

**MINUTES OF THE
City Council Work Meeting for the City of Menan held October 4, 2017**

Presiding: Chauncey T. Haight, Mayor

Present: Chauncey T. Haight, Ron Jones, Noel Raymond, Brian Storms, Keith Nelson, Kris Meek, Mike Miller, Clint Jolley, Carl Anderson, and Allyson Pettingill.

City Council Special Meeting called to order at 7:00 pm.

Mayor Haight starts the meeting with the Pledge of Allegiance.

Land Survey Presentation/Authorization: Clint Jolley addresses the Council. He explains that he has spoken with Brian about surveying the 30 ft strips of property the City supposedly owns on the north and south of town. There is discussion of this. He states he will incorporate the incomplete survey done by Mountain River years ago. The Council discusses the issue. There is discussion of the scope of work and cost estimate proposed by Clint and the Harper Leavitt Engineering firm. There is discussion of what account to pay for the survey in the budget. There is discussion of taking it out of one of the line items in the Capitol Improvements accounts. It is decided to pay half from the general and half from the sewer accounts.

Noel Raymond made a motion to commission Harper Leavitt to proceed with the survey as discussed. Keith Nelson seconded the motion. Motion passed.

Serenti Subdivision Plat: Brian explains to the Council that he has been looking into what can be done to stop a developer from building the subdivision as the recorded plat now stands. He has discovered that anyone can buy the property and build the subdivision as the plat reads currently, which is not in compliance with the codes and ordinances of the city. There is discussion of this. Brian states that he will talk to those involved and discuss vacating the existing recorded plat. Kris reads Idaho Code 50-1306 (A). It is discovered that there needs to be a formal petition brought before City Council to vacate and then a Public Hearing on the motion. It is decided to proceed with the process and follow through with vacating the plat if amenable with the current owner of the property.

Central Fire Station: Brian states he has discovered in the code 8-6-2 Architectural Guidelines #17 & Standard #17. It states that there should be only classic styles in Old Town Menan. Brian is worried that because of the dome roof on the new fire station, that is not permitted. There is discussion of this. Kris states that because of the placement of the guidelines in the subdivision chapter, there is no way to enforce the guidelines. There is discussion of changing the placement of the guidelines in the future. Possibly move Chapter 6 in Title 8 to Title 7 under District Regulations, or change Title 8 from Subdivision to Building. There is discussion of this.

Green Space Ordinance, Possible Change: Brian explains he and Kris have been working on wording for a change in the code 8-2-7 (G) regarding the green space requirement when building in the City. There is discussion of the proposed change and the code. Kris worked on the wording to simplify it. There is more discussion. The Council discusses how to eliminate the requirement for those building within the recorded town site as there are already designated City Parks. There is discussion of the checklists for new building permits, making a short checklist for those applying to acknowledge items have been taken care of for items, ie. Ditch right of ways and mailbox requirements. It is agreed the wording will be as follows: "Within the boundaries shown on the Record of Survey of the Menan Townsite recorded as instrument #325174 in the records of Jefferson County, parks and open space have been dedicated. Therefore, the requirements of open space of this subsection shall not apply to land divisions there within." It is then discussed to send the wording to Planning and Zoning for their recommendation to be submitted to the Council.

Ron Jones made a motion to enter into Executive Session per Idaho Code 74-206 (1) (f) for Potential Litigation. Roll call vote: Noel Raymond-aye; Brian Storms-aye; Keith Nelson-aye; Ron Jones-aye. Motion passed.

Enter Executive Session at 8:47pm.

Ron Jones made a motion to exit Executive Session. Keith Nelson seconded the motion. Motion carried.

Exit Executive Session at 9:20 pm.

Ron Jones made a motion to adjourn the meeting. Keith Nelson seconded the motion. Motion passed.
Meeting adjourned at 9:21 pm.

Allyson Pettingill, City Clerk/Treasurer