

**MINUTES OF THE  
City Council Meeting for the City of Menan held April 11, 2024.**

**Presiding:** Mayor Nathan Bronson

**Present:** Nathan Bronson, Amy Gahn, Ben Smith, Danielle Andrew, Victor Cammans, Matt Walker, Kris Meek, Allyson Pettingill, Noel Raymond, Dpty Lundberg, and Brett Crowther.

INCOME: April 11 to May 9, 2024:

Sewer Payroll	5326.51
Garbage Payroll	124.76
2 <sup>nd</sup> QRTR State Hwy User 2024	14,204.26
2 <sup>nd</sup> QRTR State Revenue Sharing 2024	38,814.68
Feb. 2024 Property Taxes	
Motor Vehicle Fines	
Town Hall Rental	350.00
General Fund Money Market Interest	32.97
General Fund Collateralized Money Market Interest	9.22
Sewer Fund Money Market Interest	19.37
Sewer Fund Collateralized Money Market Interest	3.75
Garbage Fund Money Market Interest	1.87
LGIP State Pool	2.53
<b>TOTAL</b>	<b>\$58,889.92</b>

<b>Income from Sewer Account May.:</b>	<b>\$ 14,640.18</b>
<b>Income from Garbage Account May.:</b>	<b>\$ 2,867.49</b>

**Meeting called to order at 7:00 pm.**

**Meeting starts with the Pledge of Allegiance.**

**Welcome:** Mayor Bronson welcomes everyone in attendance and he would like to recognize the prayers that have been offered by the community on behalf of the city and its leaders and offers thanks to the citizens for their cares and concern. He then asks Victor to read the thought for the meeting. Victor's thought talks about being patient with others and having a positive attitude. Mayor Bronson thanks Victor for the thought.

**Law Enforcement Report:** Deputy Lundberg addresses the Council. He states that there were 149 hours logged, with 16 complaints, 2 arrests, 0 DUI, 9 citations, and 51 traffic contacts. There is discussion of the report. There is discussion of future incidents. Mayor Bronson asks if there are any other questions. The Mayor and Council thank the Sgt. and Sheriff's Office for all they do.

**Pivots on Farm Ground-Action:** Kris states the contract is not prepared yet as he needs the legal description to finish. It will be placed on the agenda for next month.

**Danielle Andrew made the motion to move the Discussion of the 4<sup>th</sup> of July until a representative is present. Victor Cammans seconded the motion. Motion passed.**

**Discussion of AOI Zone Designations and the Surrounding Areas-With County P&Z Administrator, Milton Ollerton-Action:** Milton passes out a map of the AOI. There is discussion of the map. There is a discussion of the development moratorium in place until the area is zoned. Milton states that he was at the P&Z meeting last week and the general consensus would be to go with the County zone of Ag 10, which the County is also recommending. There is discussion of this. There is discussion of the Ag 10 zone allowing some clustering, of

up to 3 building lots. Milton states that the City would still have the opportunity to give a response if something was brought to the County. He then states that he will bring the proposal for the Ag 10 in the AOI to the County Commissioners in June. There is discussion that the meeting will be notice around town. There is discussion of the City's P&Z recommendation to go to the Ag 10 zone.

**Ben Smith made a motion to write a letter to the County Commissioners to approve the recommendation of the County P&Z to change all zoning in the Area of Impact to the Ag 10 zone. No second, motion failed.**

All are in agreeance for Mayor Bronson to send a letter to the County Commissioners. Mayor Bronson voices his appreciation to the County P&Z for working with the City so well.

