

**MINUTES OF THE
City Council Meeting for the City of Menan held March 12, 2015**

Presiding: Betty Day, Mayor

Present: Ed Watson, Kent Clark, Matt Walker, Gary Maples, Brian Storms, Cathy Harding, Ron Jones, Tad Haight, Jolyn Haight, Jake Olaveson, Justin Olaveson, Lacy Hanson, Stephanie Jackson, Deputy Williams.

INCOME March 12 through April 8:

Intermountain Gas Franchise Fee	4,844.37
State Liquor Distribution- 2 nd quarter	5,763.00
Sewer Payroll	3,377.07
Garbage Payroll	124.76
Jefferson County-Feb property tax	777.55
Townhall donations	35.00
Valley Wide – CUP Hearing and Mailing Fees	54.83
General Fund Money Market Interest	9.82
General Fund Collateralized Money Market Interest	15.92
Sewer Fund Money Market Interest	3.45
Sewer Fund Collateralized Money Market Interest	4.83
Garbage Fund Money Market Interest	.34
LGIP State Pool (Sewer)- March	<u>5.69</u>
	\$15,016.63

Income from Sewer Account March:	\$16,651.84
Income from Garbage Account March:	\$ 2,156.00

City Council Meeting called to order at 7:02 pm

Betty Day welcomes all to the meeting.

Pledge of Allegiance (the Scouts attending lead us in the Pledge)

Police Report: No police present.

City Website: Cathy said she will report on the website for Keith Nelson. She explains that we have to decide on a URL for Adam Hayes to purchase on our behalf. The choice is cityofmenan.org or cityofmenan.com. She likes the .org for the reason that the City is not for profit and would like to reflect that. She explains that in order to get a .gov, there are many hoops to go through and it is time consuming. All agree they like .org and would like that for our website. Cathy said she will be meeting with Adam on Monday to train on how to manage the website and then we can go live. Discussion ensues on the website.

Planning and Zoning: Cathy will report on behalf of Ron Jones as he had surgery on his ankle the past week. She explains the last meeting and the new member discussion. They have a volunteer but hesitate because it will change the quorum numbers for each meeting so they are still discussing it and have invited the volunteer to a meeting. She said that they discussed at meeting having a training session for the public on the website so that the residents can easily navigate the various forms on the site. Ed thanks Cathy for the hard work on the rooster disturbance and reports it is no longer a problem.

Maintenance Projects: Matt Walker explains the backup operator contract with IRWA and explains how we have to by law have a backup operator under contract for the lagoon. He explains the contract they've come up with. Cathy reads Kris Meek's (City Attorney) email on changes he suggests to the contract.

Gary Maples made a motion to approve the contract with the suggested changes outlined by the City Attorney. Brian Storms seconded the motion. Motion passed.

Cathy will get with IRWA on the changes to the contract. Matt explains his need for a new desktop computer. Cathy explains the budget allows for this and discussed several computers she found online with Sam's Club that Matt is happy with.

Kent Clark made a motion to approve the computer purchase for Matt for approximately \$500.00. Ed Watson seconded the motion. Motion passed.

Matt said he has looked into speed signs for the City to purchase. He said Alan Fullmer told him that Ririe got a grant. Matt explains the signs and how the one we have is owned by the sheriff's office and will be on rotation with other cities. Kent discusses how the grant should be easy to get because of the increased traffic due to the Menan Lorenzo interchange being put in. Discussion ensues on grant monies. Kent brings up the UPS guy and his speeding again. Cathy got information on the grant and purchase from the Ririe Clerk and can look into it further. Discussion ensues on traffic.

Matt said he was asked the other day for eagle project ideas. He asks Council for more information on needing more picnic tables at the park. He said he also gave the option for a project with the barriers needing refinished, repainted and the lamination decals we already purchased being put on. Discussion ensues on the budget and eagle projects. Matt said he and Cathy stressed to the person that part of the eagle project is rounding up the money for the project rather than asking the City to pay for it. Gary said the more the merrier on picnic tables. Discussion ensues on different ideas for projects.

Cathy also gives a printout for Matt on his question from last meeting on age requirements for employees using a weed eater. All agree to interrupt the maintenance portion for the police report so the officer can go back on duty.

Police Report: Deputy Williams asks if we have any questions over the report we received. Gary said he called into JSCO about the traffic situation near the school. He explains that at 10 minutes to 8:00 am until about 15 minutes after is when the sheriff's office needs to be parked near the school zone. Discussion ensues on school safety with kids and the crosswalk. Discussion ensues on several calls on the report for last month. Discussion then ensues on increased speeding when the weather warms up. The Council thanks him.

