

**MINUTES OF THE
City Council Meeting for the City of Menan held September 11, 2025.**

Presiding: Mayor Nathan Bronson

Present: Nathan Bronson, Amy Gahn, Ben Smith, Danielle Andrew, Matt Walker, Kris Meek, Allyson Pettingill, Noel Raymond, and Brent Crowther.

INCOME: September 11, 2025 to October 9, 2025:

Sewer Payroll	3,360.89
Garbage Payroll	124.76
August 2025 Property Tax	233.73
August 2025 Motor Vehicle Fines	318.15
August 2025 Temp. Tax Levy Override-Roads	10.82
2 nd Half 2025 Farm Rent-Watson Farms	4,993.72
General Fund Money Market Interest	14.02
General Fund Collateralized Money Market Interest	13.03
Sewer Fund Money Market Interest	2.40
Sewer Fund Collateralized Money Market Interest	4.35
Garbage Fund Money Market Interest	4.57
LGIP State Pool	2.53
TOTAL	\$9,080.44

Income from Sewer Account Oct.:	\$ 18,051.78
Income from Garbage Account Oct.:	\$ 2,607.60

Meeting called to order at 7:00 pm.

Meeting starts with a prayer offered by Mayor Bronson.

The Mayor leads those in attendance in the Pledge of Allegiance.

Welcome: Mayor Bronson welcomes everyone in attendance and he would like to recognize the prayers that have been offered by the community on behalf of the city and its leaders and offers thanks to the citizens for their cares and concern.

Danielle Andrew made a motion to move the Law Enforcement Report to a point in the meeting when a member of Law Enforcement is present. Amy Gahn seconded the motion. Motion passed.

P&Z Update: Noel addresses the Council. He starts by stating an applicant came forward wanting to know about putting a drink station on the rail road property, they are in talks with the Andersons. There is discussion of this. There is discussion of looking at how to make it happen. There is discussion of working through the code on issues for different businesses as there is nothing in there to govern certain things. He says they are still working on and discussing Rails to Trails. They are looking at how to get it going. There is discussion of needing to coordinate on transportation grants with Husk. They also have been working on the Non-Commercial Kennel License ordinance in the Code. He states they are looking to recommend getting rid of the license and just regulating how many dogs are allowed. They are thinking 4 would be the limit. There is discussion of Commercial Kennel Licenses only allowed in the Industrial Zone, currently. There is discussion of how to allow the current license holders to continue with their licensing. This will be discussed further when the issue is brought to the Council. There is discussion of fees to be discussed at the fee schedule hearing in December.

There is discussion of the library needing a CUP when they apply to build. There is discussion of the library project. There is discussion of whether the P&Z would like some kind of meal or snacks provided for their meeting. It is decided that having the candy/snacks provided and maybe some kind of treat for Christmas would be enough.

Discussion of Development of Twin Buttes Subdivision-Action: Noel states he has a recommendation for a new Development Agreement with the new owners of the subdivision. He passes out his recommendation and goes through the proposal. There is discussion of the property and needing a notice to title on the property so the lots and duplexes can not be split in the future. There is discussion of the lots and lot 5 being too small to build on, Matt states that if he remembers correctly it was for a community well. It is suggested also possible parking. There is a discussion of any costs the City should or shouldn't incur. There is discussion of the Development Agreement the City has on file and how the copy doesn't include the signature of the developer, so it is invalid and unenforceable. There is an explanation of what has occurred with the property so far and that the DA can be revoked. There is discussion of letting the new owners know that they need to enter into a DA with the City. There is discussion of making an acceptable agreement for the owners of all the properties for use of a shared well. There is discussion of if it is the City's responsibility to write the new agreement. It is decided it is not the City's responsibility. There is discussion of informing the new owners of this. It is decided to have Gary reach out and let them know they need to present a new Development Agreement with the City. This must be done before any building permits can be approved.

Appropriations Ordinance for FY 2025-2026 Budget-Action: There is discussion of the ordinance Allyson provided.

Amy Gahn made a motion to suspend the reading of the proposed Ordinance three times on three separate days and have the title of the proposed Ordinance read only once. Ben Smith seconded the motion. Roll call vote: Danielle Andrew-aye; Ben Smith-aye; Victor Cammans-aye; Amy Gahn-aye. Motion passed.

Victor Cammans read the Title of Ordinance #2025-2.

Amy Gahn made a motion to accept Ordinance #2025-2. Victor Cammans seconded the motion. Roll call vote: Danielle Andrew-aye; Ben Smith-aye; Victor Cammans-aye; Amy Gahn-aye. Motion passed.

Discussion of Proposed MOU with Jefferson County-Action: Kris gives an overview of the meeting with the Commissioners. The outcome will be an MOU with the County to continue to provide labor and machinery in the future as they have been doing. There is discussion of what roads will be done this year.

Review of Assignments from Last Meeting-Action: Mayor Bronson states he spoke with the Romriell's regarding the complaint against their property, they are cleaning it up and working on getting the family members out of the trailer. He also states that he and Matt and a couple of deputies from the Sheriff's office went to the property on 3580 E. He reports that they saw evidence that something may have been going on, but they couldn't find anything to prove enough to cite a citation for. There is discussion of this.

Public Discussion: There is no public discussion.

Mayors Thoughts: Mayor Bronson states that the first swing dance will be held at the Town Hall tomorrow night. It will be on the second Friday of every month. There is discussion of the concerns on the pricing for booths for the Farmers Market and the price of the goods offered. It is decided to have Sam come to a Council meeting to look at the pricing for the future and where the market is going.

Sewer System Discussion with Civilized Eng.-Action: Brent addresses the Council. He states that the Technical Review has come back from the DEQ, with no comments. There is discussion of this. He states that in going forward on the sewer and what is needed, there has to be a Public Hearing to present the public with the options of how the City can move forward. The public hearing needs to be scheduled and noticed in the paper. The proof of the hearing and the minutes must be in the paperwork submitted. There is discussion of having the public hearing next month, Husk states he will get the notice to Allyson so she can submit it to the paper. There is discussion of how to get the information out to the public so they can be prepared with the information and know the options and have questions ready for the hearing. There is discussion of the hearing being just informative, no decisions are to be made. There is discussion of having the information at the City building so those coming in

can see it. There is discussion of the system being 40 years old and at the end of its life. There is discussion of the longer it is put off, the more it will cost. There is discussion of the LHTAC grant application due on Dec. 5. Matt will need to attend classes and meetings to get the points needed, some of the classes are online. Ben states he would be willing to help if Matt needs it.

Public Works Director Update: Matt states that the stop sign at 630 N and 3530 E. is up. He states he has only had a couple complaints about it. He states he has been doing some maintenance on lift stations. There is discussion of pumps and stations. He also states that he is ready for winter, and has most of the maintenance done for it. He then states not a lot is going on.

Treasurers Report: There is discussion of the general fund and the road funds. There is discussion of the sewer and the concern of the shortage of funds. There is discussion of raising the sewer rate in December during the Fee Schedule hearing.

Bills-Action: There is discussion of the bills from last month.

Victor Cammans made a motion to accept and pay the bills. Amy Gahn seconded the motion. Motion passed.

Minutes: There is discussion of the minutes from last meeting.

Victor Cammans made a motion to accept the minutes from the July 17, 2025, July 12, 2025, & August 14, 2025 meetings. Danielle Andrew seconded the motion. Motion carried.

Ben Smith made a motion to adjourn. Victor Cammans seconded the motion. Motion carried.

Council Meeting ended at 9:07 PM.

Allyson Pettingill,
City Clerk/Treasurer