

**MINUTES OF THE
City Council Meeting for the City of Menan held January 9, 2025.**

Presiding: Mayor Nathan Bronson

Present: Nathan Bronson, Amy Gahn, Ben Smith, Danielle Andrew, Victor Cammans, Matt Walker, Kris Meek, Allyson Pettingill, Crp Lundburg, and Noel Raymond.

INCOME: Jan. 9, 2025 to Feb. 13, 2025:

Sewer Payroll	4492.13
Garbage Payroll	124.76
2025 1 st QRTR State Liquor Dist	6177.00
2025 1 st QRTR State Hwy User	9814.35
2025 1 st QRTR State Rev. Sharing	20,760.35
Dec. 2024 Property Taxes	84,001.35
Dec. 2024 Temp Levy Override-Roads	19723.89
Dec. 2024 Motor Vehicle Fines	441.23
2025 Business License	50.00
Town Hall Rental	150.00
General Fund Money Market Interest	8.89
General Fund Collateralized Money Market Interest	13.43
Sewer Fund Money Market Interest	3.18
Sewer Fund Collateralized Money Market Interest	.29
Garbage Fund Money Market Interest	.81
LGIP State Pool	2.53
TOTAL	\$145,764.19

Income from Sewer Account Feb.:	\$ 25,491.98
Income from Garbage Account Feb.:	\$ 5,273.90

Meeting called to order at 7:02 pm.

Meeting starts with the Pledge of Allegiance.

Welcome: Mayor Bronson welcomes everyone in attendance and he would like to recognize the prayers that have been offered by the community on behalf of the city and its leaders and offers thanks to the citizens for their cares and concern.

Law Enforcement Report: Crp Lundberg gives the report to the Mayor and Council. Crp Lundberg explains that there are 2 reports, for November 2024 and December 2024. He states that for November 2024 they logged 118 hours with 15 complaints, 0 arrests, 0 DUI's, 29 contacts, and 1 citation. For December 2024 they logged 112 hours, with 14 complaints, 0 arrests, 0 DUI's, 21 contacts, and 3 citations. There is discussion of the report. The Mayor and Council thank the Sheriff's office for all they do.

Motion and Vote to Ratify the Individual Planning & Zoning Commission Members-Action: The Council looks over the list of the P&Z Commission Members provided.

Victor Cammans made a motion to ratify and approve the Commission members on the list provided. Danielle Andrew seconded the motion. Motion carried.

P&Z Update: Noel addresses the Council. Noel states that at the P&Z meeting Blair Hunting was sworn in as the newest member of the Commission. He then reports that the Commission has been working on Title 2 in the

code regarding the working and structure of the P&Z. Gary submitted a draft of the changes to the code for them to review. The Commission made a motion to send the proposal to the Council for approval and passage. They also discussed the Conditional Use Permit application made to the County in the Impact Area for a gas injection site by the propane farm on Hwy 48. He states that they have some concerns over safety and would like to hear from the other agencies involved and noticed to know their thoughts. There is discussion of this. Noel states that the P&Z is not against the CUP if the company is following the laws and getting the approvals from the appropriate agencies. They just want to see it done right. There is discussion of Gary's proposed ordinance change. There is discussion of Section 3 dealing with the membership makeup of the Commission. There is discussion of if the Council would like to require some AOI members or just find wording to encourage AOI participation. Council would like to add/adjust the following in the proposed ordinance change from Gary and the P&Z.

- Language encouraging the participation of AOI Members.

- Clarify Sec. 3, #2, with language stating that potential members must be residents for 2 years in the city or AOI.

- Clarify Sec. 3 regarding ex-officio members

- Members must be registered to vote

There is discussion of Sec. 4, #1, Kris to fix to state that the members will be ratified the first meeting of the year. There is discussion of Sec. 4, #2 regarding how to set the meeting date and how to notice. There is discussion of Sec. 4, #4 regarding adding language to send rules to the Council. This will be put on a future agenda for the Council to review and deliberate.

Discussion of 2025 City Fee Schedule-Action: There is discussion of the suggestions Gary made for the fees for P&Z items. There is discussion of asking Husk for his fees on the Engineering review for applications. There is discussion of adding a Sewer Connection Permit Fee to help track when connections are made to the sewer. There is discussion of no change to the monthly sewer or garbage fees. There is discussion of the septage fee for commercial dumping staying at the \$900 per month per business, also city at capacity with commercial dumping at present. Discussion of keeping the business license the same. There is discussion of increasing the fees for the Town Hall, especially for those not residing in the city limits. It is discussed to increase to \$200 for up to 4 hours and \$400 for over 4 hours with the \$300 security deposit. Allyson will have the proposed fee schedule next month for the public hearing along with the current fee schedule to compare to.

Mayor Bronson recesses for 5 minutes.

Review of Assignments from Last Meeting-Action: Mayor Bronson states that he has spoken to Stephanie Ward and she has agreed to take over the City Walk initiative. There is discussion of this. There is discussion of a liaison for the city and the American Red Cross to continue the blood drives. There is discussion of finding someone to be the Communication/Public Affairs/Social Media person for the City.

Mayors Thoughts: Mayor Bronson has nothing new this month.

Updates from Civilize Engineering-Action: Husk is not in attendance, so no updates.

Public Works Director Update: Matt states he has been working on his end of the year report. He states that he has a new contact at the DEQ, so he will see how that goes. There is discussion of the salt for the roads. Matt states that he has it piled up on the side of the shop, he buys it in bulk.

Treasurers Report: There is discussion of the financials provided. There is discussion of the end of the fiscal year 2024 final reports. Allyson will have them next month. There is discussion of the audit for this year and the cost.

Bills-Action: There is discussion of the bills from last month.

Danielle Andrew made a motion to accept and pay the bills. Amy Gahn seconded the motion. Motion passed.

Minutes: There is discussion of the minutes from last meeting, Allyson states there are two separate meeting minutes since the meeting had to be split.

Victor Cammans made a motion to accept both the minutes from the Dec. 12, 2024 meetings. Amy Gahn seconded the motion. Motion carried.

**Amy Gahn made a motion to enter into Executive Session per I.C. 74-206;
(1)(f)- Potential Litigation**

Danielle Andrew seconded the motion. Roll Call vote: Danielle Andrew-aye; Ben Smith-aye; Victor Cammans-aye; Amy Gahn-aye. Motion passed.

Enter Executive Session at 9:19 pm.

Amy Gahn made a motion to exit Executive Session. Victor Cammans seconded the motion. Motion carried.

Exit Executive Session at 9:37 pm.

Ben Smith made a motion to adjourn. Victor Cammans seconded the motion. Motion carried.

Council Meeting ended at 9:38 PM.

Allyson Pettingill,
City Clerk/Treasurer