

**MINUTES OF THE
City Council Meeting for the City of Menan held July 14, 2016**

Presiding: Chauncey T. Haight, Mayor

Present: Chauncey T. Haight, Ron Jones, Noel Raymond, Keith Nelson, Allyson Pettingill, Brian Storms, Kris Meek, Matt Walker, Bryan Phinney, Jeff Sorenson, Kyle Jones, Jeff Geisler, Lynn Jacobs, Lt Fullmer, and Brenda Stoddard.

INCOME July 14 thru August 11, 2016:

Sewer Payroll	3332.68
Garbage Payroll	124.76
Valleywide –Patronage Dividend	122.88
Town Hall Rentals	25.00
Park Shelter Rentals	50.00
Jefferson County- Sales Tax	3542.31
Jefferson County- Motor Vehicle Fines	135.00
Jefferson County- April Property Tax	866.82
General Fund Money Market Interest	4.39
General Fund Collateralized Money Market Interest	17.82
Sewer Fund Money Market Interest	6.26
Sewer Fund Collateralized Money Market Interest	3.15
Garbage Fund Money Market Interest	.41
LGIP State Pool (Sewer)-	17.13
TOTAL	8,248.61

Income from Sewer Account July:	\$ 10,094.08
Income from Garbage Account July:	\$ 1,566.00

City Council Meeting called to order at 7:01 pm.

Mayor Chauncey T. Haight starts the meeting.

Pledge of Allegiance

Police Report: Lt. Fullmer addresses the Council. Lt. Fullmer discusses the report. He reports nothing major is recorded or reported. The discussion turns to the security on the 4th of July. He estimates that there were 12,000 present for the parade and 15,000-18,000 for the fireworks. There is discussion of the attendance for the 4th. The Council thanks Lt. Fullmer for all he and the Sheriff's office does for the City. Kris discusses the citations briefly with Lt Fullmer. There is a question of controlled burns. Lt Fullmer suggests numbering permits, then have residents call the SO with the number and permit. More discussion on burn permits. The Council again thanks Lt. Fullmer.

Keller & Associates: Bryan Phinney addresses the Council. He introduces his colleagues Kyle Jones and Jeff Sorenson. He then explains the service their office offers the City of Menan. They have helped to apply for a grant to DEQ. There is then discussion of the denial and process of further grant applications. The discussion then turns to testing the water in Menan. Keller would like to test 5 different wells around the City to check for different contaminants. Discussion then turns to a water study and how to implement one. It is then discussed the DEQ program of debt forgiveness for part of a loan taken out for water treatment plants. This leads to a discussion of the benefits and drawbacks to a City water system. He then talks about taking samples then possibly a study. He would like to do this for a few years to show any trends. There is a discussion of what wells to test and the depths of the different wells in the City. There is discussion of testing and watching for any problems, but until then leave the water situation in the City alone. The Council would like to have Keller & Assoc.

to submit budgetary numbers so the City will know what the expense would be to do the testing they would like to do. Bryan Phinney agrees to get that estimate to the City. The Council thanks Bryan, Kyle, and Jeff for their time in coming to address the Council. They then pass out some folders and information about their company to the Council before leaving.

It is asked that the Transportation Study be put on next month's agenda.

Jeff Geisler, County Building Inspector: Jeff addresses the Council. He is asked about the Valley Wide store. He states they are in compliance and their permits are almost all in. There have been a few minor issues, but they are almost resolved. He then states they opened for business on Monday. He reports to the Council about how many permits were submitted in 2015. All are closed. There is discussion of the permits in the City and what the codes are. It is then discussed what needs to have a permit and what doesn't need a permit. The Mayor asks if it is ok to call Jeff when any questions arise on what needs a permit or a question about a permit. Jeff responds of course. There is discussion of how to determine the setbacks in the City. It is discussed how the roads are set and the correct way to determine the setbacks. Matt has to explain that the roads aren't always set right and the setbacks have to go off of the pins that are set in the corners of each corner as well as the center of the intersection to determine the correct setbacks. There is a discussion of problems with any open permits. Jeff reports there aren't any. Kris then asks what would have to happen to condemn a property. This brings about discussion of how properties are condemned. There is then discussion about the trailers in the trailer park. The Mayor asks if there is anything else for Jeff. The Council thanks Jeff for coming to the meeting and addressing the Council.

