

**MINUTES OF THE
City Council Meeting for the City of Menan held November 9, 2017.**

Presiding: Chauncey T. Haight, Mayor

Present: Chauncey T. Haight, Noel Raymond, Brian Storms, Keith Nelson, Ron Jones, Allyson Pettingill, Matt Walker, Lt. Allen Fullmer, Amy Gahn, Ken Meacham, Jolyn Haight, Leo Hancock, Jim and Melody Grivet, Tayer & Candace Sheppard, Larry Borowy, Lynn & Rose Taylor, Grant & Chris Taylor, Clint Jolley, Erik Stout, Ladd & Anna Taylor, Tim Thueson, Lynn Jacobs, and Tim Hale.

INCOME: November 9, 2017 to December 14, 2017:

Sewer Payroll	4824.46
Garbage Payroll	124.76
October Property Taxes	5325.58
Building Permit Fees	2567.25
Town Hall Rental	185.00
County Grant Reimbursement for Trailer-Sewer	1559.88
General Fund Money Market Interest	4.57
General Fund Collateralized Money Market Interest	10.13
Sewer Fund Money Market Interest	3.38
Sewer Fund Collateralized Money Market Interest	1.53
Garbage Fund Money Market Interest	5.45
LGIP State Pool (Sewer) August & September	40.90
	TOTAL
	14,652.89
LHTAC Grant Check - \$100,000.00	
Income from Sewer Account Nov.:	\$ 16,121.58
Income from Garbage Account Nov.:	\$ 2058.00

Pledge of Allegiance

Council Meeting called to order at 6:58 pm.

Law Enforcement Report: Lt. Fullmer addresses the Council. Report in question is from 9-23-2017 through 10-20-2017. He reports there were 83 hours logged, with 25 complaints, 2 citations, with 14 traffic contacts. There is discussion of the report. Mayor Haight asks if anyone has any question for Lt. Fullmer. The Council thanks Lt. Fullmer and the Sheriff's Office for all they do.

PSI: Allyson and the Mayor explain that they met with PSI representatives. PSI is looking to raise the garbage fee by 16 cents a month. She also asked them if possible to wait until after January so it could be added to the Hearing for the fee schedule. There is discussion of this issue. It is decided to add the change to the schedule for the Hearing in January.

Land Survey Update: Clint Jolley from Harper Leavitt addresses the Council. He passes out the completed surveys. The Council looks over the survey and discussion ensues. There is discussion of survey markers. There is discussion of the property on the north and south of town. The Council thanks Clint for his work. He states he will have it recorded at the county.

RV Dump: Mayor Haight explains that he has heard from several residents asking about keeping the dump. He further states that as the dump affects Ron Jones and he wasn't present at the last meeting it was discussed. There is discussion of the subject. Kris is asked if there is anything in the Zoning ordinance that would keep it from staying where it is next to his house. There is discussion of the codes and ordinances relating to it. There is then discussion of the best place to fix a permanent dump in the City as it looks as though there is a demand for it from the residents. There is discussion of cost to move the dump and what would be needed to have a dump that would be permanent. Kris states that changes in the sewer ordinance would be the best place to make the changes to allow the dump to be legally placed within the City. There is discussion of a public hearing to have the

public give their feedback. Kris also states there needs to be something done legally in the ordinances so that everyone can't just open their own sewer line for dumping of the RV sewers. There is more discussion of this. It is decided to research more information on the subject, look into what would be needed to change any ordinances to make it legal and safe for the City, and research the best place or places to put a permanent sewer dump. It is suggested that possibly over by the Old City Building.

CHC & County Grant: Mayor Haight informs the Council that the City received grant money from both the CHC and the County. The CHC grant was for supplies for the 4th of July for safety and the county granted the city money to reimburse for part of the trailer Matt purchased to hold the safety equipment on. There is discussion of this.

