

**MINUTES OF THE
City Council Meeting for the City of Menan held December 8, 2016**

Presiding: Chauncey T. Haight, Mayor

Present: Chauncey T. Haight, Ron Jones, Noel Raymond, Brian Storms, Keith Nelson, Allyson Pettingill, Kris Meek, Matt Walker, Rebecca Squires, Dana Izatt, Leo Hancock, Jeff Geisler, Rand Watson, Ron Scott, Shirley Hess, Jolyn Haight, Ben Rodriguez, Lt. Fullmer, and Tim Hale.

INCOME December 8, 2016 to January 12, 2017:

Sewer Payroll	2568.73
Garbage Payroll	124.76
Town Hall Rental	155.00
October Property Taxes	4730.67
Dog tag	10.00
General Fund Money Market Interest	.85
General Fund Collateralized Money Market Interest	15.00
Sewer Fund Money Market Interest	2.22
Sewer Fund Collateralized Money Market Interest	1.91
Garbage Fund Money Market Interest	.40
LGIP State Pool (Sewer)-	21.19
TOTAL	7630.73

Income from Sewer Account December:	\$10722.18
Income from Garbage Account December:	\$ 1755.95

Meeting called to order at 7:00 pm.

Pledge of Allegiance

Police Report: Lt. Fullmer addresses the Council. He informs the Council that the report is from the dates 10/22/2016- 11/18/2016. The Sheriff's Deputies logged in 91 hours. He proceeds to explain the report and the separate incidents reported. There is discussion of the Police Report. The Council thanks Lt. Fullmer and the Jefferson County Sheriff's Office.

Presentation on Eclipse 2017: Rebecca Squires from Jefferson County addresses the Council with her presentation of the Eclipse in August of 2017. She explains she is here to help the different entities in the County with any emergency preparedness for the City. She proceeds to talk about the Eclipse and what it is. She discusses the importance of this Eclipse and how it will pass directly over the Snake River plan. Rebecca explains the reason there is to be such a great crowd of people in this area. She is expecting people from all over the world and country. She talks about the Buttes being prime viewing area. She discusses the different ways to possibly make money on this event. She also gives the Council information on websites and different ideas on how to promote Menan. She also relates to the Council that the people she has spoken to have told her that if the weather is good, to expect thousands of people. She discusses viewing venues and letting the County know for emergency services. Mayor Haight asks if there is any data from a previous eclipse that might help in the preparation process. She responds that the last one she is aware of, there were tens of thousands of people. She does inform the Council that she can't give an exact amount, she has just been told thousands. She does advise to establish one or two viewing venues, then advertise on the web sites, and then notify the County for emergency purposes. She talks about souvenirs and what to possibly have on hand. She does talk about not doing anything and try to fly under the radar. She then informs the Council that there will be a meeting of elected officials on December 14th at 6:00 pm in the IF City Council Chambers. Noel asks about the County permit, Rebecca will share the County permit for the City to use for their residents. There is discussion of the permit.

The Council thanks Rebecca for taking the time to present her information with them. Keith does suggest putting some info on the City website for the Eclipse to see if there is any interest in Menan for a viewing venue.

Accounting and Audit Questions: Dana Izatt from Searle Hart & Associates addresses the Council to answer any questions they may have. He asks the Council exactly what their questions might be. Keith explains the Council's concern that after proceeding with the budgeting process, it has been noticed that the City is running on a deficit. The City is spending more than the revenue being brought in. Keith is wondering Dana might be able to tell the Council how far back this trend has been for the City finances. Dana explains that a City budget is different than a company. The Council in the past look at the cash component, which is the cash in the bank at the end of the fiscal year. That is how the budget is generally balanced. There is discussion of the budget and the graph's that Dana brought with him. The Council discusses the revenue and expenditures with Dana. There is discussion of property taxes, levy rates and forgone. There is then discussion of the cash reserves and what was in the bank on 9/30/2016. It is discovered that the cash in the bank was in better shape than was thought. The Council decides that Allyson should keep looking into the levy rates and how to possibly raise property taxes. They also decide to proceed and keep the residents completely informed of everything that is going on.

Noel Raymond makes a motion to hire Searle Hart & Associates to perform the City of Menan 2015-2016 Fiscal Year. Brian Storms seconded the motion. Motion passes.

Property and Lot Questions for the Council: Wade and Sheree Peterson were not able to attend the meeting, so they wrote a letter to address the Council. They explain they have purchased 3 acres of property and would like to split the property into 4 separate lots for homes. They are asking the Council what the proper procedure would be to proceed. The Council states it will have to be subdivided per City Code. It qualifies as a subdivision because it is over 3 lots. They then decide there should be a liaison appointed from the P&Z to help the Peterson's go through the process the correct way. It is decided to assign Roy Storer to work with the Peterson's because of his knowledge on the subject. Noel is concerned about the canal and the water rights associated with the subdividing the property. There is discussion of this.