Planning and Zoning update: The Mayor makes a note that there is no representation from the P&Z. Ron then states he was at the last P&Z meeting and would like to report on what he saw/heard. Ron talks about the concerns Helen Watson had about the annexation of land the City approved. He then explains that she was way ahead of the process and she went away from the meeting understanding that we are at the beginning of the process and that as we move forward the public will have a chance to be heard in the future. Matt then brings up the road on the side of the house being built in the Market Street subdivision. This brings up discussion of the code of the City saying that the builder is responsible for any road in the subdivision where the building takes place. There is discussion of the City code and where the new house is being built. It is suggested that a variance would be needed. Kris suggests this and that there should be no occupancy unless there is a variance issued so the homeowner can't come back on the City and ask for the road to be finished. There is discussion of plowing the road if it stays gravel after the variance. There is more discussion of the City code and what is expected of the developer to know before and during a build in the City. It is decided that the builder must be made known of the Code requirement. It is then suggested that the P&Z should be the ones to talk to the builder of the home. Keith volunteers to talk to the builder about the road. Brian volunteers to go with Keith.

Choice Sanitation Services: Mayor Haight asks if there is a representative present. Allyson explains that Mr. Boyce is not present, but she spoke with him and he brought in his bid. She goes on to explain that there was a misrepresentation to Mr. Boyce about the price the City is paying to PSI per month. PSI bills \$7.76 per can per month, and Mr. Boyce was told that the billing price per can was \$9.00. His bid came in at \$8.90 per can. Allyson then says she will contact him and let him know of the difference in price and ask him to re-submit a bid reflecting the correct pricing from PSI. There is discussion of the garbage billing. Allyson asks if anyone has any questions they would like her to ask Mr. Boyce when she speaks with him, there aren't any.

Keith Nelson makes a motion to amend the agenda to allow Karie Nelson to address the Council about the My Menan book that has been put together as she will not be in town for next month's Council Meeting. Noel Raymond seconds the motion. Roll call vote: Noel Raymond-aye, Keith Nelson-aye, Brian Storms-aye, Ron Jones-aye. Motion passes.

My Menan Book: Karie addresses the Council about the Historical book she has compiled. She explains that she approached the previous Council about purchasing a book when it was finished. The Council assures her that if the previous Council approved it, it is a done deal. She explains that there will be a copy in the library as well as a CD. Sara Carney also has copies. There is a discussion of the history of Menan and those that are older who have the memories of Menan. It is also asked if there might be a way to put the info on the City website. Karie assures the Council that it can be posted or copied for the use or information of the residents. The Council thanks Karie for all of her hard work she put into the compiling and publishing of the book. She does note that the library will sell the CD's for \$5.00, this is to help recoup their cost of the book. She is thanked again.

4th of July Activities and Fund raising recap: Keith begins his report on how the 4th went. He reports that the biggest accomplishment was the freeing up of the time the Mayor and Council. The individual committee heads did most of the work. He then goes on to report on the donations for the activity. The donations were up drastically. This brings on discussion of the donations. He then goes through the financials of the activity. It is discussed what was donated at each different location and activity. There is discussion on the ice cream booth the City ran. There is a discussion about what would be changed for next year, like charge a little more and have volunteers run the booth. He talks about the donations taken by the Square. Keith then explains what the final total of fundraising will end up being. There is discussion of the all-around final analysis from the Committees. All of the volunteers would be willing to help next year. Keith also states there is room to grow the donations, find ways to receive donations from others outside of Menan. More discussion of fundraising. Keith then states the two objectives he had starting out the year, to offload the responsibility for the activity from the Council to other volunteers so the Council can concentrate on running the City, and seeing if there is a way to make enough money in donations to pay for some of the Capital improvements that will be needed in the future to keep the 4th of July celebration going. The Council then expresses thanks to Keith for all he did to organize and facilitate the celebration this year. There is discussion of not allowing people to sit west of the big evergreen at the City building for liability reasons. Some of the low fireworks might cause a burning hazard, so next year have some kind of barricades set up to keep people a safe distance. Lynn Jacobs makes a suggestion to have more help for breakfast. Matt asks if next year that the things taken out of the shop be put back in the correct spot. Discussion of things in the shop and first year hiccups. The Mayor then asks if there are any other questions or comments before moving on. It is mentioned that there was some documenting by Roger at the breakfast. The Council thanks those present for their help.

Land Acquisition Update: Noel reports that he spoke with Superintendent Sherrick and explained that the City couldn't afford to pay for the property and asks if the School District wouldn't just give the City the land. She then took the proposition to the School Board last night and they approved it if the City would pay all legal fees for the transaction. This starts a discussion of what the City would need to do to have the land transferred. It is decided that the best way to proceed would be a Quiet title. Kris then explains what would need to be done and the cost involved. He estimates around \$2000.00 for entire transaction. Noel reports that the School Board was all on ready to approve the deal. The Council then discusses how to express the appreciation of the City to the School Board. There is discussion of the legal notifications needed to be made. Noel is thanked for his work on this item of business.

Noel Raymond makes a motion for the City Council to proceed with negotiations with School District 251 to acquire the property and authorize the City Attorney to contact the School District Attorney to work out the details. Brian Storms seconds the motion. Motion carries.

