

**MINUTES OF THE
City Council Meeting for the City of Menan held January 14, 2016**

Presiding: Gary Maples, Council President

Present: Brian Storms, Allyson Pettingill, Ron Jones, Becky Nelson, Kris Meek, Matt Walker, Sergeant Allen Fullmer, Sheriff Steve Anderson, Chauncey Haight, Jolyn Haight, Noel Raymond, Ladine Raymond, Keith Nelson, Ashley Munns, Sonya Schaat, Lacey Hansen, and Victor Cammans.

INCOME January 15 thru February 11 :

Sewer Payroll	2166.48
Garbage Payroll	124.76
Jefferson County-December property tax	38,058.20
Townhall donations	60.00
Park donations	
Dog tags	20.00
State Highway Revenue	8,872.76
State Revenue Sharing	5,902.58
General Fund Money Market Interest	0.98
General Fund Collateralized Money Market Interest	15.26
Sewer Fund Money Market Interest	2.23
Sewer Fund Collateralized Money Market Interest	2.70
Garbage Fund Money Market Interest	.46
LGIP State Pool (Sewer)-	12.63
TOTAL	55,239.04

Income from Sewer Account January: \$ **12161.95**
Income from Garbage Account January: \$ **2105.00**

City Council Meeting called to order at 7:00 pm

Council President Gary Maples starts the meeting.

Pledge of Allegiance

Gary Maples explains how the Agenda will work.

Police Report: Sergeant Fullmer starts with not a lot happened in the last month. He proceeds to read the report. He states the incident report is mostly medical assistance calls. Nothing really big, mostly dog calls. He then asks if there are any questions for him. Gary asks about moving the speed sign, Matt says he needs to contact the SO, but for right now the desired place to move it to has too much snow, so it will have to wait. Sheriff Anderson asks to take a moment to thank the Council and others for the Jail tour in November. He offers his appreciation for the participation of the Council. He also wanted to welcome the new Mayor and councilmembers. Gary discusses the new facility and expresses how nice it was. He then expresses thank to the Sheriff's Department for the tour and all they do.

Bills: Brian Storms comments nothing looks out of the ordinary. Bills look good.

Ron Jones made a motion to approve the bills as submitted. Brian Storms seconded the motion. Motion passed.

Gary Maples asks Allyson about the Budget vs. Actual reports for the month. He states there should be more columns across the page with more information given. She says she will ask Cathy, maybe the wrong reports were copied. This is the case for both Sewer and General accounts.

Minutes: Council looks over the Minutes from last month. There is a discussion of contacting Adam at AHFX to fix the city website. At the present time the Agendas will not post for P&Z or Council meetings. Allyson also mentions it might be nice to be able to put the calendar for the Town hall rentals on the website. The Council agrees these would be valid reasons to contact Adam.

Brian Storms made a motion to approve the minutes from the December 10, 2015 Council Meeting. Becky Nelson seconded the motion. Motion carries.

Ron Jones takes a moment to express thanks to Gary Maples for all he has done for the community. Gary Maples expresses his great love and appreciation for the community.

Swearing in of new Mayor Chauncey t. Haight, returning Councilmember Ron Jones, and new Councilmembers Keith Nelson and Noel Raymond.

Upon leaving the Council, Gary Maples gives his vote of thanks to Becky Nelson for filling in and serving the community.

Kris Meeks asks to have a moment to let the new Mayor and Councilmembers know he has information on how the Meetings should be run and will get the book to the new members to make sure the meetings are run lawfully. He then explains that in communicating with one another only use the city emails given to each member. Do not use any private emails or texts for City business as all personal devices, etc. are subject to subpoena.

