

**MINUTES OF THE  
City Council Meeting for the City of Menan held September 8, 2016**

**Presiding:** Chauncey T. Haight, Mayor

**Present:** Chauncey T. Haight, Ron Jones, Noel Raymond, Brian Storms, Keith Nelson, Allyson Pettingill, Kris Meek, Matt Walker, Mike Doyle, and Tim Hale.

INCOME September 9 thru October 13, 2016:

Sewer Payroll	7657.32
Garbage Payroll	124.76
Town Hall Rental	85.00
III-A Assessment- 25%	540.00
August Property Taxes	3905.90
Park Shelter Rentals	10.00
General Fund Money Market Interest	3.67
General Fund Collateralized Money Market Interest	14.51
Sewer Fund Money Market Interest	5.70
Sewer Fund Collateralized Money Market Interest	3.25
Garbage Fund Money Market Interest	.43
LGIP State Pool (Sewer)-	19.60
<b>TOTAL</b>	<b>12,370.14</b>

<b>Income from Sewer Account September:</b>	<b>\$19,450.63</b>
<b>Income from Garbage Account September:</b>	<b>\$ 2432.50</b>

**Meeting called to order at 7:02 pm.**

**Pledge of Allegiance**

The Mayor asks if there are any objections to moving the Police Report down on the Agenda until there is a member of the Sheriff's Office present to go over the Police Report. There are no objections, the meeting moves to the next item on the Agenda.

**PSI Waste Systems:** Mike Doyle thanks the Mayor and Council for giving him a moment to address the Meeting. He thanks the Council and Mayor for allowing PSI to serve the City in their waste management services. He explains he is the new manager and he is stressing customer service at PSI. He lets the Council know he is willing to help in the community of Menan with donations and service. The Council thanks him for coming and lets him know he will be remembered when the fundraising begins for the 4<sup>th</sup> of July activities.

**Jefferson County Sheriff's Office Contract 2016-2017:** There is discussion of the new contract. There is a 2% raise, as discussed at the budget. Allyson explains that it was budgeted in the 2016-2017 budget with the increase.

**Ron Jones made a motion to approve the Jefferson County Sheriff's Office contract for the City of Menan. Noel Raymond seconded the motion. Motion passed.**

Kris makes mention that the Sheriff's Office needs to have all the updated codes and ordinances as they are passed by the Council.

**Approval of Bill 2016-3, Sewer Equivalent User Schedule:** There is discussion of what the bill is. Changing the ordinance language to .3 per machine in the Code for laundromats. It is discussed that the bill is what the Council discussed last meeting with Lynn Rushton present.

**Brian Storms made a motion to accept the ordinance as written that changes the language amount in the laundromat. Ron Jones seconded the motion. Roll call vote: Keith Nelson-aye; Ron Jones-aye; Brian Storms-aye; Noel Raymond-aye. Motion passes.**

**Market Street Road Update:** Matt discusses the bids he has received from Depatco and Premire. He explains that after getting the specs needed for the street to be paved it's looking like around \$17,000.00. There is discussion of the bids and the paving of the street. There is also discussion of the width of the end of the street for emergency vehicle and snowplow turn around. Keith says he will talk to Dean Hancock about the joint billing. It is discussed how to contract with Dean to ensure both parties are liable to pay their half of the bill to pave. Kris proposes that if agreeable, have Depatco bill half to the City and the other half to Mr. Hancock. If Depatco will not bill that way, the City needs to draw up a contract with Mr. Hancock specifying the financial responsibility of half the bill for both parties.

**Planning and Zoning Permit checklist:** Mayor Haight starts by saying his goal is to have a checklist for P&Z to make things easier. He would like to have a different checklist for each zone so that when someone applies for a building/zoning permit there is an easy checklist for those applying to check off. There is discussion of what should be on the checklist. The Mayor then states that after the checklists are done and approved, he would like to have them put into the ordinances. He says he will do it, then bring it to the Council for approval and/or changes.

**School District Land Acquisition Update:** Kris starts by saying he has been in touch with Doug Nelson the attorney for School District 251, he reports that the process is a lot more involved than originally thought. There are procedural aspects under state statues that are going to make it a little harder than anticipated. He has passed out copies of title insurance from First American Title Company. There is discussion of what the requirements are going to be in order to go forward. There must be Hearings and Notices of Hearings for both the School District 251 and the City of Menan for public input. Kris has all the documentation from Doug Nelson for the Resolutions and the Grant deed to transfer the property from the School District to the City of Menan. These are the documents that will be used at the Hearings to make sure everything is in compliance. He states that the City will also need a written agreement of the transfer between the two entities. This agreement should be fairly simple to write up. He goes on further to say that the next step will be to have a Council meeting or call a Special meeting for the Hearing close in time to the School District 251 Hearing. He doesn't suggest a long gap between the Hearings. So the School District Secretary will get in touch with Allyson to set the dates for the Hearings so that the dates will be coordinated and the publishing can actually be a joint publication to save money. The City is paying the cost for the publication as was decided as the price for the land transfer. Kris thinks the transfer will be complete within a couple of months.