Maintenance update: Matt reports that the parking area by the Town Hall was seal coated. He then says he has plans to chip seal Main Street, he was just waiting to see if the City would have to put in the road next to the Market Street house. He then mentions the small piece of parking lot next to the church by the Town Hall and wonders if the church might possibly want to work together to seal coat that portion. Noel suggests it might be a good idea to ask them. There is discussion of chip sealing the roads. The Mayor asks about the sharing of equipment between cities. Matt talks about the street sweeper the City shares with Lewisville. It isn't used very often and it requires too much maintenance. He would like to sell it to Lewisville. There is then a discussion of the Sewer/ Lagoon report Matt received and sent to all of the council members. There is discussion of the sludge in the Lagoons. Ron then asks Matt about the baffles suggested in the report. There is then discussion of the baffles in the pond. There is then discussion of capacity of the City sewer system and how much more it can hold. Matt assures the Council we have the capacity to handle the projected new growth and more. Matt lets the Council know that he will be able to give them a tour of the Maintenance building tomorrow at 10:00 a.m. The Mayor then informs the Council of a phone call he received from Linda Romrell about the pulling of their fence from City property. There is discussion of the pulling of the Romrell fence. Matt explains that he had spoken to Walt Romrell several times about fixing their fence, Walt told Matt that he couldn't take care of it anymore. Matt then explains that it is taking 2 hours to mow around instead of 15 minutes because of the state of the fence. This starts a discussion of what to do with the stub roads in the City where residents have been using the property. There is also discussion of the legal ramifications should the Romrells decide to bring in an attorney. Kris assures the Council that the land is the City's and the City has the right to take the fence down. There is more discussion of the land owned by the City on the stub roads. Brian states he thinks the residents living on these stub roads should be informed that the property is going to be maintained by the City because it is the City property. Matt explains that he maintains the property of the City a certain way because he takes pride in his job and wants it to

look nice. He mentions that people are always talking about how nice the City's property looks and that is how he intends to keep it. There is more discussion of how the City should maintain its property.

Bills: Allyson asks if there are any questions about the bills. There is discussion of the bills. There is discussion of the copier lease and payments. It is asked to look at the lease when it comes up. There is then discussion of the bills paid for the 4th of July celebration.

Ron Jones made a motion to pay the bills. Brian Storms seconds the motion. Motion passes.

Treasurer's Report: Allyson reports that she receives the check from the Galazin's for the Pickle ball lines on the Basketball court. Also the first half of the Farm rent from Rhett Watson Farms was paid. She then discusses the budget and the budget hearing notice. It is discussed if the Budget Hearing date needs to be pushed back a week or if it stays for the 11th of August there will need to be a work meeting next week to go over the budget. There is a discussion of the lease of the new back hoe from last year. There is more discussion of the budget hearing. It is decided to hold a work meeting for the budget on July 21, 2016 at 7:00pm. There is discussion of the tax exempt status of the Community Activities Committee. The comment is made that to have Dana look into it and help with the process of the paper work could be really expensive. Other options are discussed. Keith will talk to Dana about what it will take and the cost.

Minutes: The Mayor asks if everyone has had a chance to look over last month's minutes.

Noel made a motion to accept the minutes from the Council Meeting from June 9, 2016 as written. Keith Nelson seconds the motion. Motion carries.

Ron Jones made a motion to enter into Executive Session per Idaho Code 74-206 (1) (b). Keith Nelson seconded the motion. Roll call vote: Noel Raymond-aye, Keith Nelson-aye, Ron Jones-aye, Brian Storms-aye. Motion carried.

**Enter Executive Session at 10:26 pm.
Personnel**

Noel Raymond made a motion to come out of Executive Session. Brian Storms seconds the motion. Noel Raymond-aye, Keith Nelson-aye, Ron Jones-aye, Brian Storms-aye. Motion passes.

Out of Executive Session at 11:10pm.

Noel Raymond made a motion to amend the agenda to allow a discussion of the backhoe for budgetary reasons. Brian Storms seconded the motion. Noel Raymond-aye, Keith Nelson-aye, Brian Storms-aye, Ron Jones-aye. Motion carries.

Backhoe: The Council is concerned about the lease of the Backhoe last August. Kris advises that Allyson talk to Dana and find out if the lease agreement was included in the budget. Also, bring a copy of the lease agreement and show the account where the payment would have been made. There is discussion of where the backhoe would show in the audit. Ask Dana about the \$60,000 outlay that was brought up in the audit. The Council would like to know what that was for.

Ron made a motion to adjourn the meeting. Noel Raymond seconded the motion. Motion passes.

Council Meeting ends at 11:15 pm.

Allyson Pettingill, City Clerk/Treasurer