Chauncey Haight would like to take a minute to talk about the City website. He states he would like to use the website to keep the public more informed, to post more detailed minutes from the Council meetings. He also would like to see a copy of the minutes emailed to the Councilmembers and Mayor prior to the next meeting so it can be reviewed before, taking less time. A discussion ensues on posting community calendar and Town hall calendar on website. This could be a better way to communicate with the residents. Discussion on finding residents to help with community events. Chauncey Haight then discusses using sewer bill to keep people informed. He posts question that maybe having a 2 sided bill would cut costs? A discussion ensues. Keith Nelson says he will contact Adam at AHFX about the website, what we can do to make it more accessible and also add calendars. Ron Jones says he would also like to see the city website easier to use. Chauncey Haight then asks Councilmembers to start thinking of what they would like to see happen and make a list to be able to submit for Agendas.

Old City Hall Building: The discussion begins it is still not doable to keep the building, it is too small and too old to fix and it is a liability. The process needs to begin to move forward with sealed bids. There is concern that the dates set last month are feasible. Discussion starts on what it will take to bring the building down. The question is raised as to where do you post the ad to take bids for construction companies? Matt has a few suggestions, will look into it. Maybe Craigslist? Kris Meeks will write a contract for regulations for demolition of a public building. The question is raised again about asbestos in the building. Is there a way to make sure the company with the winning bid is taking precautions for asbestos? Discussion turns to finding out beforehand if there is asbestos in the building. Reconsider the time frame from the motion made at the last meeting for the demolition. It is mentioned if there is a way to make the front of the building safer while testing. Is it possible to remove the stairs from the front? Chauncey Haight states he will find out who to get and how to test for asbestos. For liability purposes, licensed experts should be the ones to do the testing. The Council does want to move forward with this project. Brian Storms suggests waiting until after the 4th of July for the demolition in case of any hang ups. Ron Jones wants to make sure there is a way to make it safe. Lacey Hansen says that it is her understanding that as long as there is a sign clearly posted stating don't play on the building for safety reasons that clears the liability for the City. The Council decides to start gathering the appropriate information to have for the next Council meeting.

Noel Raymond made a motion to postpone sealed bids to demolition of Old Menan City Building to allow further investigation of hazardous matter that may require remediation prior to demolition. Brian Storms seconded the motion. Motion passed.

Lacey Hansen asks what will happen to the land the building is on after it is removed. Discussion ensues on what the use might be. Matt adds that he would like to build a storage shed to house some of the supplies for the 4th of July. The discussion then turns to the land and the surrounding area, some of the land owned by the School District. A library is brought up, maybe funds matched to a donation of the land for a library to be built. Kris explains there can't be funds met if donating to self. There is then a discussion of a library board.

Sewer rate at Rushton Trailer Court: Brian Storms explains that the Trailer court is currently being charged 8 residential sewer hookup fees, and is not being charged for the laundromat being run on the property. Brian asks if anyone has an opinion. There is a city code for charging laundromats. City code 5-1-3 states that laundromats up to 10 washers are charged 4.00 units. It is stated that Rushton should know the laundromat is under discussion. The discussion then turns to changing the code, maybe charging per washer or hook up. Kris asks if there is a sign posted advertising the laundromat. Chauncey Haight states he would like to try to work with Rushton. Kris Meeks says the way to go forward would probably be per hook up/washer. He says there should be a charge, but what to charge. He then states that if anyone is allowed to use it, it is a commercial laundromat. Brian Storms asks about having Rushton make the laundromat exclusive to the trailer court residents. Noel Raymond is worried about the fallout for the residents. It could be a hardship on them if Rushton shuts the laundromat down because it is too costly to keep it running. He also would like to make it for residents only so the residents aren't punished. The discussion turns to allowing the continued use of the laundromat for residents only, posting a sign that says such. If there is noncompliance, then charging laundromat fee. The Mayor will draft and deliver a letter to Rushton stating what is being discussed. Kris wants to have a line put on the agenda for next month to change the code or add an exception that when a laundromat is being used exclusively by those in residence the commercial laundromat fee is changed. Matt states that every hook up in the City is charged no matter what. Even if residents only have a shop with a sink, they are charged the same amount as a home. There is a cost built in for every hookup. All the maintenance and employee hours are built in, there can't be any type of differential treatment or everyone will want an exception on a case by case basis. Kris will draft new ordinance for laundromat code for next meeting to be voted on. Brian Storms supports charging Rushton for 9 hookup fees, one for each trailer and one for the laundromat. Matt asks Kris to add a provision to the ordinance that we be allowed to inspect the site for amount of washers.

