

**MINUTES OF THE Public Hearing and the
City Council Meeting for the City of Menan held December 14, 2017.**

Presiding: Chauncey T. Haight, Mayor

Present: Chauncey T. Haight, Noel Raymond, Brian Storms, Keith Nelson, Allyson Pettingill, Matt Walker, Amy Gahn, Brent Crowther, Lt. Allen Fullmer, and Tim Hale.

INCOME: December 14, 2017 to January 11, 2018:

| | |
|--|------------------|
| Sewer Payroll | 3786.80 |
| Garbage Payroll | 124.76 |
| November Property Taxes | 7044.21 |
| State Insurance Fund Profit Sharing | 197.00 |
| Town Hall Rentals | 110.00 |
| State Liquor Distribution- 2 nd Quarter 2017-2018 | 5842.00 |
| 2 nd Payment for Trailer Reimbursement /Grant from County | 1621.27 |
| | |
| General Fund Money Market Interest | 3.67 |
| General Fund Collateralized Money Market Interest | 9.80 |
| Sewer Fund Money Market Interest | .83 |
| Sewer Fund Collateralized Money Market Interest | 1.09 |
| Garbage Fund Money Market Interest | .47 |
| LGIP State Pool | 43.18 |
| | |
| TOTAL | 18,785.08 |

| | |
|--|-------------------|
| Income from Sewer Account Dec.: | \$ 9690.38 |
| Income from Garbage Account Dec.: | \$ 1369.00 |

Pledge of Allegiance

Enter Public Hearing at 7:04.

Mayor Haight explains the reason for the Public Hearing is to discuss vacating a recorded plat of ground within the City limits. Greg and Becky Nelson asked the Council to vacate an existing plat on property they own at approximately 680 N 3600 E, namely the Serenity Subdivision. The Mayor then states that any who wish to speak need to sign in on the respective sheets.

Mayor Haight asks if anyone would like to speak in favor of vacating the plat. No one responds.

Mayor Haight then asked if anyone is against the proposed vacating. No one responds.

Mayor Haight then asked there were any in attendance neutral to vacating the plat. No one responds.

Public Hearing closes at 7:07 pm.

Council Meeting called to order at 7:07 pm.

Ron Jones made a motion to vacate the recorded plat for the Serenity Subdivision at the legal said address as stated on the legal description provided. Noel Raymond seconded the motion. Motion passed.

Law Enforcement Report: Lt. Fullmer addressed the Council. He the report is from the dates Oct 21- Nov 17th. There were reported 75 hours, 13 complaints, 2 arrests, 5 citations, and 17 traffic contacts. There is discussion of the report. The Mayor and Council thank Lt Fullmer and the Sheriff's Office for all they do.

P&Z Update: As the representative from the P&Z had not arrived yet, it is decided to table the update until they arrive.

Liquor Ordinance Discussion: Mayor Haight started out by stating that he liked the ordinance from Moscow, Idaho. There is discussion of what is in the Moscow Ordinance and the items that are liked. There is discussion about the requirement of an 8-foot hood for a restaurant or eating establishment. There is discussion of the rule of 60% to 40% alcohol vs. food sales. It is decided that everyone is to look at the Moscow Ordinance and the language for the 60/40 rule and email Kris what is liked so he can put some tentative wording together for next month's meeting. Allyson will put it on the Agenda for next month.

Record Retention: Mayor Haight informed the Council he had been looking into Idaho Code 50-907 regarding record retention. There is discussion of this and the Association of Idaho Cities Records Resolution. He then discusses the slides available on the AIC website with the information. There is discussion of keeping bills for 5 years. Kris will send out an email to everyone with the information discussed. There is discussion of a resolution for the retention of records and documents with a date set for destroying the documents no longer needed. This topic will be discussed further when more information is researched.

City Drinking Water Test Results: Matt explained that he tested the 5 wells in the City again. He handed out the report. He then stated that they all look good. There is discussion of having a map with the location and depth of the wells. There is then discussion of the DEQ and a future water treatment system.

Updated Contract for the Old City Building Removal: There is discussion of the need to update the contract for the removal of the building with a new deadline date. Kris and Brian discuss and decide the new date will be June 1, 2018. Kris states he will make the changes and have it ready for the next meeting.

Public Discussion: Tim Hale had the comment that when the Council is deciding on the liquor ordinance, they should be concise on the definition of what a restaurant would be.

Maintenance Report: Matt starts by explaining that the DEQ had some questions about the seepage testing at the sewer lagoons. Brent Crowther from Civilize addresses the Council as he was the one performing the testing. He states that the DEQ had some issues with some of the results. He talked to them and it was decided that the DEQ will allow the retesting to be done in 2020 as Lagoon 6 will be up for testing that year. The DEQ will wait to retest Lagoons 2&3 at that time as to minimize the cost for the City. There is discussion of this. The discussion then turns to the Town Hall and some maintenance and updates the Mayor would like to see there.

Treasurers Report: Allyson asks if there are any questions.

Noel Raymond made a motion to accept the Treasurers Report. Ron Jones seconded the motion. Motion carried.

Bills: Keith Nelson made a motion to pay the December Bills for the City of Menan. Brian Storms seconded the motion. Motion passes.

Minutes: Brian Storms made a motion to accept the minutes as written from the November 9, 2017 City Council Meeting. Noel Raymond seconded the motion. Motion passes.

Noel Raymond made a motion to amend the agenda to include acceptance of the Election results. Brian Storms seconded the motion. Motion carried.

Acceptance of Election Results: Allyson reads the election results from the November 7, 2017 election.

Ron Jones made a motion to accept the official results of the election on November 7, 2017. Keith Nelson seconded the motion. Motion carried.

Ron Jones made a motion to enter into Executive Session as per Idaho Code 74-206 (1) (a) & (b) and 74-207 (1) (i) to discuss Personnel and Potential Litigation. Noel Raymond seconded the motion. Roll call vote: Noel Raymond-aye; Brian Storms-aye; Ron Jones-aye; Keith Nelson-aye. Motion carried.

Enter Executive Session at 8:45 pm.

Noel Raymond made a motion to exit Executive Session. Brian Storms seconded the motion. Motion passed.

Exit Executive Session at 10:10 pm.

Keith Nelson made a motion to adjourn. Ron Jones seconded the motion. Motion passed.

Council Meeting ended at 10:12 pm.

Allyson Pettingill,
City Clerk/Treasurer