

**MINUTES OF THE  
City Council Meeting for the City of Menan held November 10, 2016**

**Presiding:** Chauncey T. Haight, Mayor

**Present:** Chauncey T. Haight, Ron Jones, Noel Raymond, Brian Storms, Keith Nelson, Allyson Pettingill, Kris Meek, Matt Walker, Justin Olaveson, Paula Arnold, Leo Hancock, Jeff Geisler, Brigham Nelson, Becky Nelson, Ben Rodriguez, Lt. Fullmer, and Tim Hale.

INCOME November 10 thru December 8, 2016:

Sewer Payroll	1960.40
Garbage Payroll	124.76
Town Hall Rental	275.00
Sale of Assets- Street Sweeper	150.00
September Property Taxes	578.40
Valley Wide Beer & Wine License	50.00
State Liquor Fund First Quarter Distribution	5782.00
State Revenue Sharing Fourth Quarter Distribution-2016	8830.28
Highway User Fund Fourth Quarter Distribution-2016	6745.27
General Fund Money Market Interest	.85
General Fund Collateralized Money Market Interest	15.00
Sewer Fund Money Market Interest	2.22
Sewer Fund Collateralized Money Market Interest	1.91
Garbage Fund Money Market Interest	.40
LGIP State Pool (Sewer)-	21.71
<b>TOTAL</b>	<b>24,538.20</b>

<b>Income from Sewer Account November:</b>	<b>\$11,800.98</b>
<b>Income from Garbage Account November:</b>	<b>\$ 2046.50</b>

**Meeting called to order at 7:00 pm.**

**Pledge of Allegiance**

**Police Report:** Lt. Fullmer addresses the Council. He informs the Council that the report is from the dates 9/24-10/21/2016. He further explains the change on the report which is a column logging the hours spent in Menan and how it accounts for what was during those hours. He reports no big issues. He states he will be removing the speeding sign on 3585 E and taking it to Lewisville. The Council thanks Lt. Fullmer and the Sheriff's Office for all they do for the City.

**Questions for the City Attorney:** Mayor Haight asks Kris Meek about the differences he is finding in the City Codes depending on the date of the download in the computer. He is finding differences online compared to the book of codes he was given. This brings on discussion of the codification process. It is noted that the most reliable and trusted version is in the black binders given to the Mayor and Council marked Menan City Code. Kris says he will forward the codification process used to Allyson and she will forward this to the Mayor and Council so they can see the process that was used. The Mayor also states he would like to have an official adoption date to help clarify the most recent and updated version of the City Codes.

**Family Crisis Center:** Paula Arnold addresses the Council. She explains what the Crisis Center does. She explains that the main focus is education. She also talks about the food banks that the Center offers and also about the food banks available in Rigby. She explains further that all the services offered are free. The Center is all about educating the community on abuse and the services available to all for help. She stresses the services

offered are for everyone. She talks about workshops that are offered to help with the thought processes. Also she talks about the scholarship programs available. Paula speaks of the desire of the Center to help all and support those who are in need. The purpose is to get the message out there that abuse happens, it is out there and there is no reason to be embarrassed. It is mentioned that the Crisis Center is currently in the process of adding more Spanish speaking advocates. The Council thanks Paula and the Family Crisis Center for all they are doing for the community. There is discussion of the link provided on the City website for the Crisis Center and the possibility of adding to it or fixing it. Paula says she will look into what needs to be done. She then comments that she will be at the City office monthly on the third Monday of the month

**Watson's Bar-State Liquor License:** Leo Hancock addresses the Council. He explains he is interested in acquiring the bar from Jim Voyles. He would like to turn it into a restaurant/sports bar similar to the Zone in Idaho Falls. In so doing, he has looked into offering hard alcohol and the licensing required by the state to do so. He has discovered that the City of Menan has two Idaho State Liquor Licenses available to purchase. There is discussion of the current ordinance and discussion of licensing. The Council then discusses what the State and County Liquor Ordinances are and what is required of those applying. This leads to a discussion of what the restaurant/bar will be. Leo explains he would like to have a restaurant more like a pub, someplace to eat with the ability to serve an alcoholic beverage. It would be a non-smoking establishment. He stresses his background of 30 years in the restaurant/bar business. There is more discussion of the ordinances in the City and what would have to be changed to allow the sale of harder alcohol drinks. Keith makes the point that the Council needs to look into some issues with the current City codes in regards to the Beer/Wine licenses. He says he would be willing to look into the idea and research the State laws and what the revenue would be for the City. There is more discussion. Leo explains his vision of the menu, having good food with daily specials at decent prices. He is looking to have a higher end establishment. Ron states he would like to ask the residents what their opinion would be. This brings discussion of what can be done to inform the residents of what is being brought before the Council. The Council decides to hold a Public Hearing on the subject on Dec. 13, 2017 to get the public's input on the issue. It is also determined to alert the residents on the bottom of the utility bill, send out a letter to each resident from the Mayor, post a survey on the City website, and hold the Public Hearing. It is also mentioned that the Mayor should alert the newspaper and have something put in the paper. It is decided to look at the issue as the Council revises the current Beer/Wine licensing Ordinance. It will be added to the agenda for the month of December. The Public Hearing will be the following Tuesday after the Council meeting. The State laws and application process is determined to be rigorous and detailed enough to accept the applications if in compliance with the State. Brian will look into the State laws and licensing before next Council meeting. It is also suggested to look into the police reports from Ririe and Roberts before next meeting.

