

**MINUTES OF THE
City Council Meeting and Public Hearing for the City of Menan held August 8, 2019.**

Presiding: Chauncey T. Haight, Mayor

Present: Chauncey T. Haight, Ron Jones, Brian Storms, Noel Raymond, Allyson Pettingill, Matt Walker, Kris Meek, Lt. Fulmer, Dayna Izatt, Rebecca Squires, Danielle Andrew, Dennis & Nellie Dole, and Tim Hale.

INCOME: July 11 to August 8, 2019:

Sewer Payroll	3046.45
Garbage Payroll	124.76
February 2019 Property Taxes	1013.66
2 nd Quarter Highway User Fund	9636.83
2 nd Quarter Revenue Sharing	6789.76
Plomaritis Building Permit	2175.25
US Treasury Tax Refund	6.29
Building Permit Application Fees	50.00
General Fund Money Market Interest	0.00
General Fund Collateralized Money Market Interest	3.16
Sewer Fund Money Market Interest	12.43
Sewer Fund Collateralized Money Market Interest	0
Garbage Fund Money Market Interest	2.24
LGIP State Pool	3.47
TOTAL	22,864.30

Income from Sewer Account Sept.:	\$ 12,583.98
Income from Garbage Account Sept.:	\$ 2,406.00

Meeting called to order at 7:05 pm.

Pledge of Allegiance

Noel Raymond made a motion to amend the Agenda to allow Rebecca Squires to address the Council about the County Mitigation Program after the Law Enforcement Report. Brain Storms seconded the motion. Motion carried.

Law Enforcement Report: Lt. Fullmer addresses the Council to deliver the report. He states the report is from 6/29/2019-7/26/2019. There were 132 hours logged with 32 complaints, 0 arrests, 0 DUI's, 14 citations, and 45 traffic contacts. There is discussion of the report. There is discussion of a possible parking ordinance. Mayor Haight asks if there are any questions for Lt. Fullmer and the Sheriff's Dept. There are no questions. The Council thanks the Sheriff's Dept. for all they do.

Jefferson County Mitigation Program: Rebecca Squires addresses the Council. The Council and Rebecca discuss the program and the fact that the City wanted to participate in the program a year ago. There is discussion of the program. Rebecca states that the questionnaires she has emailed out need to be filled out as soon as possible. There is discussion of the Federal Grant match of 25%. Rebecca explains it can be in kind or participating partners who come up with the 25%. She further states that the Capability Assessment crucial and long to fill out. There is discussion of the Library possibly partnering to benefit for the building it needs. There is discussion of this. There is discussion of several issues that might be pertinent for the program. It is decided to use the work meeting planned on August 15th to work on the Emergency Mitigation Plan instead of the joint work meeting with the P&Z to work on the County Area of Impact agreement. Rebecca states she will attend the meeting to help the Council.

NBCCF Presentation: Dennis and Nellie Dole address the Council. Dennis states that the purpose of the North Butte Classic Car Foundation is to give back to the community. He states that they have donated to the Giving Cupboard and with Midway Elementary to give back to the families in need, especially to those in the Menan area. He expresses his thanks to everyone who worked to make the 4th of July celebration what it was. He then presents the Mayor with a \$1000.00 check to go to the Activities fund. The Mayor accepts the check and thanks the NBCCF for all they do in the community.

FY 2017-2018 Audit Presentation: Dana Izatt from Searle Hart & Assoc. addresses the Mayor and Council. Dana starts by explaining how the report is put together. He then starts going through the report with the Mayor and Council. There is discussion of the assets and depreciation. There is discussion of the City's funds and the finances. There is discussion of the Sewer and Garbage accts. Dana takes the Mayor and Council through the charts of the accounts and discusses them. There is discussion of the overall report which Dana states is good. The Mayor and Council thank Dana for all of his work on the Audit and coming to present it to them.

Citizens Comments: Tim Hale made a comment about the Fire Dept.'s parking lot and how when it rains the water is dumping onto the city street and breaking up the road. There is discussion of this.

Enter Public Hearing for the FY 2019-2020 Budget Presentation at 8:20pm.

Mayor Haight addresses those in attendance and explains that the purpose of the Public Hearing is to present the FY 2019-2020 budget. It is asked if any in attendance would like a copy of the proposed budget worksheets. Mayor Haight then asks that if anyone would like to speak, they must sign the papers either for, neutral, or against.

Mayor Haight asks if anyone in attendance would like to speak for the proposed FY 2019-2020 Budget. No one comes forward.

Mayor Haight asks if anyone who is neutral would like to speak.

Tim Hale states that he knows the Mayor and Council have spent a lot of work and time on the budget and he has no complaints.

