

**MINUTES OF THE
City Council Special Meeting for the City of Menan held July 21, 2016**

Presiding: Chauncey T. Haight, Mayor

Present: Chauncey T. Haight, Ron Jones, Keith Nelson, Noel Raymond, Matt Walker, and Allyson Pettingill.

City Council called to order at 7:05 pm.

The Council decides to take each item line by line and discuss if the item should stay the same or move up or down accordingly.

There is discussion of the property taxes and state funds. The discussion continues as to when the fund are distributed. It is then decided to work through the general fund first, then sewer, and then garbage. Property taxes are discussed and what would have to be done in order for the City to raise the property taxes. The Council then decides how to work through the budget. It is then decided to go through line by line.

The Council then works through the general fund income line by line.

The Council starts with the income for the general account. Each item is discussed whether to stay the same or go up or down. There is discussion of the motor vehicle fines. The Council discusses the corner by the new co-op and the traffic hazard created with the trucks trying to cut across the corner. Matt states he will put in concrete barriers to stop the cutting of the corner. The discussion comes back to going through each line.

After income the discussion starts on the expenditures. There is discussion of the payroll budgets, whether to raise or reduce. The decision is made to leave the Administrative payroll where it is. It is then decided to up the maintenance labor payroll expense. The Council goes through the rest of the payroll expenses. The payroll taxes and retirement budgets are raised and the health insurance budget is decreased.

The Council moves on to the Utilities section. It is decided to increase the Maintenance Building heating expense. The rest of the utilities are left as the same.

Maintenance is next. The equipment supplies expense is raised as well as the road repairs, road equipment repairs, City park supplies, City park repairs, City building supplies, maintenance building repairs, maintenance building supplies, and safety repairs & supplies. There are two decreases, one in the un-leaded fuel expense and the mosquito abatement supplies.

The insurances section is left the same.

Under the City Administration expenses, monthly legal expenses, and the Sheriff's contract were both raised. Planning and Zoning costs were reduced.

The Council moves to the Improvements section. It is decided to raise the Community Hall budget to accommodate possible new furnaces. The Equipment Improvements budget is also increased. The Building Improvements budget is the only line item to decrease.

City miscellaneous lines are all left as is. No changes.

The Council moves on to Travel and Meetings. It is decided to raise the Education and Training budget and leave the other lines as they are.

The other income section is also left as it was in the last budget. This concludes the General Fund budget. The Council moves on to the Sewer budget.

As the Council begins on the Sewer budget, it is decided to decrease the projected budget for sewer sales from \$155,000.00 to \$150,000.00. The other decrease in the sewer income is in the sewer late charges.

The next section the Council moves to is the sewer expenses. It is decided to increase the sewer payroll-maintenance budget and the sewer-payroll retirement budget. The rest of the sewer payroll and the sewer utilities are left the same as the 2015-2016 budget.

The Council decides to raise the un-leaded fuel expense under the fuel heading.

The Council moves on and there is discussion of the equipment purchases. The discussion revolves around the lease payments for the backhoe and any other equipment that might be needed in the next year. It is decided to lower the budget since the higher number from the 2015-2016 budget was to include the payoff of the pivot system. Matt then suggests lowering the education budget as he won't be requiring as many classes to certify this year. The accounting fee budget is raised. There is then discussion of the UDSA bond payments. As it is budgeted to pay the bond off in September of this fiscal year, there is no budget for the bond payments or interest payment needed. These two expenses are decreased to \$0.

The Interest income for the sewer is left the same. That concludes the sewer budget.

The Council moves on to the Garbage account budget. As most of the expenses on this account are fixed, it is decided to leave the budget for the garbage account the same as the budget for fiscal year 2015-2016.

Council Special meeting ends at 11:15 pm.

Allyson Pettingill, City Clerk/Treasurer