

**MINUTES OF THE
City Council Meeting for the City of Menan held July 10, 2025.**

Presiding: Mayor Nathan Bronson

Present: Nathan Bronson, Amy Gahn, Ben Smith, Danielle Andrew, Matt Walker, Kris Meek, Allyson Pettingill, Gary Maples, Steve Heath, Jorelle McClellan, and Noel Raymond.

INCOME: July 10, to August 14, 2025:

Sewer Payroll	2868.51
Garbage Payroll	124.76
Zoning Permit App. Fee-Wells	25.00
Town Hall Rental	400.00
June 2025 Property Tax	53,562.29
June 2025 Motor Vehicle Fines	157.95
June 2025 Temp. Tax Levy Override-Roads	12,331.80
3 rd QRTR Highway User Fund Dist. 2025	22,959.11
3 rd QRTR State Revenue Sharing 2025	30,821.50
Sewer Connection Fees-Hancock & Banta	11,000.00

General Fund Money Market Interest	12.05
General Fund Collateralized Money Market Interest	13.45
Sewer Fund Money Market Interest	7.06
Sewer Fund Collateralized Money Market Interest	1.65
Garbage Fund Money Market Interest	.82
LGIP State Pool	2.53

TOTAL \$134,288.48

Income from Sewer Account Aug.:	\$ 15,596.80
Income from Garbage Account Aug.:	\$ 2,925.00

Meeting called to order at 7:00 pm.

Meeting starts with the Pledge of Allegiance.

Welcome: Mayor Bronson welcomes everyone in attendance and he would like to recognize the prayers that have been offered by the community on behalf of the city and its leaders and offers thanks to the citizens for their cares and concern.

Law Enforcement Report: Law Enforcement Report moved until a member of Law Enforcement present for report.

Discussion & Decision of Non-Commercial Dog License-Action: Allyson gives a brief overview of the P&Z meeting and their discussion of this. She states that the P&Z sent a recommendation to approve the application. There is discussion of the need for the Dailings to reapply in November of 2025 to make sure it is approved in the Council's December meeting for 2026. There is discussion of the P&Z looking over the current code and possibly updating as there is no limit on the amount of dogs allowed currently. Gary Maples, as a neighbor of the Dailings, gives his comments on the applicants. He states that they are very nice people and they would do anything to work out any issues that come up. He also states the dogs in question are very well taken care of and very well behaved. He states they have been very positive since moving in. There is discussion of this.

Danielle Andrew made a motion to approve the application for the Non-Commercial Kennel license submitted by Kris & Jeff Dailing. Amy Gahn seconded the motion. All aye, motion passed.

Discussion & Decision of Final Plat for The Buttes Subdivision-Action: Mayor Bronson states that there is no debate on the details of the final as all of that was discussed and decided at the Preliminary Plat Hearing and decision. Noel asks if the sewer is up to code. Matt states that there is some of the sewer that needs to be fixed, but that is something that will be worked out and doesn't affect the final plat process. There is discussion of the access road and the issue in P&Z regarding that. It is discussed that the final has less than 30 homes, so there is no second access required, per fire code. There is discussion of the back north quarter portion of the property not being developed with the rest of the subdivision as they are waiting for the adjacent property to the west to develop to provide the second access. There is discussion of this needing to be in/on the record somewhere. There is discussion of the engineer report regarding the roads, sewer, and utilities. There is discussion of whether the final plat can be approved as the back portion is not annexed into the city yet. There is discussion as to what is legal and if the process can move forward without the annexation. Kris looks into the new laws on annexation in Idaho. He states that there is no need for a public hearing, there just needs to be an ordinance passed for the annexation and an annexation agreement signed. There is discussion of holding a special meeting to pass the ordinance for annexation and approve the final plat. It is decided to have the special meeting on July 17, 2025 at 7:00 pm. There is discussion of any issues before the meeting so there are no surprises on the 17th. It is discussed that the issue will need a motion to be tabled until the 17th. Kris will send out the annexation agreement and the ordinance to look over beforehand.

