

**MINUTES OF THE
City Council Meeting for the City of Menan held October 8, 2015**

Presiding: Kent Clark, Mayor

Present: Gary Maples, Brian Storms, Cathy Harding, Ron Jones, Becky Nelson Kris Meek, Deputy Williams, Sheriff Steve Anderson, Mary Lou Ramirez and Don Gunderson.

INCOME October 8 through November 11:

Sewer Payroll	2,834.21
Garbage Payroll	124.76
Jefferson County-September property tax	244.15
Townhall donations	70.00
Park donations	20.00
Refund of Initial Investment from III-A	45.00
Dog tags	20.00
State Highway Revenue	7,057.66
State Revenue Sharing	6,381.48
General Fund Money Market Interest	0.59
General Fund Collateralized Money Market Interest	17.86
Sewer Fund Money Market Interest	2.56
Sewer Fund Collateralized Money Market Interest	2.96
Garbage Fund Money Market Interest	.35
LGIP State Pool (Sewer)-	<u>7.01</u>
TOTAL	16,828.59

Income from Sewer Account October:	\$ 17,862.86
Income from Garbage Account October:	\$ 3,271.00

City Council Meeting called to order at 7:06 pm

Mayor Kent Clark starts the meeting.

Pledge of Allegiance

Oath of Office: Kent Clark would like to appoint Becky Nelson as councilmember.

Ron Jones made a motion to confirm and swear in Becky Nelson as councilmember. Gary Maples seconded the motion. Roll Call: Ron Jones-aye, Gary Maples-aye, Brian Storms-aye. Motion passed.

Cathy swears in Becky Nelson by oath.

Police Report: Deputy Williams goes over last month's police report. Sheriff talks about the radar sign. Discussion ensues on speeds and Menan Lorenzo Highway being city road not state. Sheriff will host City Council Meeting next month to tour the jail facilities. Discussion ensues on just having DEQ come down to the jail to have them talk at meeting.

Gary Maples made a motion to conduct next month's meeting at the Sheriff's Office. Brian Storms seconded the motion. Motion passed.

The next meeting is November 12, 2015.

Self Defense Classes/City of Menan/JSCO/FCC: Cathy explains the self-defense class coming up sponsored by the Jefferson County Sheriff's Office. It is an 8 week course, twice a week provided free to residents of Jefferson County held at the Menan Town Hall. Discussion ensues on how great Menan is.

Maintenance Update: Matt is on vacation so Kent and Cathy give updates. Cathy explains the park bathrooms are closed for the season. Discussion ensues on the town hall with the chairs and tables. There have been missing ones and many broken. Kent explains no more renting out tables and chairs but keeping them with the town hall. Cathy explains the recent one of renting them out and how much more work it was for Roy and Kyle. Discussion ensues on the tables and chairs. Kent said the door is being left unlocked and discusses having it checked often. Kris explains the public handbook to Becky to help understand her new role. Cathy explains the letter from DEQ on Matt's report. It was a good report from Charlie Mazzone. Discussion ensues on the sewer lagoon. Kent said that Matt has shut down the land application for the year. Discussion ensues on test wells.

Election Update: Cathy updates everyone on who is running now that the write-in candidacy is closed. For Mayor, Kent Clark and Tad Haight. For the 2 year council seat is Keith Nelson, Andrea Klukis and Don Gunderson. For the two 4 year council seats are Ron Jones, Noel Raymond and as a write-in Mary Lou Ramirez. She encourages everyone to come out and vote on November 3rd.

Planning and Zoning: Roy Storer isn't at meeting so Cathy can update everyone on last meeting. She explains Jeff Geisler (building inspector) and Sid Jensen of Valleywide were present to discuss the new store. She explains we were told it is at a standstill because they are re-doing the plans since the merger. The design is being revamped. At this time they are working on the new fertilizer plant in the impact area. Discussion ensues on the impact area agreement and re-visiting it. Discussion then ensues on having it on the next agenda and Cathy can email the agreement out.

Bills: Gary asks what the bill for the City of Dubois is. Cathy said it is for an old lawnmower that Matt got for parts.

Gary Maples made a motion to approve the bills as submitted. Brian Storms seconded the motion. Motion passed.

Treasurer's Report: Cathy explains there are still some things coming in from the last of the fiscal year 2014-2015. Only a couple bills are in October in this new fiscal year so she didn't print financials for those few bills. Discussion ensues on the impact area agreement again. Discussion then ensues on the mosquito abatement with the County. Discussion then ensues on annexation. Kris reads the impact area agreement that Cathy emailed him from the laptop. It discusses members appointed for this committee on the agreement. Discussion ensues on training and planning and zoning. Gary asks if an elected council member was attending the planning and zoning meetings as Ron suggested.

Audit Engagement Letter: Cathy explains we need to sign the engagement letter if the intent was for Dana Izatt of Searle Hart and Associates to do our audit as he has in years past.

Ron Jones made a motion to accept and sign the audit engagement letter for Searle Hart & Associates. Brian Storms seconded the motion. Motion passed.

Minutes: Discussion on the website and minutes being updated. Cathy said the website is up to date right now. She had two weeks after last meeting being behind due to her Conference in Boise and a recent death she dealt with. There is an old P&Z agenda on "recent updates" that will not come off the home page. She explains she has to contact the web developer to get it off, but other than that, it is up to date. Brian asks why the P&Z minutes are not on there. She said on the administrative site, it only allows for the agendas, that there is not even a tab for P&Z Minutes made and said it is again a web developer issue. She will get ahold of Adam to fix these.

Gary Maples made a motion to approve the minutes for the September 13, 2015 Council Meeting. Brian Storms seconded the motion. Becky Nelson abstained because she was not on the Council then. Motion passed.

Public Input: Don Gunderson asks if he can see the police report. Kris hands it to him because it is a public record. Discussion ensues on dog licenses.

Ron Jones made a motion to enter into Executive Session per Idaho Code 74-206 (1) (c). Brian Storms seconded the motion. Roll call vote: Ron Jones – aye, Becky Nelson – aye, Gary Maples – aye, Brian Storms - aye. Motion carried.

Enter Executive Session at 8:47 pm.
Acquisition of interest in real property.

Gary Maples made a motion to come out of executive session. Brian Storms seconded the motion. Ron Jones – aye, Becky Nelson – aye, Gary Maples – aye, Brian Storms - aye. Motion carried.

Out of Executive Session at 9:10 pm.

Brian Storms made a motion to adjourn the meeting. Ron Jones seconded the motion. Motion passed.

Council meeting ends at 9:10 pm.



Cathy Harding, City Clerk/Treasurer