Watson's Bar-State Liquor License: Leo Hancock addresses the Council. Leo presents his proposed menu and layout for his vision of the restaurant he is hoping for. He has brought a sample of one of his menu items for the Council and those in attendance to try. He has decided to name the proposed establishment The Teton House. He stresses the fact that he does not want anything that associates with a bar or tavern, it will be an eating establishment that serves alcohol. There is discussion of the proposed layout and menu. He does state that he will have an earlier closing hour than most establishment's that may serve alcohol. He is looking for a more upscale place. There is discussion of the State liquor licenses. Jolynn Haight states her concern about the parking and noise in the neighborhood. The Council and Leo discuss the options of parking and how to control the noise. Rand Watson also expresses his opinion as he will be out of town for the Special Meeting, he is neutral but would like to remind the Council to listen to the people. The Council then discusses the prospect of having the opportunity to draft an ordinance for the future sale of alcohol in the City limits. Kris states that he believes it is within the Council's right to add any provisions or restrictions they deem necessary to keep proposed establishments from becoming a sore spot or run down building. He further states that it is possible to require food to be served, not just alcohol. They have the right to tailor the ordinances to the satisfaction of the community. He will look into this and have the answers by the Special meeting.

State Building Inspector: Jeff Geisler from the Idaho Department for Building Safety addresses the Council. He is back to talk to the Council about a possible contract with the City for a Building Inspector. It is asked if any of the members had a chance to look over the contract submitted for review. Jeff then asks if any of the Council members have any questions. There is discussion of the contract and the items therein. It is decided to have Kris have the contract ready for signature next month at the Council meeting.

City Fee Schedule-Resolution: The Council discusses the current fee schedule. It is decided to revisit the schedule and possible resolution next month as there could be a few changes needed between the current meeting and the one scheduled for next month on January 12.

Planning and Zoning Permit Checklist: Mayor Haight explains he is still working on the checklist. It will be ready next month.

School District 251 Land Acquisition Update-finalized paperwork: Kris explains what the current status is. He sent the final paper work to the School District Attorney and Superintendent Sherrick. He is waiting on a signature from the Superintendent so it can be recorded and then he will bring it to the City. The Council discusses the acquisition and the cost associated. It is discussed to have the Mayor put out a Mayor's Proclamation to be read at the School Districts meeting expressing thanks for the gift of the land. It is also suggested to have it published in the Jefferson Star. Kris states that it is a done deal and it just have to be recorded. The Council thanks Kris and Noel for all their hard work in bringing this to pass.

Water Study Results: Matt reports that there are no results to report at this time.

Sewer Hookup fees: Noel begins by stating he thinks the fee should be raised from \$2000 to \$7500. The Council discusses what the right price would be to raise the fee to. They also discuss the legal ways to raise the fee and the legal amount it can be raised according to the report from Keller & Assoc. The Council then discusses the effect of new construction hooking into the city sewer. There is more discussion of the reason for the fee hike and the benefit to the residents and the sewer system. It is also discussed possibly raising the monthly sewer fee in the future. The Council decides to raise the fee to \$5000. Keith states he will get the numbers to Kris to justify the fee hike so Kris can draft the ordinance to change the fee.

Christmas/Yearly bonus-City employees: Ron asks the Council has any opposition to issuing the yearly Christmas bonus checks for the City Employees. It is discussed the checks were signed with the bills, this is just a way to keep the Council informed of the yearly practice of issuing the bonus. Ron wanted to keep the new Council informed. Kris mentions that is a Mayoral decision. There is no objection.

Public Discussion: The Council asks if there is any comments from those in attendance. There is no comment.

Maintenance Update: Matt reports that the road on Market Street is finished and up to par. Depatco fixed the deficient gravel as requested. He also reports he has started plowing the roads. He is in the process of building a tanks for the back of the truck that will drop liquid salt. There is a question about one bill for the fencing around the tennis courts at the City Park. Matt explains that he couldn't find the parts for that particular fence and so subsequently had to have another company fix the fence.

Bills: The Council looks over the bills. The Mayor asks if there are any questions.

Noel Raymond made a motion to pay the bills for December. Ron Jones seconded the motion. Motion carries.

Treasure's Report: Ron Jones made a motion to approve the Treasure's Report. Noel Raymond seconded the motion. Motion passes.

Minutes: Ron Jones made a motion to accept the minutes from the November 10, 2016 Council Meeting as written. Keith Nelson seconded the motion. Motion passes.

Noel Raymond made a motion to adjourn the meeting. Keith Nelson seconded the motion. Motion carries.

Council Meeting ended at 11:28 pm.

Allyson Pettingill, City Clerk/Treasurer