Victor Cammans moved to table the Decision for the Final Plat for the Buttes subdivision until July 17, 2025. Danielle Andrew seconded the motion. All aye, motion carried.

P&Z Update: Noel states that everything has been covered already. He states they are continuing the work on the Comprehensive Plan and they are still working on the surveys. There is discussion of holding off a bit and continuing next fiscal year due to budget constraints.

Dana Izatt from Searle Hart & Assoc. is not in attendance for the Audit presentation, so the agenda will move to the next item after a motion.

Victor Cammans made a motion to move the Law Enforcement Report and the 2023-2024 Fiscal Year Audit Presentation until Dana and a member of Law Enforcement is in attendance to present. Ben Smith seconded the motion. Motion passed.

Compression Brakes & Noise Nuisance-Action: Mayor Bronson states that he is still talking to the ITD and they are still wanting to do the check point, but want to get affirmation from Valleywide to use the triangle, but Valleywide won't give the ok. There is discussion of this. Matt states he is going back up through Hoback and will take a picture of the sign discussed previously to possibly get the same one for Menan regarding the compression brakes. The Council agrees to keep looking at ways to get the issue solved.

Public Discussion: There is further discussion of the Compression Brakes. Amy states that she is not going to run for reelection and they need to reach out to the residents to find someone to run. There is discussion of this as there is only two more months before the filing ends. There is discussion of the count for the 4th of July. There is discussion of the parade count being down, but the rain and weather was the probably culprit. There is discussion of the day and the parking and road closures for next year. There is discussion of Tim and Nichole resigning after this year and looking for a replacement for them. There is discussion of the fireworks and possibly Kris talking to the Melaluca guy about their fireworks supplier.

2023-2024 Fiscal Year Audit Presentation by Dana Izatt of Searle Hart & Assoc.- Dana passes out the reports. He reviews the graphs first. There is discussion of the general fund. He then discusses the expenses in the sewer and garbage funds. He moves onto the Independent Auditor Report and states that he gives the City a good opinion in the report. There is discussion of the liabilities and of the pages in the report. There is discussion of the overall report. The Mayor and Council thank Dana for the report and for working with the City. Ben Smith asks Dana if Menan is the same as other cities. Dana states that the City is pretty similar to others, while others may have more grants with grant writers. He is then asked if there is anything the City can do to bring in more revenue. There is discussion of more subdivisions or businesses being the best way municipalities can increase their income. There is discussion of impact fees also helping. The Mayor and Council thank Dana again.

Review of Assignments from Last Meeting-Action: No discussion of assignments.

Mayors Thoughts: Mayor Bronson states that he is still working on things and will report more next month.

Public Works Director Update: Matt states that they spent a lot of time getting ready for the 4th of July. He states that he had a meeting with the engineers for the subdivision and he is not happy with the contractor who put in the sewer. He states it was not done the way he wanted and expected, so he is making them fix it. He also states that he is working with Husk on finalizing the planning study on the sewer system for the DEQ. He states that the system needs a lot of updating that is going to cost quite a bit. There is discussion of the sewer system and the future of the system and what the costs could be. There is discussion of the new water law and how water in domestic wells can no longer be used to water yards. There is discussion of the concrete work done in front of the fire station. Matt states he will keep working on small projects. There is discussion of the RR tracks on Menan Lorenzo and 630 N.

Treasurers Report: There is discussion of the financials provided. There is discussion of the issue with the County regarding the 2023 override and the work expected. Matt told County will not be doing the work. Kris will reach out to the County Attorney again. There is discussion of needing to set the budget work meeting. Work meeting will be on July 23, 2025 at 7:00 pm.

Minutes: There is discussion of the minutes from last meeting.

Victor Cammans made a motion to accept the minutes from the June 12, 2025 meeting. Amy Gahn seconded the motion. Motion carried.

Bills-Action: There is discussion of the bills from last month.

Victor Cammans made a motion to accept and pay the bills. Ben Smith seconded the motion. Motion passed.

Amy Gahn made a motion to adjourn. Victor Cammans seconded the motion. Motion carried.

Council Meeting ended at 8:30 PM.

Allyson Pettingill,
City Clerk/Treasurer