Town Hall Upgrades: Mayor Haight addresses the Council again. He also states that the ordinance requires more than what is being done at this point. In doing this, he is looking at maybe changing the fee for rental of the Town Hall as well as possibly charging a deposit to ensure the building is kept clean. There is discussion of this. It is decided that when ready, the fee schedule can be changed by resolution.

Water Purchase: Noel states that he has information that there may be water rights for sale in the north ditch and he is wondering if the City would be interested in purchasing them. There is discussion of this. Noel will look into it and get back to the Council.

Discussion of Liquor Ordinance: The Council discusses the changing of the Liquor Ordinance as the voters agreed to allow the sale of liquor by the drink in the election on November 2, 2017. There is discussion of what would be wanted in the ordinance. Kris will send the Mayor and Council the ordinances from Idaho Falls and Jefferson County for everyone to look at and bring their suggestions to the next meeting.

Public Discussion: The discussion for the public turns to the flags with historic family names from the GAC and what should be done with them.

Brian Storms made a motion to amend the Agenda to allow discussion of Menan History and Records. Ron Jones seconded the motion. Motion passed.

Menan History and Records: Mayor Haight informs the Council of what BYU-I can do with the City's historic documents. There is discussion of this. He would like to get permission to donate the originals to the university. All of the documents would be scanned to a website online so anyone could look at them whenever. There is more discussion. Kris suggests to assign BYU-I copyright but keep full ownership for the City. Mayor Haight will report back next month. Allyson will put it on the agenda.

Maintenance Report: Matt reports he has put the sewer line into the maintenance shop for the bathroom he is installing. He also reports he passed his last test he needed, so all of his licensing is complete. He then reports that he filled gravel in on the torn up stretch of sidewalk for the rest of the winter until he can get another concrete company to come in the spring to finish the sidewalk. There is discussion of this. He states he will fix the hole the Mayor found in the Town Hall in the wall.

Treasurers Report: Allyson states that she has the engagement letter from Dana Izatt at Searle Hart to hire him for the 2016-2017 audit. The Council would like to ask him if it is possible to take some of their pay from the sewer fund and also some of the funds paid for health insurance as well. There is discussion of the budget reports from the fiscal year 2016-2017.

Noel Raymond made a motion to sign the engagement letter to allow Dana Izatt of Searle Hart to perform the audit for the 2016-2017 fiscal year. Brian Storms seconded. Motion passed.

Noel Raymond made a motion to accept the Treasurers Report. Keith Nelson seconded the motion. Motion carried.

Bills: Ron Jones made a motion to pay the November Bills for the City of Menan. Keith Nelson seconded the motion. Motion passes.

Minutes: Keith Nelson made a motion to accept the minutes as written from the October 12, 2017 City Council Meeting. Brian Storms seconded the motion. Motion passes.

Ron Jones made a motion to enter into Executive Session per Idaho Code I.C. 74-206(1) (a) & (b), Idaho Code I.C. 74-206 (1)(c), and Idaho Code I.C. 74-206 (1) (f). Brian Storms seconded the motion. Roll call vote: Noel Raymond-aye, Brian Storms-aye, Ron Jones-aye, Keith Nelson-aye. Motion passed.

Enter Executive Session at 10:05pm.

- Potential Litigation**
- Land Acquisition**
- Personnel**

Noel Raymond made a motion exit Executive Session. Keith Nelson seconded the motion. Motion passed.

Exit Executive Session at 12:25 pm.

Keith Nelson made a motion to notify Mike Whyte that the City will entertain some sort of exchange square foot for square foot for the Hellekson property. Noel Raymond seconded the motion. Roll call vote: Keith Nelson-aye, Ron Jones-nay, Brian Storms-any, Noel Raymond-aye. Mayor Haight breaks the tie with an aye vote. Motion carried.

Keith Nelson made a motion to adjourn. Ron Jones seconded the motion. Motion passed.

Council Meeting ended at 12:30 pm.

Allyson Pettingill,
City Clerk/Treasurer