**Brigham Nelson-Eagle Project:** Brigham addresses the Council and asks if there are any needs for the City that the Council could suggest for his Eagle Project. Several suggestions are made, including putting a Community Board outside at the City office or a Community Board on the walk path. The suggestion is then defined more to the Railroad Park. The Council then discusses what the information board would look like, if possible. There is then discussion of the size and construction. Brigham says he will draw something up and present it to the Mayor for approval. He states he is hopeful to have the project completed before the really cold weather sets in.

**State Building Inspector:** Jeff Geisler from the Idaho Department for Building Safety addresses the Council. He is looking to have the City of Menan contract with his Department for Building Inspector services. He goes on to explain the benefits of contracting with him as opposed to Jefferson County. There is discussion of what services are offered and what the State would be charging for the services rendered and the revenue available for the City. It is discussed that the City would take the fees and pay a percentage to the Department of Building Safety monthly for services rendered. There is discussion of how to proceed and what would be best for the City. There is discussion of the advantages of contracting with the DBS. Jeff will email a contract to Kris, Kris will forward it to Allyson, and she will forward to Mayor and Council to review. The Council is interested in looking at a proposal. It is decided that the Mayor, Council, and Kris will look through emailed contract before next month's meeting. The issue will be on next month's agenda and the Council will contact Kris if they have any questions to be resolved before the meeting. If everything looks good and the Council agrees to contract, Kris will have it ready to sign at next meeting if passed by motion.

**City Fee Schedule: Ron Jones made a motion to table the City Fee Schedule Resolution until next month. Noel Raymond seconds the motion. Motion passes.**

**Planning and Zoning Permit Checklist:** Mayor Haight explains he is still working on the checklist. He ran into a few issues, so he is still trying to finish the list.

**School District 251 Land Acquisition Update:** Allyson explains the Hearing date and times. She informs the Council that the Hearing is on November 16 at 6:30 at the School District Building and then at 8:00 for the City hearing at the City office building. Kris asks if any of the Council members or the Mayor are planning on attending the Hearing at the SD building. Both Ron and Noel say they are planning on attending.

**Water Study Results:** Mayor Haight mentions the Keller results from the Replacement cost estimate. There is discussion of the hook up charge to connect to the City sewer system. Matt then informs the council he sent in the samples but because the samples have to be tested in a certain amount of time, they weren't viable. He is sending in more samples. He explains where he drew his samples. He sampled from vacant lot on Market Street, Ron Jones house, Roy Wright's house, Andrea Klukis's house and the City office building. He will have the results for next month's meeting. There is discussion of the water study. The Council then discusses putting the sewer hookup fees and monthly sewer fees on next month's agenda.

**Solar Eclipse-Aug. 2017:** Allyson explains that the County's Emergency Mngmt Specialist Rebecca Squires is having a meeting on Nov. 17<sup>th</sup> at 6:00 at the SD office to discuss the effects with the community. She further explains that this eclipse is supposedly going to bring in thousands of people to the area as Jefferson County is considered "ground zero" and one of the best viewing venues. The Council discusses possible ways to profit from the event. Allyson and Ron both say they will attend the meeting and report back.

**Public Discussion:** The Council asks if there is any comments from those in attendance. Ben Rodriguez, a Rigby High School student in attendance, replies that the eclipse is being discussed at school and that everyone he has heard from also states it will be a big deal for our community.

**Maintenance Update:** Matt reports that the road on Market Street is finished. He states that there are a few things Depatco needs to fix before they are paid, but it is done. He also explains that he is going to fix the ditch at the end of the road where it was slightly damaged when the cul-de-sac was put in. He asks Allyson if Dean Hancock has hooked into the sewer yet. She replies that she hasn't received any information about that or the hookup fee. This leads to a discussion of sewer hookups. Matt then mentions the gas line removal from the Old City Building. He and Roy also removed a tree that had fallen into the canal. He also informed the Council that the canal company will be working on a part of the canal the next few weeks. There is discussion of residents dumping yard debris and waste on City property and in the ditches and canals. There is discussion of maybe educating the residents on not dumping.

**Bills:** There is discussion of the budget and what questions the Council would like to ask Dana next month when he comes to the meeting. There is discussion of raising the assessments in the City. There is discussion of the budget and how to bring in more income to the City. The Mayor suggests having the discussion when it is on the agenda.

**Ron Jones made a motion to pay the bills for November. Brian Storms seconded the motion. Motion carries.**

**Treasure's Report: Ron Jones made a motion to approve the Treasure's Report. Noel Raymond seconded the motion. Motion passes.**

**Minutes: Noel Raymond made a motion to accept the minutes from the October 13, 2016 Council Meeting as written. Brian Storms seconded the motion. Motion passes.**

**Ron Jones made a motion to adjourn the meeting. Brian Storms seconded the motion. Motion carries.**

Council Meeting ended at 11:29 pm.

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Allyson Pettingill, City Clerk/Treasurer