Mayor Haight asks if anyone would like to speak against the proposed FY 2019-2020 Budget. No one comes forward.

Public Hearing at 8:36 pm.

Allyson states she will have the Appropriations Ordinance ready for the meeting next month.

Planning and Zoning Update: Allyson gives an overview on the Planning and Zoning meeting. There is discussion of the Whyte property and the resolution with the Storer's on the property line that went through the Whyte's house. There is discussion of a letter that the Whyte's requested stating the resolution of swapping land for land for the title company. It is discussed that the letter should state that the lot is a non-conforming lot and that the construction on the house predates the current setbacks and that any new construction must meet current requirements. There is discussion of overhauling the current building permit to add items that are needed that are not currently on the permit and also create permits for other builds such as a permit for commercial buildings. Allyson states that is what the P&Z will be working on in the coming months.

Planning and Zoning Recommendation Process:

Noel Raymond made a motion to table the item. Ron Jones seconded the motion. Motion carried.

Discuss County P&Z Impact Area Agreement-Action: There is discussion of the meeting the County is holding with Gerry Mason on August 14th at the annex building. Allyson states she will notice the meeting in the City window.

Letter for 30 ft strip-Action: Kris states he is working on it. He also states that he and Brian will meet and figure out how to send it out.

Update on Mayors Meeting-Action: Mayor Haight reports on the meeting he had with several of the local Mayors. He states that most of the discussion revolved around no communication with the County. He discusses that it was good and they have decided to keep meeting in the future to work together on issues.

Sewer Hook up-Lewisville-action: Matt reports on the meeting he had with the engineer working with Lewisville to conduct their sewer study. He states that Lewisville's best option is to hook into Menan's sewer. Brett Crowther from Civilize addresses the Council also and passes out an informational packet regarding the current lagoon system and the current capacity. There is discussion of what the cost would be to charge Lewisville to hook into the system. There is discussion of what would be better, to partner with Lewisville or to have them as a customer. Discussion of the lagoons and the capacity. Discussion of cost to expand in the future is Lewisville is brought into the system. Discussion of the rates and engineering needed to determine the rates. Discussion of paying half of an informal rate study with Lewisville to decide what rate could be. Mayor Haight will talk to Mayor Judd.

Franchise Title in Menan Code-Action: Ron Jones made a motion to table the Franchise Title in Menan Code. Brian Storms seconded the motion. Motion carried.

Parking Ordinance: There is discussion of the parade route for 4th of July and the lines on the route. There is discussion of the parking outside of the Teton House. Discussion of compact car parking signs on Menan Lorenzo as to avoid blocking the intersection at 3565 E. Mayor Haight states that the no parking signs currently in the City are ignored. He would like to pass a Parking Ordinance to allow for penalties. There is discussion of this. There is discussion of towing. There is discussion of using a boot. There is discussion of signs stating that the ordinance will be enforced by towing or boot. It is decided to further pursue the issue and will be added on next month's agenda.

Dedicated Street Fund Discussion: Allyson will continue to work on and put together for election.

Public Discussion: None

City Officer Election Deadlines: Allyson informs the Mayor and Council of the deadlines coming up regarding the election and when candidate fillings must be turned in by. Mayor Haight states he will post on Facebook what positions are open for election this year and what the deadline is. Allyson also states that she will be out of town on Friday, the 6th of Sept. and that is the date that the office must be opened until 5:00 pm to collect the filling papers of those running. She then states that Mikelle Bronson has stated that she would be willing to work on just emergency part time basis in the office if needed. The Mayor and Council agree to have Mikelle work in the office on the 6th of Sept.

Maintenance Update: Matt reports he is trying not to spend money. He then reports that the burm is done in the front of the City building. There is discussion of this. Matt then states he is trying to get Rhett Watson to plant hay on the City farm ground as the DEQ wants hay there. There is discussion of this. There is discussion of seed prices. Matt states he will talk to Rhett about splitting the cost of the hay seed.

Treasurers Report-Action: Allyson asks if there are any questions.

Noel Raymond made a motion to accept the Treasurers Report. Ron Jones seconded the motion. Motion passed.

Bills-Action: There is discussion of the Bills.

Brian Storms made a motion to pay the bills for August 2019. Ron Jones seconded the motion. Motion carried.

Minutes: There is discussion of the minutes.

Noel Raymond made a motion to accept the July 11, 2019 minutes as written. Brian Storms seconded the motion. Motion passed.

Ron Jones made a motion to adjourn. Brian Storms seconded the motion. Motion carried.

Council Meeting ended at 10:10 pm.

Allyson Pettingill,
City Clerk/Treasurer