**P&Z Update:** Noel addresses the Council. Noel states that Ensign Homes has expressed the intent to request annexation for the three back parcels of their development. There is discussion of this. There is discussion of the proposed Administrative Lot Split/Short Plat ordinance changes from last meeting the P&Z would like to look over. There is discussion of the document not being ready to review yet. He states that they are still working and discussing requiring property boundary certification with a building permit. There is discussion of this. There is discussion of adding an item to the checklist regarding checking the forms before concrete is poured to make sure setbacks are still met. Discussion of having Matt check this and add to his checklist on building permit. Noel also states that the P&Z is still wanting clarification of 3600 E, who owns it and would like to know where the city's right of way begins and ends. There is discussion of the engineer Matt spoke with to do the survey and he will research what is owned by the city and county as part of his survey. He then states that at the next P&Z meeting they will discuss edits Gary will make regarding the boundary certification requirements. He then reports that they discussed the AOI zoning with Milton and the recommendation sent to the Council. They are also still working the proposed changes for cargo containers in the code.

**Discussion of Proposed Utility Right of Way Permitting Law-Action:** Kris would like to know the Councils thoughts about the samples he sent around of other cities ordinances. He would like everyone to look through the samples and send him some feedback before next meeting.

**Discussion of City Cleanup-Action:** There is discussion of dates for the city cleanup day. May 11<sup>th</sup> is set as the day. There is discussion of the recyclers to pick up the metal and appliances. Matt will call Mill Creek and Pacific to see if either is interested. There is discussion of the schedule to help on the day. There is discussion of the brush pickup around the cleanup day.

**Review of Assignments from Last Meeting-Action:** Mayor Bronson states that he spoke with one of the residents regarding property that has been discussed in the meetings and the issue of non-conforming lots that were posted were not intended and will be remedied. There is discussion of getting the emails for P&Z.

**Public Discussion:** There is discussion of the parking at Walker Produce being improved, could be because the state ITD installed no parking signs. Melanie Smoot introduces herself and lets the Council know she helps with P&Z issues and Comp Plans. She also does work with Grant Writing. There is discussion of this. The Council thanks her for coming to the meeting, they do let her know that the City has contracted with Gary Armstrong to do the Comp Plan update and also as the P&Z administrator. They will keep her information for the future and may have need of a grant writer.

**Mayor's Thoughts:** Mayor Bronson discusses the City Walk being a success and the Council states that they would like to keep it going. There is discussion of the Youth Council. It does need to be backed by the Mayor, and there are many other cities doing this. There is discussion of the AIC Youth program. There is discussion of the Mayor wanting an advisor as well. There is discussion of possibly asking Joseph Sager and Owen Bronson. Amy will talk to Joseph. There is discussion of the proposed Farmers Market. There is discussion of others in the community that would possibly like to put something like this together, not just the Mayor and Council. Several names are listed. Danielle will look at how Idaho Falls runs their Market. There is discussion of the scholarship for college application fees. Several names are brought up to name the scholarship after.

**Maintenance Update:** Matt states that the pivot was put up on the new farm ground Rhett is farming, as discussed. He also states that the power for the pivot is going to be worked out, right now it will go on the blower bill. There is discussion of the Council wanting to go on a tour of the sewer and lagoons next month before meeting. Allyson will notice the tour on the agenda next month at 6:30 PM. Matt then states that he is getting the

equipment ready for the spring. There is discussion of the mowers about ready to be traded out, but waiting until next year. There is discussion of maintenance for the summer.

**Treasurers Report-Action:** There is discussion of the financials provided. Allyson states she is needing to send in the date of the Budget Hearing. The date discussed is for August 8, 2024.

**Amy Gahn made a motion to accept the Treasurers Report. Danielle Andrew seconded the motion. Motion passed.**

**Bills-Action:** There is discussion of the bills from last month.

**Victor Cammans made a motion to accept and pay the bills. Amy Gahn seconded the motion. Motion passed.**

**Minutes:** There is discussion of the minutes from last meeting.

**Danielle Andrew made a motion to accept the minutes from the Mar. 14, 2024 meeting. Victor Cammans seconded the motion. Motion carried.**

**Ben Smith made a motion to adjourn. Victor Cammans seconded the motion. Motion carried.**

Council Meeting ended at 9:14 PM.

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Allyson Pettingill,  
City Clerk/Treasurer