**Old City Building Demolition Update:** Allyson explains the bid put together for the bidding for the demolition of the Old City Building and also a street sweeper Matt wants to sell. The bid will be in form of silent auction and will be finished on Oct. 5. The results will be ready by next meeting. There is discussion of the bidding process. Discussion of Old City Building. Noel asks if there needs to be a motion to move forward. Kris responds that there should be a resolution of how to move forward.

**Noel Raymond made a motion to accept Resolution 2016-1 for the purpose of divesting the City of the street sweeper and the Old Town City Building.**

Noel then states he doesn't think the wording is right for the building in the resolution. The reference to the Town Hall confuses the buildings. The building being auctioned for demolition is the Old City Building.

**Keith Nelson seconded the motion with the correction of Town Hall to Old City Building.**

**Noel Raymond withdraws his motion.**

**Ron Jones made a motion to amend Resolution 2016-1 to reference and change Old Town Hall Facility to Old City Building. Keith Nelson seconded the motion. Roll call vote: Keith Nelson-aye, Ron Jones-aye, Noel Raymond-aye, Brian Storms- abstains. Motion passed to amend Resolution 2016-1.**

**Ron Jones made a motion to adopt Resolution 2016-1 as amended. Noel Raymond seconded the motion. Roll call vote: Keith Nelson-aye, Ron Jones-aye, Noel Raymond-aye, Brian Storms-abstains. Motion passed.**

**County Chip Seal Contract:** Kris asks to table until next month. He will have it ready for next month.

**Ron Jones made a motion to table the County Chip Seal Contract to next month's agenda. Noel Raymond seconded the motion. Motion carries.**

**Estimate for Net Replacement Value of Sewer System:** Allyson reports that she contacted 3 separate engineering companies for estimates on the replacement value of the City sewer system. The companies were all willing to draft the estimate, but the cost for the estimate will run approximately \$2500.00. Keller & Assoc. sent a contract for services. There is discussion of cost and what is involved in the estimate. Discussion of sewer system. It is discussed that no matter which company is decided on, they are all going to charge for their services. The comment is made that Keller has all of the specs for the system and would be cheaper than the other companies because of less work.

**Brian Storms made a motion to proceed to accept the contract for services with Keller & Assoc. to get the estimate for the Net Replacement Value of the City of Menan Sewer System. Ron Jones seconded the motion. Motion passed.**

**Discussion of Water Study/What is next:** It is decided to move the item to next month's agenda as Matt didn't have all the information for the discussion.

**Public Discussion:** Tim Hale is present at the meeting. Mayor Haight asks Tim what the Council can do for him. Tim replies that he wanted to speak with the representative from the Sheriff's Office about speeding on 3600 E. He is worried about the excessive speed in front of the LDS Stake Center building as school has started and there are more children present on the road. The Council discusses asking for more patrol's on that road and possibly moving the electronic speed sign to that area. It is decided that Allyson will call the Sheriff's Office and relay the concern and ask what can be done.

**Maintenance Update:** Matt reports that Braxton has gone back to school. He also says he will trim the trees around the City like he did last year. He is also going forward with seal coating the parking lots at the City Park and the City building. This will also entail painting the lines for parking. There is discussion of the banks of the canal and if they are sound. Mayor Haight also asks Matt if he will put flag standards on the Town Hall building. The discussion turns to the request made by the Galazins' to paint pickle ball lines on the floor in the Town Hall building for playing pickle ball in the winter in the building. Matt will get information from companies to see how much that would cost and if it is possible on the existing floor. There is discussion of putting signs on the Park shelters to indicate when there are reservations.

**Bills:** Discussion of bills. Matt discusses the changing look of the invoices from Valley Wide. Brian asks about the bill from Keller for the aerial photos of the City. The Mayor then asks about the telephone/communications billing. It is explained that is the phone and internet and the reimbursement of Matt's cell phone. The discussion then turns to street lights.

**Noel Raymond made a motion to pay the bills for September. Ron Jones seconded the motion. Motion carries.**

**Treasurer's Report:** Allyson reports that the L2 report for property taxes is complete, and there is a slight increase in the property taxes for the next year. The discussion turns to forgone taxes and finding the information to make the decision for next year.

**Minutes:** There are two misspellings, net is nest and Brian is spelled Brain.

**Noel Raymond made the motion to accept the minutes with the few spelling corrections. Brian Storms seconded the motion. Keith Nelson abstains as he was absent from the meeting. Motion passed.**

The Mayor takes a minute before adjourning to thank everyone for all they do in their service. He acknowledges that each member brings their own set of skills and talents and as a whole it works well.

**Ron Jones made a motion to adjourn. Keith Nelson seconded the motion. Motion carries.**

Council Meeting adjourns at 9:21 pm.

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Allyson Pettingill, City Clerk/Treasurer