Greater Menan Organization: Ron Jones starts by saying there use to be Community Events, but the events have stopped. He would like to bring those events back, to find people willing to help with these events. In the last year the only community events were the Easter egg hunt and the 4th of July. He states that he thinks it is important to have activities to bring the community together. A discussion ensues. Ron says he is willing to take the initiative to resurrect these events. Discussion on finding volunteers and having one person on the Council to look into getting committees set for each event. Keith Nelson will be in charge of getting Easter and 4th of July going with Ron's help. Next meeting on agenda time for a report on what has been accomplished. Ron also wants to put Heritage Days back together. He will also report next meeting on progress.

Planning and Zoning: Roy Storer is not able to be at the meeting due to a conflict with a meeting the same night at the County P&Z, so Keith Nelson fills in the Council about last P&Z meeting. He explains that the meeting being held at the county is for the impact area for the proposed fertilizer plant for Valleywide. The original acreage was thought to be around 10 acres but now may be more than 55 acres. Also, it was thought it would be a rezone to light industrial, but the application is for heavy industrial. He does inform the Council that the Menan O&Z members will be appointed to be on the County P&Z board. Keith then tells the Council that Greg and Becky Nelson are inquiring or looking at purchasing the Nef subdivision. Becky is gathering information, the layout might require a change. She is still reviewing code and gathering the information she needs. Discussion ensues on the Platt being recorded and the subdivision already laid out. Discussion then leads to making sure all building is legal and is per City codes and ordinances. There is then discussion of Valleywide donating old convenience store to the Fire Station to build a new fire house.

Maintenance: Matt starts by explaining that that sander for the roads broke. He found that the chain for the cinders had broken and the bottom has rusted out, there really isn't a way to fix it. He states he will have to get a new one. Chauncey Haight asks if Matt has looked into a new one. Matt says Rigby City is looking to sell 3, but he doesn't know when yet. Chauncey tells Matt to keep looking, that is a must have. Matt explains that for now he is using a fertilizer truck to distribute the cinders on the roads. He is also looking to fix the engine on the diesel mower. He states that the equipment should be replaced more frequently. Kris Meeks asks if there would be a way to budget for large items, maybe a Capitol Savings Fund. He then states we would need a CPA to look into it

for us. Ask Cathy if anyone in the past has worked as an accountant for us other than Dana who runs the audits. It would be nice to have a fund for planning ahead for big budget expenditures.

Allyson asks Council to think of those to be nominated for Council President. Discussion ensues on who could be nominated.

Keith Nelson nominates Noel Raymond to be Council President. Brian Storm seconded the nomination. Roll call: Noel Raymond, Aye; Keith Nelson, Aye; Ron Jones, Aye; Brian Storms, Aye. Nomination stands.

Noel Raymond asks for clarification on the Road and Bridge. Kris Meeks suggests that Noel read the study and then talk to the engineers to understand why they recommended the option they did. Discussion ensues on the corner by Hwy 48. Noel asks if it is ok for him to talk to the state and Keller to find out their position. More discussion on the corner.

Chauncey asks about purchasing a projector for the Council Chambers so those with tablets/laptops might be able to use for presentations. He is told there is a budget, so that should be fine. Short discussion about where to purchase used projector.

Ron Jones made a motion to adjourn the meeting. Brian Storms seconded the motion. Motion passed.

Council meeting ends at 10:10 pm.

Allyson Pettingill, City Clerk/Treasurer