy takes a moment to explain why the Commission Chair changes every 3-4 months. He explains it is so everyone has a chance to vote on the issues every few months.

Calendar: The next P&Z meeting will be held on September 1, 2016.

The Commission discusses what they would like to see on the agenda for next meeting. They would like to adopt the County Building Code after they have a chance to look it over, and the seasonal/temporary Sign Ordinance discussion.

Roy Storer made a motion to adjourn the Planning and Zoning meeting. Ben Schiess seconded the motion. Motion carries.

Planning and Zoning meeting adjourns at 7:36 pm.

Allyson Pettingill
Clerk/Treasurer