Matt explains that Roy Wright is having an MRI and will need back surgery. He said he'd like Roy to supervise any teen seasonal worker while he is off working at the lagoon. Discussion ensues on temporary seasonal help.

Gary Maples made a motion to amend the agenda to add Pristine Sun, LLC per Idaho Code 67-2343 due to not getting it in time for posting the agenda. Kent Clark seconded the motion. Roll call vote: Ed Watson – aye, Kent Clark – aye, Gary Maples – aye, Brian Storms - aye. Motion carried.

Council Projects/4th of July Committees: Kent thanks Cathy for her editorial she wrote in the Jefferson Star regarding the 4th of July. Discussion ensues on scouts being here at the meeting and getting their help on the 4th of July with flag raising. Gary discusses the flag raising ceremony.

Council Projects/Cleanup Day: Gary talks about cleanup day and the issues with the burn pile. Matt met with the guy who could chip it and said he would do it but would have to charge us this time because it is not a clean pile and it is not cheap. It is \$600/hr. and it will take 2 hours minimum. If we keep it clean in the coming years he will do it for free because he can sell the wood chips. Discussion ensues on DEQ and the wood pile. Cathy hopes we still get the dumpsters because she has residents counting on it. Discussion ensues on branches, trees and possibilities. We will know by April meeting. Discussion ensues on still getting the dumpsters and having the scouts join in with a committee for it. Kent and Gary will go talk to Charlie with DEQ if need be to see if we can burn at least once by lagoon. Tad Haight asks about the burning ordinance. Cathy explains the reasons behind it and that it is free. She said with the website it will be easier to give out permits. Discussion ensues on cleanup day.

Kent said he looked at the ditch situation. Ed talked to George Ellsworth. Discussion ensues on Sam taking too much of the ditch bank, mouse holes and also the design of the ditch being a problem. Ed explains that it is a lot of water and a lot of distance to push it. He explains that water goes over the culvert because they are pushing too much at once. Brian said that maintenance on the bottom end is non-existent. Discussion ensues on ditch design problems and other canal companies. Ed said that he and George will watch how they maintain and the water flow and possibly creating a "T" in the ditch. Discussion ensues on maintenance and what we have to do. Kent suggests sending a letter to Sam again and have him set aside the fence and trees because we must fix this ditch. Discussion ensues on working together and not butting heads on the fence issue. Council instructs Cathy to write a letter to Sam asking him to contact Matt to discuss it further. All agree they need a paper trail but want it to be personal rather than just reading a letter.

Mayor suggests because of public attending we should move Public Input up on the agenda so they don't have to stay through all of meeting.

Public Input: Lacy Hanson discusses wanting the wording changed in the Disturbing the Peace Ordinance to include a warning. Stephanie Jackson and the Hights participate in discussion.

Council Projects/Town Hall Agreement: Discussion ensues on needing the agreement and deposits for the town hall rentals. The town hall is not being cleaned and too many keys are out. Cathy said she would also like to have a better accounting of the town hall receipts. Betty does not want people to have to sign the agreements due to its length. Discussion ensues on getting the locks changed and possibly getting a key code/lockbox to manage who has keys. Discussion then ensues on the website being an effective tool with this. Cathy suggests setting up a Gmail calendar we can all access for scheduling.

Pristine Sun, LLC: Gary explains the solar energy proposal for our City property by the lagoon. Cathy passes out the handouts they sent as well as a memo she prepared with concerns and negotiation ideas. Discussion ensues on solar energy and all decide to keep it on agendas for further discussion.

Treasurer's Report: Cathy discusses the Mountain West Institute is March 25th through 27th in Boise. She explains the new worksheet she came up with for the Mayor and Council to include with the financials each meeting. She explains that we always have a budget to actual but thought they'd also like to see our cash flow and reserves. Rather than printing out a balance sheet for each of the accounts, she pasted the balance sheet information for each respective accounts onto one worksheet. Council likes this worksheet and wants her to keep providing this with the financials each month. Cathy explains a State Insurance Fund dividend and settlement they received in the last month. The settlement was dated for the time period between 2007 and 2009.

Bills: Discussion ensues on the railroad park power being extremely high. Cathy and Matt will get Rocky Mountain Power to audit and get to the bottom of it. Cathy discusses a few bills this month including new tennis court net and basketball nets Matt purchased to replace at the park.

Gary Maples made a motion to approve the bills as submitted. Brian Storms seconded the motion. Motion passed.

Minutes:

Kent Clark made a motion to approve the minutes for the February 12, 2015 meeting. Ed Watson seconded the motion. Motion passed.

Gary Maples made a motion to adjourn the meeting. Brian Storms seconded the motion. Motion carried.

Council meeting ends at 9:41 pm.

//Cathy Harding//Approved

Cathy Harding, City Clerk/Treasurer